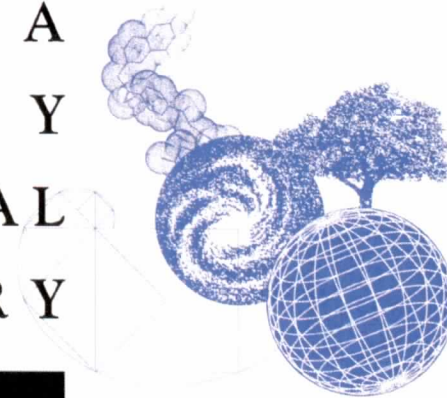


YAKIMA
Connecting
VALLEY
people
REGIONAL
and
LIBRARY
ideas.



2008
ADOPTED
BUDGET

November 14, 2007

ACKNOWLEDGEMENTS

YVRL Board of Trustees

Victor Lara, President
Carolyn Calhoon-Dillahunt, Vice President
Sue Rigdon, Secretary
Melba Fujiura
Jerry Maggard

Budget prepared by:

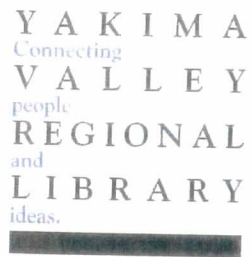
Monica Weyhe, Executive Director
Kim Hixson, Finance and Operations Manager

With assistance from:

Clara Eustis, Children's Services Manager
Cynthia Garrick, References Services Manager
Sue Lang, Technical Services Manager
Linda McCracken, Public Programs & Resources Manager
Cathy Rathbone, Summitview Librarian
Amy Ravenholt, Sunnyside Librarian
Karen Spence, Community Libraries Manager
Deb Stilson, Young Adult Services Manager
Diane Tufts, Yakima Reference Librarian
Carrie Wallbaum, Human Resources Manager
and YVRL Staff

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Welcome to the Yakima Valley Regional Library

**Our Vision: to be the best place for
Connecting People and Ideas
in Person, by Phone, or on the Web**

MISSION STATEMENT

Yakima Valley Regional Library supports lifelong learning and an informed citizenry by providing free, open, and full access to a vast array of ideas and information.

By connecting all people in our diverse communities to print, non-print and electronic information resources

Through our 19 libraries in 16 cities and towns throughout the county

2008 Preliminary Budget Assumptions

Revenues	Amount	Notes
Library levy rate estimate / \$1000 AV		max. allowed calculated; decrease from .494 to .475 in 1 yr.; is less than max allowed library levy rate
Property tax revenue	5.7%	
Contract cities revenue / \$1000 AV		(from 7.4 to 22.6% incr. except TI at 2.5) increase w/ 6 % cap; approx. \$152,000 vs. \$352,000 at library levy rate
Other revenue	.16-.26 same as 07	
Expenditures		Notes
Wages--COLA	2.8%	CPI-U West size class B/C for July 2007; maximum; when earned
Wages--merit	3%	current carrier quoted 8% increase; medical costs up 3.6% in 2006; 5.1% 9 mos. 2007
Benefits--health PERS	-12.8%	50% From July 2006—Sept. 2007
Travel (mileage increase)	9%	increase from 44.5 to 48.5 cents per mile in 2007
Fuel oil (utilities)	6.5%	over last 12 months (Sept)
Fuel--gasoline	8.7%	over last 12 mos. (Sept); 50% from 2005-2008
Books & other materials	7.3 %	for educational books & supplies last 12 mos.
Postage	4.90%	increase in first class from 39 to 41 cents

2008 Budget Summary

REVENUE – General Fund

The 2008 budget is based on estimated new revenue of \$5,794,834. This is the 2008 estimate of the maximum lawful levy request, which is capped at 101% of last year's lawful maximum amount, plus amount allowed for new construction and increase in state assessed values. Initiative 747 placed the 101% cap on property tax revenues and was just declared unconstitutional on November 9, 2007 by the Washington State Supreme Court. This cap has

the effect of decreasing the Library District's revenues by over half a million dollars (\$507,797) in 2008 alone, and lowering its projected levy rate by another 2.4 cents per \$1000 of assessed valuation to just below 46 cents. Although the Library District's statutory maximum levy of 50 cents per \$1000 of assessed valuation could now be requested, and the District has needed projects estimated which total \$4.5 million dollars more than all of its funds, the District will heed the Governor's and Attorney General's request to not increase the property tax levy for this budget. The District is down to about 4 cents less than its statutory allowable levy, with needs and costs accelerating at a greater pace than revenues, but will exercise restraint and continue to be fiscally prudent and responsible.

The District also received over \$210,000 less than it should have in 2007 due to the county's final levy calculation being greater than earlier ones upon which it had to base its budget. The District will not be able to collect that total due to the caps applied to the prior year property tax actually received. The District also contracts with five cities and towns for an amount that is now significantly below the library levy rate equivalent. These contracts are with Naches, Tieton, Union Gap, Mabton, and Granger.

The Library District has deferred maintenance on two of its owned properties as very critical upgrades to its technology including wireless access, high speed data connections. These additions to the District will be scheduled over the next two to three years. As of January 1, 2007, the Library District officially changed its name to Yakima Valley Libraries. Funds are also set aside to cover the cost of new signage outside and inside the library branches throughout the district.

The budget is balanced with an estimated 2007 ending cash balance of \$1,368,901. Of this amount \$48,026 is set aside for the purchase of books from the Boaz Fund, \$8,000 is for restricted book purchases, and \$1,312,875 is beginning cash needed for operations for the first four months of 2008. It is not a reserve fund. The District operates on a January through December fiscal year. Tax revenue is primarily received in May and November.

EXPENDITURES – General Fund

The 2008 budget includes expenditures of \$7,740,008, which includes \$1,594,791 in the Capital line item to fund projects from the three dedicated funds: Capital carry forward, Facilities and Technology. The balance of \$3,748,014 represents multi-year Technology and Facility Capital Projects. Detail for those is in Other Designated Funds, which are restricted for those limited purposes. It is estimated that \$466,362 from the 2007 budget will be carried forward to cover ongoing projects and collection materials ordered and not yet received in 2007.

Wages and Benefits: Based on the Consumer Price Index of July 2007 for West Class B/C size cities, a 2.8 percent cost of living will be recommended for all staff. Step increases have been

calculated for staff based on their eligible anniversary dates for all who have not yet reached the top of their scale.

Health care benefits decreased for 2008 as a result of going to bid and joining a larger pool, Washington Counties Insurance Fund (WCIF). The budget includes employer costs for all employees full or part time who are eligible for benefits. Not all part time employees choose to take advantage of them, which may cause this line item to be under spent at times.

The 17.8% increase over 2007 Amended Budget is due to vacant positions adjusted for in that budget, and planned to be filled in 2008.

Most other line item expenditure categories reflect increases well above the rate of inflation.

Other Expenditures—Difference compared to 2007 Amended Budget

Supplies: (23.0)% decrease is due to moving the purchase of new computer equipment to the Information Technology (IT) Assessment capital project.

Professional Services: 36.0% increase is new programming from the Public Programs and Resources Department to serve our customers, biennial audit fees, and janitorial services.

Communications: 7.2% increase above inflation for phone line upgrades, some duplicated telecommunication costs while running in parallel & switching over to County network.

Travel (mileage) & Training: 84.3% increase needed for new staff and departments, travel between facilities (ROCs at \$10,000, others), 2 professional conferences which only occur once every two years, and vehicle use including roving facility maintenance.

Advertising: 50% increase for job ads, public programs, and organization itself in publications.

Rentals: -78.7% Decrease due to recommendation to Purchase copiers instead of leasing them.

Utilities: level because about \$8000 was Transferred out for Selah; that expense will be Intergovernmental.

Repairs & Maintenance: 11% increase mostly due to recabling & lighting replacements as needed in individual branch libraries (as opposed to like items district-wide in Capital Projects).

Miscellaneous: 43.9% increase in organizational dues, memberships, partnerships, and book discussion groups (new program).

Intergovernmental: 43.5% increase due to moving Selah out of the Utilities line.

Capital: 7149.1% increase due to critical Technology and Facility Capital Projects described above and below.

SEE also separate documents: Capital Projects List and Dedicated Funds.

Designated Funds

Plath Fund

The Plath Fund is a restricted donation from the Plath family to be used specifically for training opportunities at the Library. A yearly contribution is given to the Library, which varies from year to year. Current ending balance as of October 2007 is \$52,580.

Cumulative Reserve

The Cumulative Reserve fund was established in 2001 for the purpose of funding future computer hardware and software needs for the integrated library system. Current ending balance as of October 2007 is \$697,280.

Please refer to the Capital Projects List pertinent to the 3 Funds below.

Carry Forward Fund

In 2006 the Board of Trustees established a Carry Forward fund to pay for materials and services encumbered in the current budget but not paid for until the next fiscal year. The Library District operates on a cash basis. The Carry Forward Fund assists in payment of the prior year activities. It is anticipated that approximately \$466,362 will be transferred from the General Fund to the Carry Forward Fund in 2007 to pay for ongoing projects and collection materials ordered but not yet received in 2007.

