

BEFORE THE BOARD OF TRUSTEES  
YAKIMA VALLEY REGIONAL LIBRARY

IN THE MATTER OF CREATING )  
A PETTY CASH FUND ) R E S O L U T I O N

WHEREAS, the library does not have a Petty Cash Fund with which to pay for small purchases; and,

WHEREAS, the Order Clerk frequently writes checks for amounts of less than one dollar to pay for such minor purchases, and this is an expensive and time-consuming method of handling small amounts of money;

IT IS NOW, THEREFORE, HEREBY RESOLVED that a Petty Cash Fund of Twenty-five Dollars (\$25.00) be created, with Warrant No. 6112, to be kept in the custody of the Order Clerk, for the purpose of paying expense items of one dollar or less; said fund to be replenished monthly from the General Fund.

ADOPTED BY THE BOARD OF TRUSTEES this 30th day of May, 1973.

BOARD OF TRUSTEES:

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