Facility and Maintenance Fund

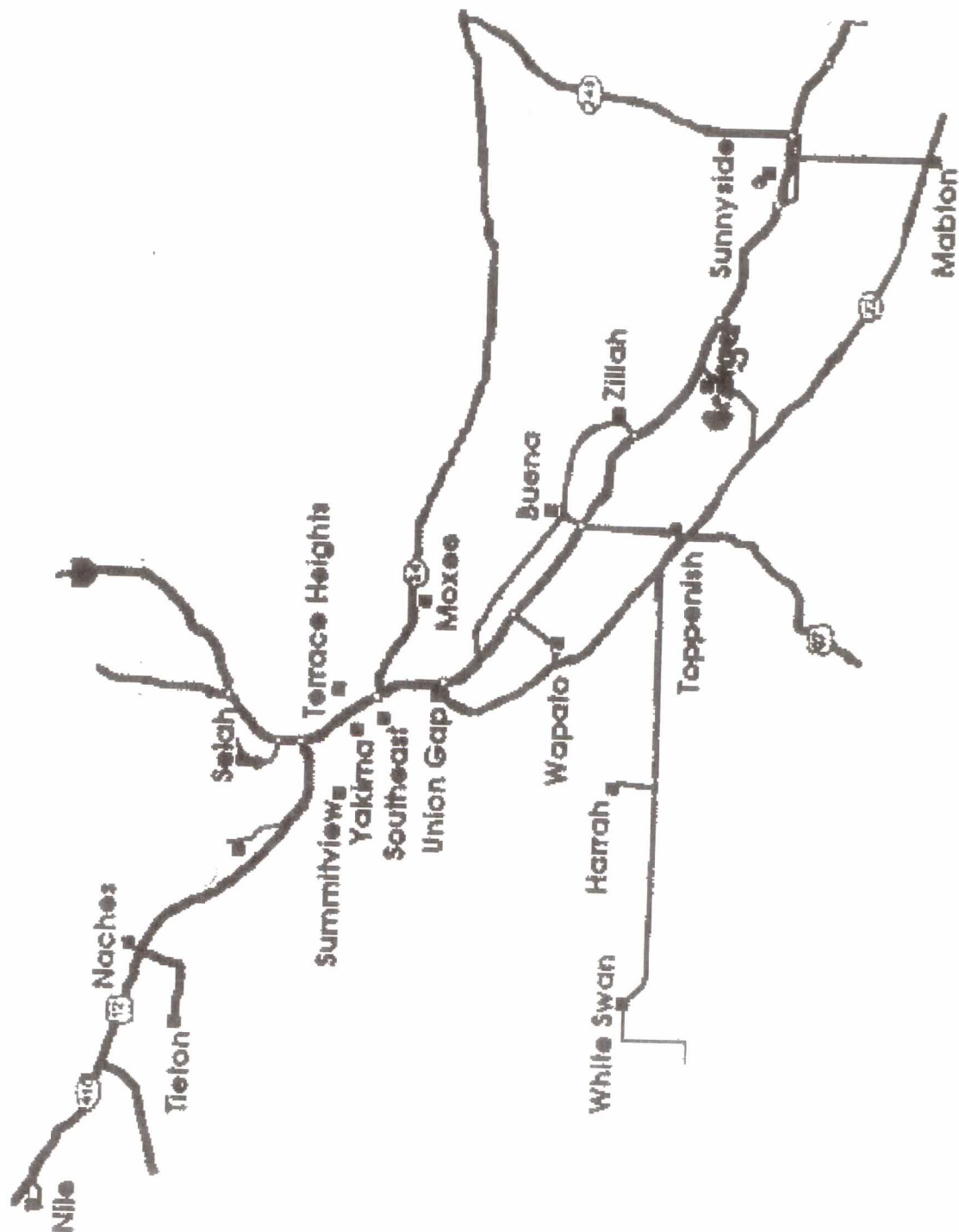
In 2006 the Board of Trustees established the Facility and Maintenance Fund to set aside cumulative funds to meet the future and deferred needs of the District. This will include buildings, furnishings, equipment, landscaping, vehicles, and other district wide facility needs. The Library District currently owns the Sunnyside Library building and the Downtown Yakima Library building. Conservative estimates for bringing the buildings up to current standards are well over a million dollars for each building. Facilities Projects that have been estimated total \$3,856,250, and many other Projects are Needed that are not yet estimated and so not included in this total. As of December 2007 the ending balance is projected at \$234,749, resulting in a shortfall for estimated projects totaling \$3,621,501.

Technology Fund

In 2006 the Board of Trustees established the Technology Fund to set aside cumulative funds to meet the technology needs of the District. The Library District currently provides computer and Internet services to its branches via telephone lines and a cache system to distribute Internet services. The technology is outmoded and slow. High speed, broadband, and wireless services are in high demand by the community. This fund will help offset the cost to convert and modernize the current system. The District contracted for an Information Technology Assessment in 2007, from which the Projects identified resulted and are of the highest priority. As of December 2007 the Technology Fund ending balance is projected at \$893,680, resulting in a shortfall for estimated projects totaling \$939,431.

Thus, the Library District's capital and operating needs exceed the revenues available by more than \$4.5 million dollars, with other projects known but not included in these calculations. Obviously, these projects would occur over a few years, but the District must be able to collect its maximum lawful levy rate, or go to the voters for a levy lid lift, in order to transfer any funds into the Technology and Facility Funds, and build up some resources. Although the District has been fiscally responsible and conservative and has been saving money for these vary technology and facilities needs, the emergent Technology projects alone total almost \$2 million. Facility upgrades will obviously also need to be deferred and staged over several years.

Your 19 Yakima Valley COMMUNITY LIBRARIES



Yakima Valley Libraries

Locations and Open Hours

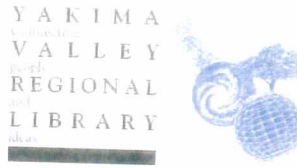
November 2007

Buena Library 801 Buena Road 865-3390 Tues, Wed, Thurs 2:00-7:00 Saturday 9:00-2:00 <i>Kathy Garcia, Librarian</i>	Granger Library 508 Sunnyside Ave 854-1446 Mon & Wed 9:30 – 5:00 Tues & Thurs 2:00 – 8:00 Saturday 2:00 – 5:00 <i>Francisco Garcia-Ortiz, Librarian</i>	Harrah Library 21 E Pioneer 848-3458 Tues & Thurs 2:00 – 7:00 Wed & Saturday 9:00 – 2:00 <i>Avelina Garcia, Librarian</i>
Mabton Library 415 B Street 894-4128 Mon 10:00-5:00 Tues & Thurs 2:00-8:00 Wed. 11:00-6:00 Fri. (June-Aug.) 1:00-5:00 Sat. (Sept.-May) 1:00-5:00 <i>Linda Lee Bales, Librarian</i>	Moxee Library 255 W Seattle 575-8854 Mon & Wed 10:00-6:00 Tues & Thurs 12:00-8:00 Fri & Sat. 1:00-5:00 <i>Elaine Perkins, Librarian</i>	Naches Library 303 Naches Avenue 653-2005 Tues – Thursday 2:00 – 7:00 Saturday 10:00 – 3:00 <i>Katy Ulmer, Librarian</i>
Nile Library 1891 Nile Road 658-2660 Tues & Wed 12:00 – 7:00 Saturday 10:00 – 4:00 <i>Judy Will, Librarian</i>	Selah Library 115 W Naches 698-7345 Mon – Fri 9:00 – 6:00 Tues Evening 6:00 – 8:30 Sat 10:00-2:00 <i>Michael Martin, Librarian</i>	Southeast Yakima Library 1211 S 7th Street 576-0723 Mon – Fri 1:00 – 6:00 Saturday 11:00 – 4:00 <i>Floreen Williams, Librarian</i>
Summitview Library 5709 Summitview 966-7070 Mon, Fri, Sat 9:00 – 6:00 Tues – Thurs 9:00 – 8:00 Sunday 12:00 – 4:00 <i>Cathy Rathbone, Librarian</i>	Sunnyside Library 621 Grant 837-3234 Mon -Thurs 9:30-9:00 Fri & Sat 9:30 – 6:00 <i>Amy Ravenholt, Librarian</i>	Terrace Heights Library 4011 Commonwealth 457-5319 Mon & Wed 1:00 – 8:00 Fri 10:00 – 4:00 Th (June-Aug) 10:00 – 4:00 Sat (Sept – May) 10:00 – 4:00 <i>Katie Ruffcorn, Librarian</i>
Tieton Library 418 Maple 673-2621 Mon & Wed 2:00 – 6:00 Tues & Thurs 12:00 – 6:00	Toppenish Library 1 S Elm 865-3600 Mon & Wed 10:00-6:00 Tues & Thurs 10:00-8:00 Fri & Sat 10:00-5:00 <i>Christy Troy, Librarian</i>	Union Gap Library 3104 S 1st Street 452-4252 Mon – Thurs 10-5:30 & 7-9 Fri & Sat 10:00 – 5:00 <i>Lorinda Bowden, Librarian</i>
Wapato Library 119 E 3rd Street 877-2882 Mon & Wed 10:00 – 8:00 Tu, Th, Fri 10:00 – 6:00 Saturday 10:00 – 4:00 <i>Mickey Wittner, Librarian</i>	White Swan Library 391 1st Street 874-2060 Mon, Tues, Fri 12:00 – 5:00 Thursday 10:00 – 4:00 <i>Lee Lindsay, Librarian</i>	Downtown Yakima Library 102 N 3rd Street 452-8541 Mon – Wed 9:00 – 9:00 Th & Friday 9:00 – 6:00 Saturday 10:00 – 6:00 Sunday 12:00 – 4:00 <i>Clara Eustis, Librarian</i>
Zillah Library 109 7th 829-6707 Mon – Thur 2:00 – 7:00 Saturday 2:00 – 5:00 <i>Fern Greene, Librarian</i>		

Yakima Valley Libraries

Community Libraries 2007

Branch	Open hours per week	Staff FTE	Branch Size - Square footage
Buena	20	0.50	1,452
Granger	30	0.93	1,337
Harrah	20	0.50	398
Mabton	30	0.85	1,260
Moxee	40	1.23	1,521
Naches	20	0.50	918
Nile	20	0.50	276
Selah	51.5	2.00	2,791
Southeast	30	0.78	800
Summitview	64	4.88	6,900
Sunnyside	63	5.90	7,451
Terrace Heights	26	0.83	876
Tieton	20	0.50	431
Toppenish	50	1.80	2,438
Union Gap	44	1.38	2,021
Wapato	50	1.55	2,560
White Swan	21	0.55	991
<i>Yakima Library</i>	66	10.93	13,580
Yakima Circulation Dept		4.93	
Yakima Reference		3.00	
Yakima Children's Room		2.00	
Zillah	23	0.78	897
Public Service Total	688.5	36.85	48,898
Support Services and Programs			
Public Programs and Resources		9.50	
Community Libraries Central Services		8.01	
Technical Services		6.00	
Administration		6.00	
Human Resources		3.00	
Information Technology		3.00	
Communications		1.57	
Facilities		1.00	
Total Admin, Programs, Support		38.08	
YVL Totals		74.93	



2008 Budget Preparation Calendar

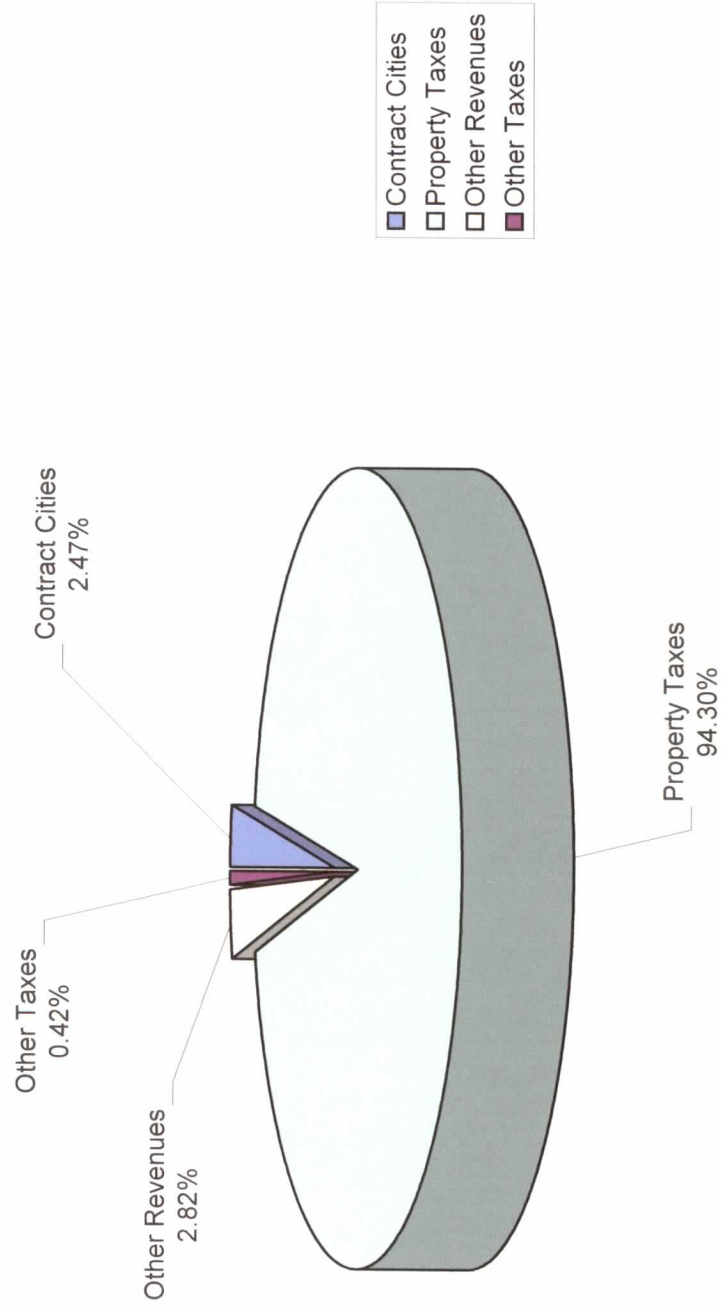
(* denotes special meeting)

September	Library Council & Managers: Determine Functional Needs; Draft budget requests with staff input
September 20	Draft IT Assessment Report and costs due from Consultant
September 25	Library Board: Review IT Assessment Report & Recommendations; Review Preliminary Budget Assumptions available
September 28	Draft budget requests due from Council & Managers
October	Administration: Review Manager and departmental budget requests Managers: Refine detailed budget requests; review with staff
October 1-2	Library Board & staff, public: IT Consultant to present report, Following the Regular Board meeting
October 30	Library Board: Regular meeting
November 9	*Library Board: Budget Study Session
November 14	Library Board: Public hearing on Budget & Revenue sources; followed by Regular meeting; Adopt FY 2008 Budget and Levy resolutions
November 19	Budget and Levy resolutions due to county commissioners

Revised 10/30/07 mw

Yakima Valley Libraries

2008 Revenue Sources



YAKIMA COUNTY RURAL COUNTY LIBRARY DISTRICT

2008 Adopted Budget

As of November 14, 2007

	2007 Budget Adopted November 2006	2007 Budget Amended October 2007	2008 Adopted Budget		Change From 2007 Amended
REVENUES					
Tax Revenues					
Property Tax Revenue	5,578,263	5,578,138	5,794,834	1	3.9%
Other Taxes	16,900	25,751	25,841	2	0.3%
Total Tax Revenues	5,595,163	5,603,889	5,820,675		3.9%
Contract Cities					
Other Contract Cities	156,096	143,322	151,552	3	5.7%
Total Contract Cities	156,096	143,322	151,552		5.7%
Other Revenue					
Grants and Donations	10,000	29,500	20,000	4	-32.2%
Copies	16,900	16,900	17,000	5	0.6%
Fines, Fees, Overdues	71,000	77,000	77,000	6	0.0%
All Other Revenues	45,000	62,265	58,989	7	-5.3%
Total Other Revenue	142,900	185,665	172,989		-6.8%
Total All Revenues	5,894,159	5,932,876	6,145,216		3.6%
Other Resources					
Transfers in	0	0	1,594,791	8	0%
Total Other Resources	0	0	1,594,791		0%
Total All Revenues and Resources	5,894,159	5,932,876	7,740,007		23.3%

Notations

1. Based on lawful max per Yakima County - 1 percent over 2007
2. Includes other taxes levied by County and State
3. Cities contracting for Library Services: Granger, Mabton, Naches, Tieton, Union Gap
4. Miscellaneous donations including Boaz
5. Estimate of photo and Internet copies
6. Overdue fees, late fees, lost books, collection fees
7. Includes investment income, prior year refunds, sale of assets
8. Transfers in by Board Resolution from designated funds

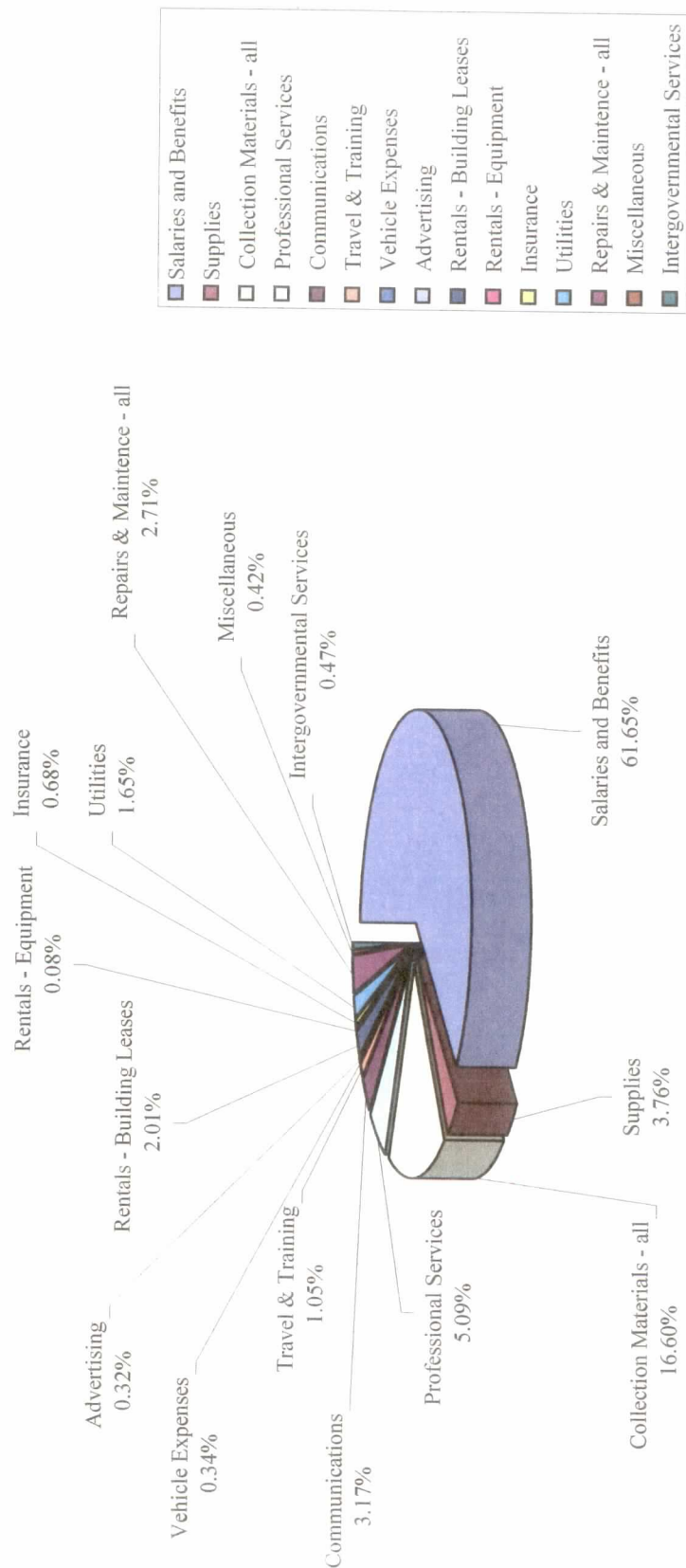
Yakima Valley Libraries

Property Tax Comparisons - 2006 to 2008

Property Tax Calculations	2008 Estimate	2007 Final	2007 Draft 11/21/06	2007 Draft 09/06	2006 Final
Current Tax Base	12,605,262,899	11,576,671,667	11,598,785,286	11,528,619,766	6,709,014,861
Additional Levy Fund Calculations					
New Construction	247,699,230	188,352,826	244,429,567	252,536,355	160,442,751
Last Years Rate	0.483540462	0.4754625	0.4754625	0.4754625	0.49436282
Amount	119,772.60	89,554.71	116,217.09	120,071.57	79,316.93
Added Value	0	0	0	0	28,971,300
Last Years Rate	0.483540462	0.4754625	0.4754625	0.4754625	0.49436282
Amount	0.00	0.00	0.00	0.00	14,322.33
Increase in State Utility Assessment	80,000,000	81,548,008	0	0	16,494,559
Last Years Rate	0.483540462	0.4754625	0.4754625	0.4754625	0.49436282
Amount	38,683.24	38,773.02	0.00	0.00	8,154.30
Annexation	0	4,586,923,853	4,595,218,204	4,606,040,751	403,492,241
Current Rate	0.4566	0.482053272	0.479372888	0.485537923	0.4783
Amount	0.00	2,211,141.65	2,202,823.02	2,236,407.46	192,995.82
Total Additions	158,455.84	2,339,469.38	2,319,040.11	2,356,479.03	294,789.38
% Method (1)					
Last Years Levy	5,597,789.17	3,189,885.01	3,189,885.01	3,189,885.01	2,859,868.07
Percent Requested	1.0000	1.6096	1.0000	1.0000	1.0000
% times last years Levy	55,977.89	51,344.39	31,898.85	31,898.85	28,598.68
Plus Additions	158,455.84	2,339,469.38	2,319,040.10	2,356,479.02	294,789.38
Total by Percent	5,812,222.90	5,580,698.77	5,540,823.96	5,578,262.88	3,183,256.13
Dollar Increase Method (2)					
Last Years Levy	5,597,789.17	3,189,885.01	3,189,885.01	3,189,885.01	2,859,868.07
Dollar Increase over previous year*	38,589.02	51,218.07	2,463,672.92	51,218.07	20,814.41
Plus Additions	158,455.84	2,339,469.38	2,319,040.11	2,356,479.03	294,789.38
Total by Dollar Increase	5,794,834.03	5,580,572.45	7,972,598.04	5,597,582.10	3,175,471.86
Levy Amount (3)	5,794,834.03	5,578,262.88	5,578,262.88	5,578,262.88	3,171,623.74
Current Max Lawful Calculation					
Prior Year Max Lawful	5,580,572.46	3,209,012.95	3,209,012.95	3,209,012.95	2,885,369.87
Times 1%	1.01	1.01	1.01	1.01	1.01
	5,636,378.19	3,241,103.08	3,241,103.08	3,241,103.08	2,914,223.57
Plus Additions	158,455.84	2,339,469.38	2,319,040.11	2,356,479.03	294,789.38
Final Max Lawful	5,794,834.03	5,580,572.46	5,560,143.19	5,597,582.11	3,209,012.95
Difference From Levy	0.00	(2,309.58)	18,119.69	(19,319.23)	(37,389.21)
If Max Lawful < Resolution you get Lawful Max	5,794,834.03	5,578,262.88	5,560,143.19	5,578,262.88	3,171,623.74
Maximum Statutory Limit	6,302,631.45	5,788,335.83	5,799,392.64	5,764,309.88	3,354,507.43
Difference from Levy	507,797.42	210,072.95	221,129.76	186,047.00	182,883.69
Refund Amount	0.00	19,526.29	19,526.29	19,526.29	18,261.27
Max Levy Request	5,794,834.03	5,597,789.17	5,597,789.17	5,597,789.17	3,189,885.01
Levy Rate	0.45972	0.483540462	0.48261857	0.485555885	0.475462505

* Calculation - Previous year lawful max * 101% minus last years levy

Yakima Valley Libraries 2008 Operation Expenditures by Type



YAKIMA COUNTY RURAL COUNTY LIBRARY DISTRICT

2008 Adopted Budget

As of November 14, 2007

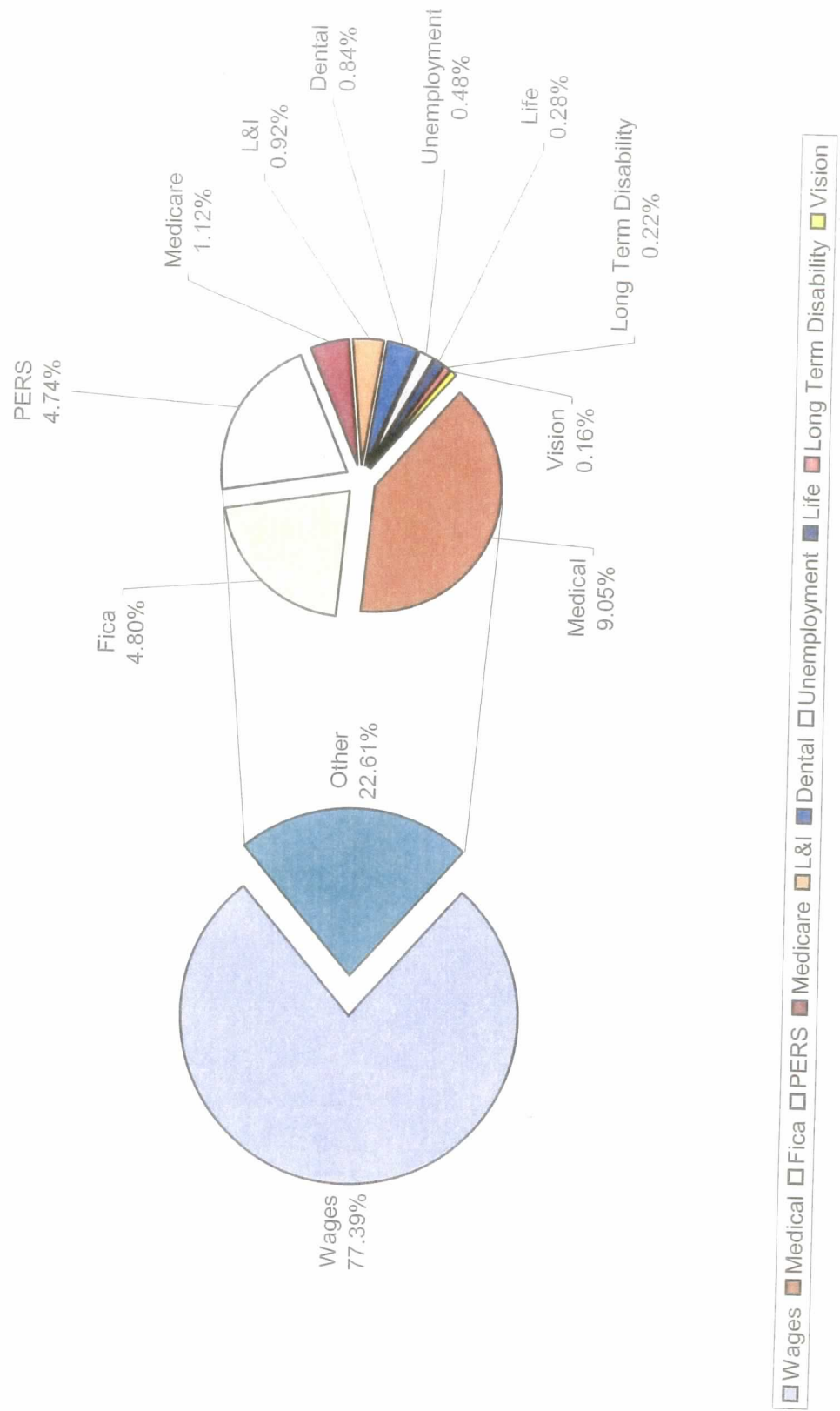
	2007 Budget Adopted November 2006	2007 Budget Amended October 2007	2008 Adopted Budget		Change From 2007 Amended
EXPENDITURES					
Salary and Wages	2,815,823	2,490,000	2,933,406	1	17.8%
Benefits	795,333	682,000	855,121	2	25.4%
Supplies	276,500	300,000	231,147	3	-23.0%
Collection Materials - all	1,020,000	1,020,000	1,020,000	4	0.0%
Professional Services	280,000	230,000	312,800	5	36.0%
Communications	172,626	182,000	195,040	6	7.2%
Travel & Training	23,152	35,000	64,500	7	84.3%
Vehicle Expenses	28,350	22,000	21,000	8	-4.5%
Advertising	12,000	13,000	19,500	9	50.0%
Rentals - Building Leases	124,320	123,000	123,401	10	0.3%
Rentals - Equipment	22,050	22,050	4,700	11	-78.7%
Insurance	48,000	48,000	42,000	12	-12.5%
Utilities	177,633	101,500	101,500	13	0.0%
Repairs & Maintenance - all	150,000	150,000	166,500	14	11.0%
Miscellaneous - dues and other	18,000	18,000	25,900	15	43.9%
Intergovernmental Services	20,000	20,000	28,700	16	43.5%
Capital - Grant Expenditures	0	22,000	1,594,791	17	7149.1%
Total Expenditures	<u>5,983,787</u>	<u>5,478,550</u>	<u>7,740,006</u>		<u>41.3%</u>
Total Exp and Carry Forward	<u>5,983,787</u>	<u>5,478,550</u>	<u>7,740,006</u>		<u>41.3%</u>

NOTATIONS

1. All Board approved positions budgeted wages includes 2.8 percent COLA
2. All Board approved positions budgeted payroll benefits
3. General supplies and small equipment - computer equipment to IT Assessment 2008
4. Collection materials and databases
5. Includes new department with increased public programming as well as audit and other prof service costs
6. All postage, phone, Internet, LAN, WAN, and Secure Data Costs
7. Additional training for new staff and departments and bi-annual professional training
8. Sale of former courier vehicle, decrease in vehicle repairs
9. Reflects increase in advertising and marketing
10. Includes building lease for Summitview, Southeast, and Zillah
11. Reduction in monthly copier leases - purchase machines instead
12. Includes building, boiler, directors, and liability - reduced rates in 2008
13. Moved budgeted janitorial contracts to professional services
14. Includes integrated library system and 3M security gates maintenance
15. As per BARS category all expenses not covered above - includes Board approved dues
16. Maintenance payments for designated library buildings
17. One time, large purchases and grant expenses

Yakima Valley Libraries

2008 Wages and Benefits



This card is available on the Internet on the day of publication at <http://www.bls.gov/ro9/pachist.htm>. Twenty year historical files for any of the indexes listed below are also available on the WEB by going to <http://www.bls.gov/ro9/mostrequ.htm>.

CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE JULY 2007 & 1ST HALF 2007

ALL ITEMS INDEXES

(1982=100 unless otherwise noted)

San Francisco-Oakland-San Jose and Seattle-Tacoma-Bremerton indexes do not appear on the January and July Pacific Cities cards. As they are reported bi-monthly, there are no missing data. Please see the previous month's card for the latest data.

	All Urban Consumers (CPI-U)										Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes					Percent Change					Indexes			Percent Change		
	July 2006	June 2007	July 2007	June 2007	July 2007	Year ending June 2007	Year ending July 2007	1 Month ending July 2007			July 2006	June 2007	July 2007	Year ending June 2007	Year ending July 2007	1 Month ending July 2007
MONTHLY DATA																
U. S. City Average.....	203.5	208.352	208.299			2.7	2.4	0.0			199.2	203.906	203.700	2.7	2.3	-0.1
(1967=100).....	609.6	624.129	623.970			-	-	-			593.2	607.374	606.759	-	-	-
Los Angeles-Riverside-Orange Co.....	211.4	217.273	217.454			2.9	2.9	0.1			204.5	209.614	209.444	2.7	2.4	-0.1
(1967=100).....	624.6	641.920	642.456			-	-	-			604.2	619.474	618.972	-	-	-
West.....	206.7	212.690	212.542			3.0	2.8	-0.1			201.7	207.311	206.927	2.9	2.6	-0.2
(Dec. 1977 = 100).....	334.1	343.795	343.593			-	-	-			324.6	333.552	322.934	-	-	-
West - A.....	210.0	215.901	215.855			3.1	2.8	0.0			203.3	208.726	208.388	2.8	2.5	-0.1
(Dec. 1977 = 100).....	342.4	352.056	351.931			-	-	-			329.2	337.886	337.339	-	-	-
West - B/C** (Dec. 1996=100).....	125.6	129.262	129.067			2.9	2.8	-0.2			125.5	129.097	128.840	2.9	2.7	-0.2
SEMIANNUAL DATA																
	1st Half 2006	2nd Half 2006	1st Half 2007	2nd Half 2006	1st Half 2007	2nd Half 2006	1st Half 2007	2nd Half 2006 to 1st Half 2007			1st Half 2006	2nd Half 2006	1st Half 2007	2nd Half 2006 to 1st Half 2007		
Anchorage, AK.....	176.7	177.9	179.394			2.2	1.5	0.8			176.6	179.112		2.2	1.4	0.6
(1967=100).....	471.6	474.8	478.827			-	-	-			459.7	463.3		-	-	-
Honolulu, HI.....	206.4	212.3	216.620			5.8	5.0	2.0			205.6	211.4		5.8	4.9	2.0
(1967=100).....	563.3	584.4	596.348			-	-	-			574.3	590.5		-	-	-
Phoenix-Mesa, AZ (Dec. 2001=100).....	110.6	112.3	114.531			2.8	3.6	2.0			110.1	111.6		2.5	3.2	1.8
Portland-Salem, OR-WA.....	199.3	202.5	206.653			2.5	3.4	2.1			194.7	197.3		2.7	3.3	2.0
(1967=100).....	584.9	592.9	604.993			-	-	-			561.2	568.5		-	-	-
San Diego, CA.....	226.7	229.6	231.870			3.0	2.3	1.0			211.7	214.8		3.1	2.5	1.1
(1967=100).....	766.5	776.4	784.022			-	-	-			682.5	692.7		-	-	-

** B/C = less than 1,500,000 population

Dash (-) = Not Available.

Release date August 15, 2007. The next monthly and bi-monthly releases are scheduled for September 19, 2007. The next semi-annual releases are scheduled to be issued in mid February 2008.

Anchorage (907) 271-2770
 Honolulu (808) 541-2308
 Los Angeles (310) 235-6884
 Phoenix (480) 503-9075
 Portland (503) 326-2031
 San Diego (619) 557-6538
 San Francisco (415) 625-2270
 Seattle (206) 553-0645

This card is available on the day of release by electronic distribution. Just go to www.bls.gov/bls/list.htm and sign up for the free on-line delivery service. For questions, please contact us at BLInfoSF@BLS.GOV or (415) 625-2270.



Yakima Valley Regional Library
2008 Budget Request
November 8, 2007

Position Count Detail

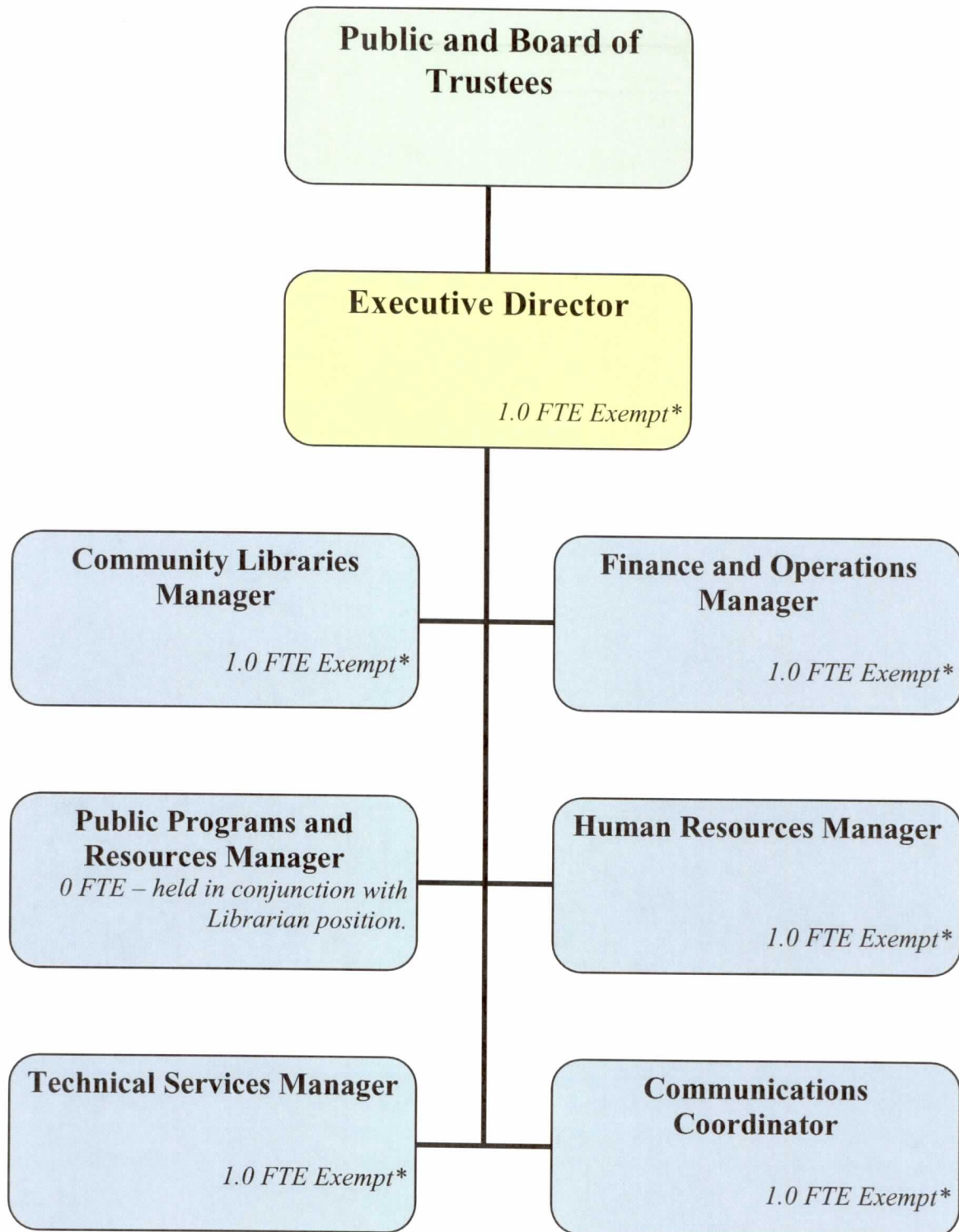
2007 Title	2007 Adopted FTE	Current Title	2007 FTE	FTE changes during 2007
Executive Director	1.000	Executive Director	1.000	0.000
Executive Asst/HR Asst	1.000	Human Resources Assistant	1.000	0.000
Human Resources Manager	1.000	Human Resources Manager	1.000	0.000
Training & Development Coordinator	1.000	Training & Development Coordinator	1.000	0.000
Business Manager	1.000	Finance and Operations Manager	1.000	0.000
Procurement Specialist	1.000	Procurement Specialist	1.000	0.000
Office Specialist	1.000	Office Specialist	1.000	0.000
Office Assistant - AP/Reception	1.000	Office Assistant - AP/Reception	1.000	0.000
Office Assistant - Cash, Mail	1.000	Office Assistant - Cash, Mail	1.000	0.000
District Facilities Maintenance	1.000	District Facilities Maintenance	1.000	0.000
Communications Coordinator	1.000	Communications Coordinator	1.000	0.000
Web Services Assistant	0.500	Web Services Assistant	0.500	0.000
Community Libraries Manager	1.000	Community Libraries Manager	1.000	0.000
Community Libraries Assistant	1.000	Community Libraries Assistant	1.000	0.000
Circulation Coordinator	1.000	Circulation Coordinator	1.000	0.000
ILL Specialist	1.000	ILL Specialist	1.000	0.000
ILL Assistant	1.000	ILL Assistant	1.000	0.000
Community Libraries Specialist	1.000	Community Libraries Specialist	1.000	0.000
ROC1 (hours vary)	0.001	ROC1 (hours vary)	0.001	0.000
ROC2 (hours vary)	0.001	ROC2 (hours vary)	0.001	0.000
ROC3 (hours vary)	0.001	ROC3 (hours vary)	0.001	0.000
ROC4 (hours vary)	0.001	ROC4 (hours vary)	0.001	0.000
ROC5 (hours vary)	0.001	ROC5 (hours vary)	0.001	0.000
ROC6 (hours vary)	0.001	ROC6 (hours vary)	0.001	0.000
Courier	1.000	Courier	1.000	0.000
Community Libraries Assistant Manager	1.000	Community Libraries Assistant Manager	1.000	0.000
Granger Comm. Lib. Sup. II	0.525	Granger Comm. Lib. Sup. II	0.525	0.000
Granger Public Services Assistant	0.250	Granger Public Services Assistant	0.250	0.000
GR/ZI Public Services Assistant - GR	0.150	GR/ZI Public Services Assistant - GR	0.150	0.000
Moxee Comm. Lib. Sup. II	1.000	Moxee Comm. Lib. Sup. II	0.825	(0.175)
Moxee Public Services Assistant	0.125	Moxee Public Services Assistant	0.400	0.275
Selah Comm. Lib. Sup. II	1.000	Selah Comm. Lib. Sup. II	1.000	0.000
Selah Public Services Assistant	1.000	Selah Public Services Assistant	1.000	0.000
Terrace Heights Comm. Lib. Sup. II	0.500	Terrace Heights Comm. Lib. Sup. II	0.500	0.000
Terrace Heights Public Services Asst	0.325	Terrace Heights Public Services Asst	0.325	0.000
Toppenish Comm. Lib. Sup. II	1.000	Toppenish Comm. Lib. Sup. II	1.000	0.000
Toppenish Public Services Assistant	0.800	Toppenish Public Services Assistant	0.800	0.000
Union Gap Comm. Lib. Sup. II	0.925	Union Gap Comm. Lib. Sup. II	0.925	0.000
Union Gap Public Services Assistant	0.450	Union Gap Public Services Assistant	0.450	0.000
Wapato Comm. Lib. Sup. II	0.800	Wapato Comm. Lib. Sup. II	0.800	0.000
Wapato Public Services Assistant	0.500	Wapato Public Services Assistant	0.500	0.000
Wapato Public Services Assistant	0.250	Wapato Public Services Assistant	0.250	0.000
Zillah Comm. Lib. Sup. II	0.625	Zillah Comm. Lib. Sup. II	0.625	0.000
GR/ZI Public Services Assistant (ZI)	0.150	GR/ZI Public Services Assistant (ZI)	0.150	0.000
Buena Comm. Lib. Sup. I	0.500	Buena Comm. Lib. Sup. I	0.500	0.000
Harrah Comm. Lib. Sup. I	0.500	Harrah Comm. Lib. Sup. I	0.500	0.000
Mabton Comm. Lib. Sup. I	0.550	Mabton Comm. Lib. Sup. I	0.550	0.000
Mabton Public Services Assistant	0.225	Mabton Public Services Assistant	0.300	0.075

2007 Title		Current Title		2007 FTE	FTE changes during 2007
Naches Comm. Lib. Sup. I	0.500	Naches Comm. Lib. Sup. I		0.500	0.000
Nile Comm. Lib. Sup. I	0.500	Nile Comm. Lib. Sup. I		0.500	0.000
Southeast Comm. Lib. Sup. I	0.500	Southeast Comm. Lib. Sup. I		0.500	0.000
Southeast Public Services Assistant	0.275	Southeast Public Services Assistant		0.275	0.000
Tieton Comm. Lib. Sup. I	0.500	Tieton Comm. Lib. Sup. I		0.500	0.000
White Swan Comm. Lib. Sup. I	0.550	White Swan Comm. Lib. Sup. I		0.550	0.000
Summitview Branch Manager	1.000	Summitview Branch Manager		1.000	0.000
Summitview Public Services Specialist	1.000	Summitview Public Services Specialist		1.000	0.000
Summitview Public Services Assistant	1.000	Summitview Public Services Assistant		1.000	0.000
Summitview Public Services Assistant	1.000	Summitview Public Services Assistant		1.000	0.000
Summitview Public Services Assistant	0.500	Summitview Public Services Assistant		0.500	0.000
Summitview Public Services Assistant	0.375	Summitview Public Services Assistant		0.375	0.000
Sunnyside Branch Manager	1.000	Sunnyside Branch Manager		1.000	0.000
Sunnyside Public Services Specialist	1.000	Sunnyside Public Services Specialist		1.000	0.000
Lower Valley Public Services Specialist	1.000	Lower Valley Public Services Specialist		1.000	0.000
Sunnyside Public Services Assistant	1.000	Sunnyside Public Services Assistant		1.000	0.000
Sunnyside Public Services Assistant	0.800	Sunnyside Public Services Assistant		0.800	0.000
Sunnyside Public Services Assistant	0.750	Sunnyside Public Services Assistant		0.750	0.000
Sunnyside Public Services Assistant	0.350	Sunnyside Public Services Assistant		0.350	0.000
Yakima Branch Manager	1.000	Yakima Branch Manager		1.000	0.000
Yakima Public Service Assistants (Circ)	1.000	Yakima Public Service Assistants (Circ)		1.000	0.000
Yakima Public Service Assistants (Circ Roving)	0.500	Yakima Public Service Assistants (Circ Roving)		0.500	0.000
Yakima Public Service Assistants (Circ)	1.000	Yakima Public Service Assistants (Circ)		1.000	0.000
Yakima Public Service Assistants (Circ)	0.500	Yakima Public Service Assistants (Circ)		0.500	0.000
Yakima Public Service Assistants (Circ)	0.500	Yakima Public Service Assistants (Circ)		0.500	0.000
Yakima Public Service Assistants (Circ)	0.425	Yakima Public Service Assistants (Circ)		0.425	0.000
Yakima Public Service Specialist Circulation	1.000	Yakima Public Service Specialist Circulation		1.000	0.000
Yakima Public Service Specialist Ref.	1.000	Yakima Public Service Specialist Ref.		1.000	0.000
Yakima Public Service Assistants (Ref)	1.000	Yakima Public Service Assistants (Ref)		1.000	0.000
Yakima Public Service Assistants (Ref)	0.500	Yakima Public Service Assistants (Ref)		0.500	0.000
Yakima Public Service Assistants (Ref)	0.500	Yakima Public Service Assistants (Ref)		0.500	0.000
Yakima Public Service Assistants Childrens	1.000	Yakima Public Service Assistants Childrens		1.000	0.000
Yakima Public Service Assistants Childrens	0.500	Yakima Public Service Assistants Childrens		0.500	0.000
Yakima Public Service Assistants Childrens	0.500	Yakima Public Service Assistants Childrens - Roving		0.500	0.000
Public Programs & Resources Manager	0.000	Public Programs & Resources Manager		0.000	0.000
Public P&R Assistant	1.000	Public P&R Assistant		1.000	0.000
Public P&R Assistant	1.000	Public P&R Assistant		1.000	0.000
Public P&R Assistant	0.500	Public P&R Assistant		0.500	0.000
Public P&R Bilingual Services Coord.	1.000	Public P&R Bilingual Services Coord.		1.000	0.000
Public P&R Teen/Special Services Librarian	1.000	Public P&R Teen/Special Services Librarian		1.000	0.000
Public P&R Adult Services Librarian	1.000	Public P&R Adult Services Librarian		1.000	0.000
Public P&R References Services Librarian	1.000	Public P&R References Services Librarian		1.000	0.000
Public P&R Childrens Services Librarian	1.000	Public P&R Childrens Services Librarian		1.000	0.000
Public P&R Specialist Programming	1.000	Public P&R Specialist Programming		1.000	0.000
Public P&R Specialist - Operations/Technical	1.000	Public P&R Specialist - Operations/Technical		1.000	0.000
Technical Services Manager	1.000	Technical Services Manager		1.000	0.000
Acquisitions Specialist	1.000	Acquisitions Specialist		1.000	0.000
Technical Services Specialist	1.000	Technical Services Specialist		1.000	0.000
Technical Services Assistant Cataloging	1.000	Technical Services Assistant Cataloging		1.000	0.000
Technical Services Assistant Cataloging	1.000	Technical Services Assistant Cataloging		1.000	0.000
Technical Services Materials Processor	0.500	Technical Services Materials Processor		0.500	0.000
Technical Services Materials Processor	0.500	Technical Services Materials Processor		0.500	0.000
Info Tech Systems Administrator	1.000	IT Systems Coordinator		1.000	0.000
Info Tech Specialist	1.000	Info Tech Specialist		1.000	0.000
Info Tech Specialist	1.000	Info Tech Specialist		1.000	0.000
Display Designer	0.069	Display Designer		0.069	0.000

2007 Adopted FTE		74.750	2007 Total FTE	74.925	0.175
2007 Adopted Positions		103	2007 Total Positions*	104	

*PP&R Manager and Adult Services Manager should have been counted as two separate positions.

Yakima Valley Libraries
2008 Organizational Structure
Executive Management Team



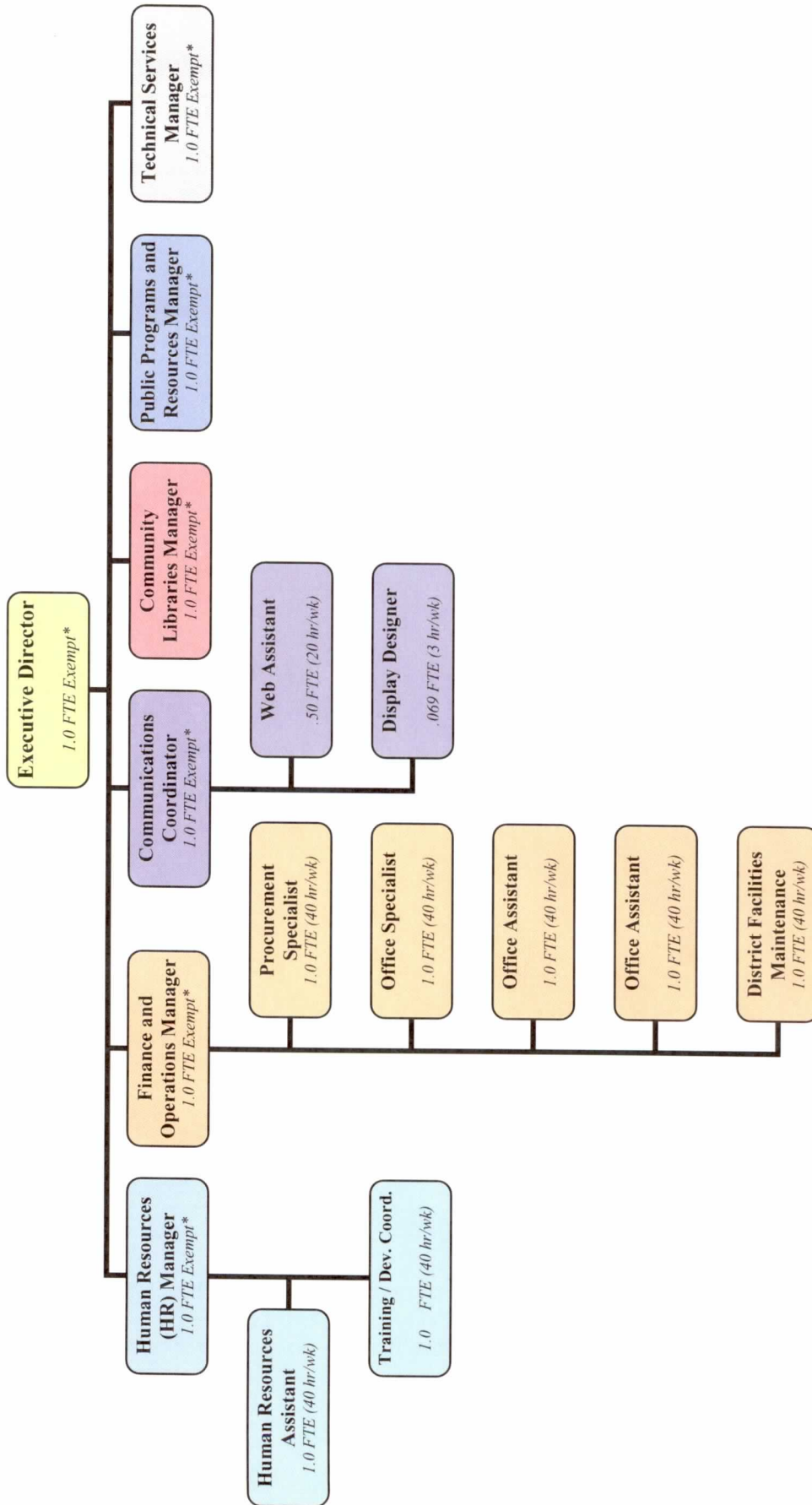
FTE: These positions are counted on the Executive Management Team with Administrative Staff chart.

**Exempt = FLSA Exempt, 40 or more hours per week*

Yakima Valley Libraries

2008

Executive Management Team with Administrative Staff

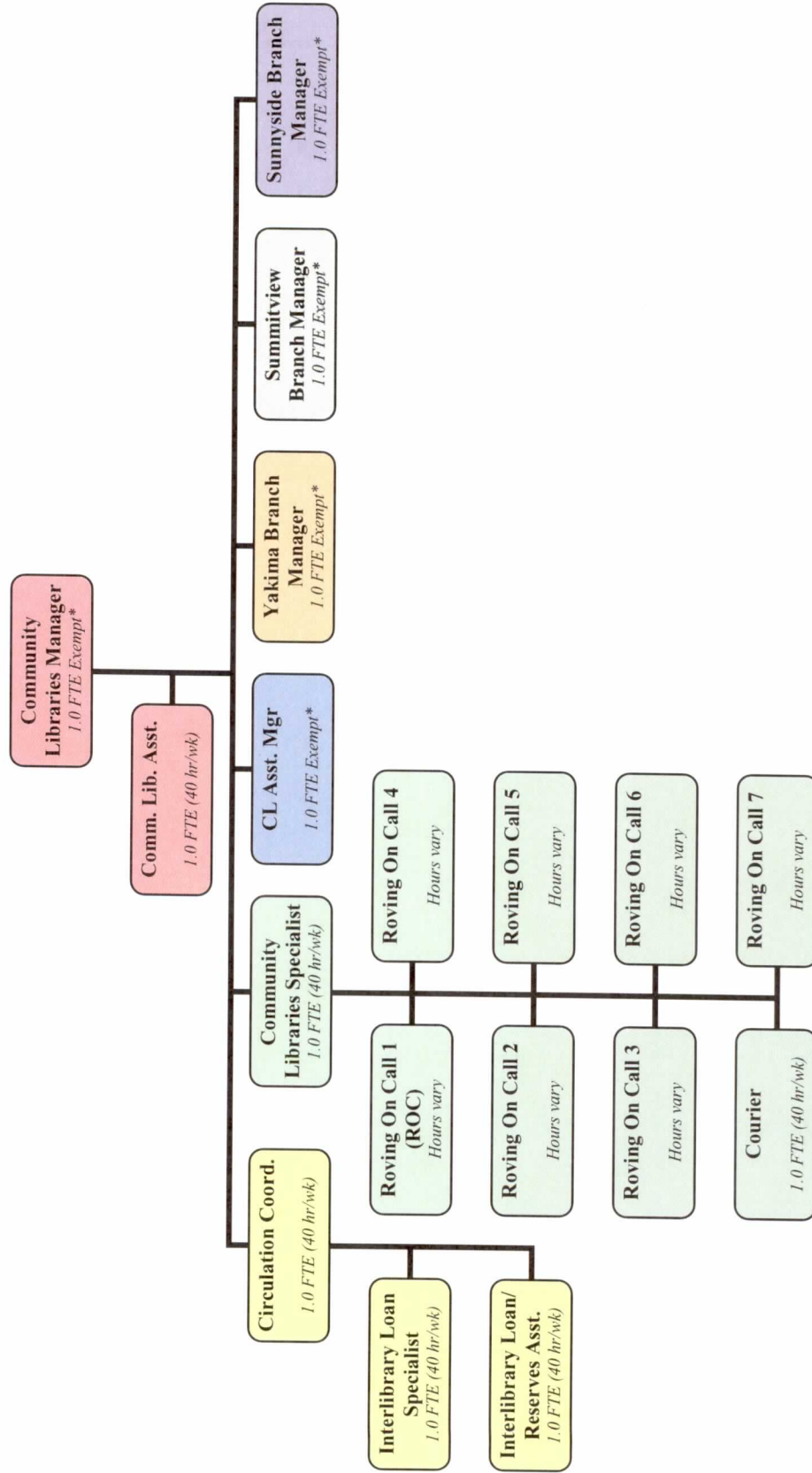


FTE Count: 11.569

Community Libraries Manager counted with Community Libraries (Overall) Chart, Public Programs and Resources Manager counted with PP&R Chart, Technical Services Manager counted with Technical Services Chart.

*Exempt = FLSA Exempt, 40 or more hours per week

Yakima Valley Libraries 2008 Organizational Structure Community Libraries (Overall)



FTE Count: 8.006

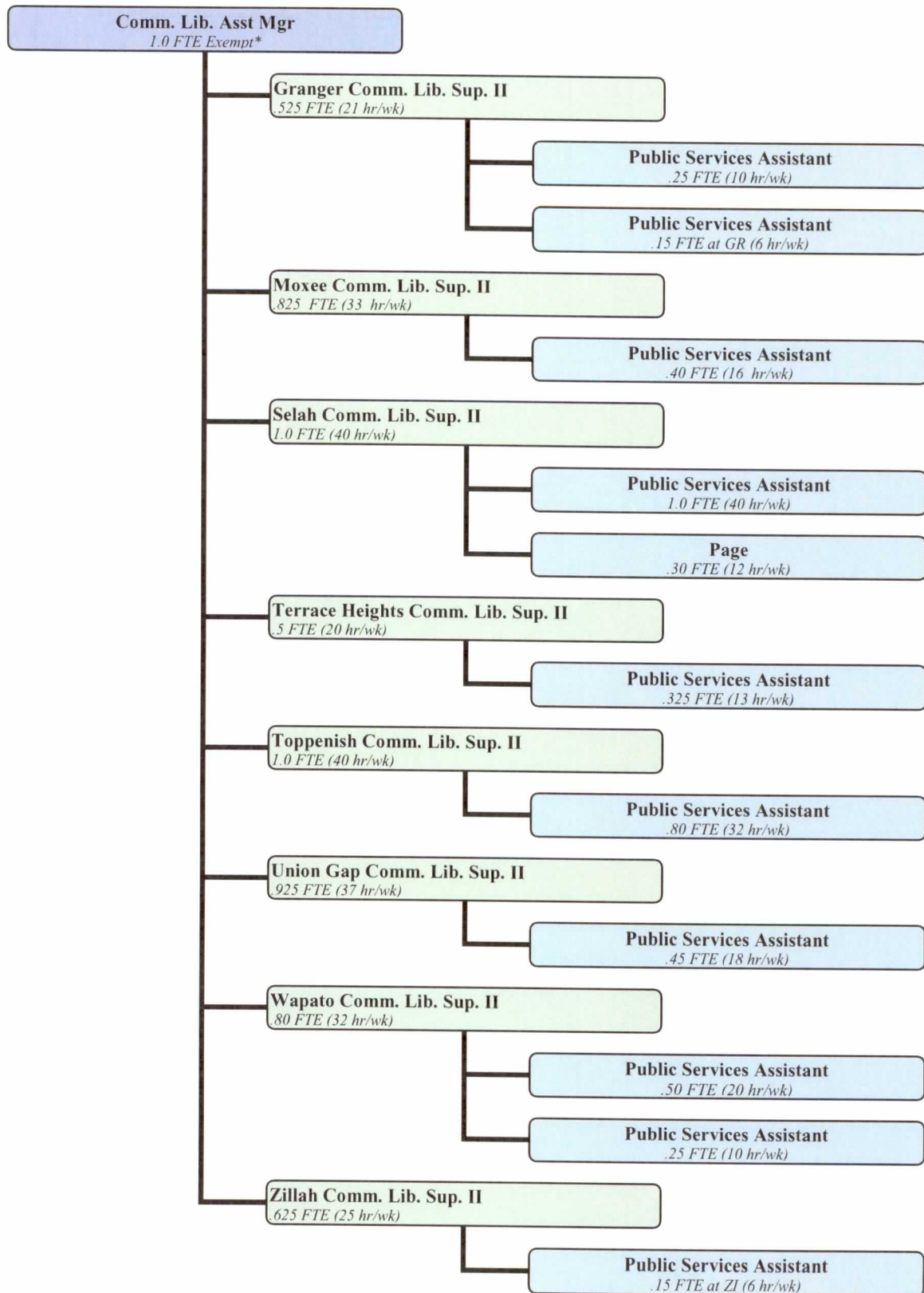
Yakima Branch Manager counted with Yakima Branch Chart, Summitview Branch Manager counted with Summitview Branch Chart, Sunnyside Branch Manager counted with Sunnyside Branch Chart. ROCs are listed in Position Count Summary as .001 FTE each.

*Exempt = FLSA Exempt, 40 or more hours per week

Yakima Valley Libraries

2008 Organizational Structure

Community Libraries (Medium Sized Libraries)

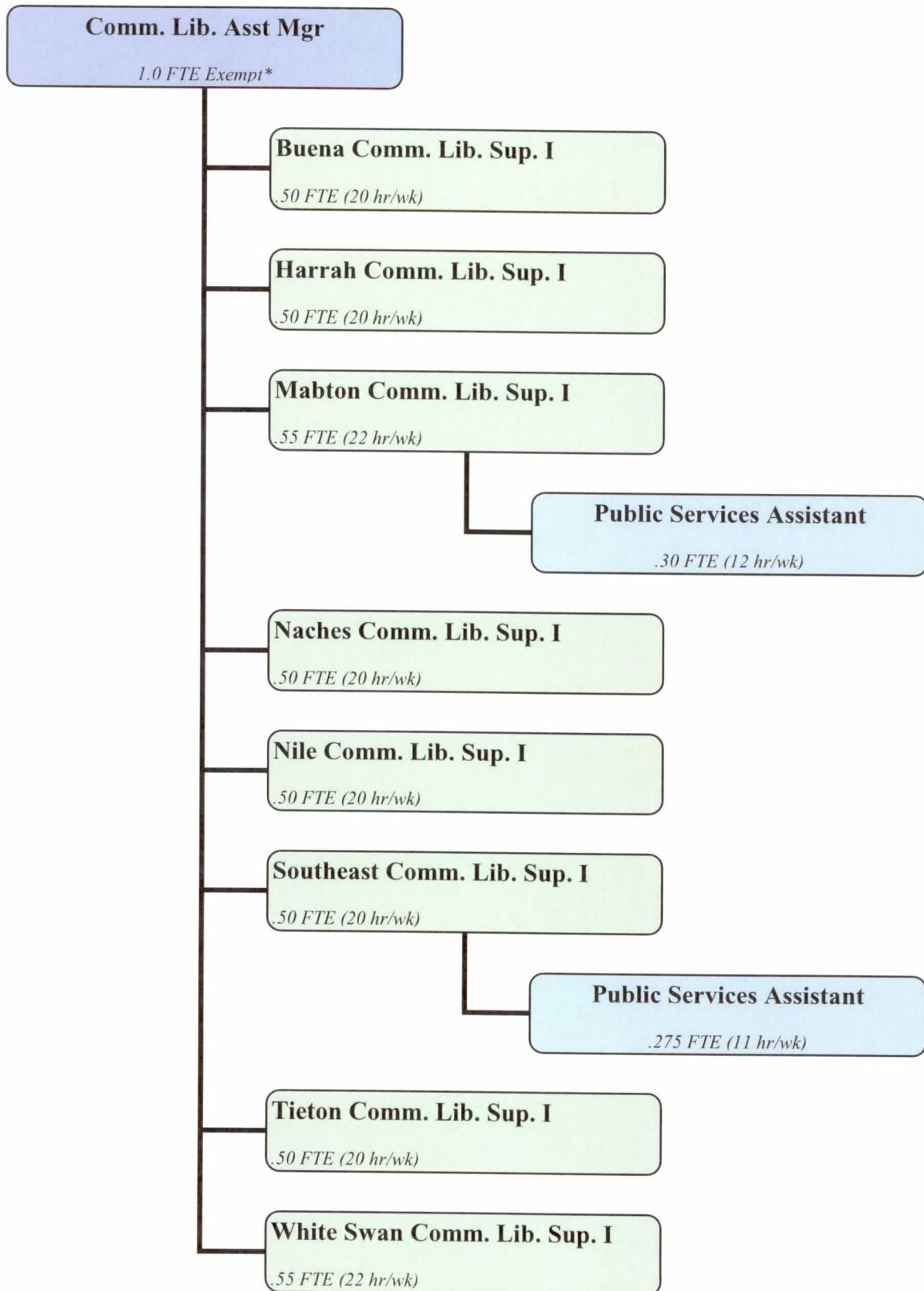


FTE Count: 10.475

Community Libraries Assistant Manager counted with Community Libraries (Overall) Chart.

*Exempt = FLSA Exempt, 40 or more hours per week

Yakima Valley Libraries
2008 Organizational Structure
Community Libraries (Small Libraries)

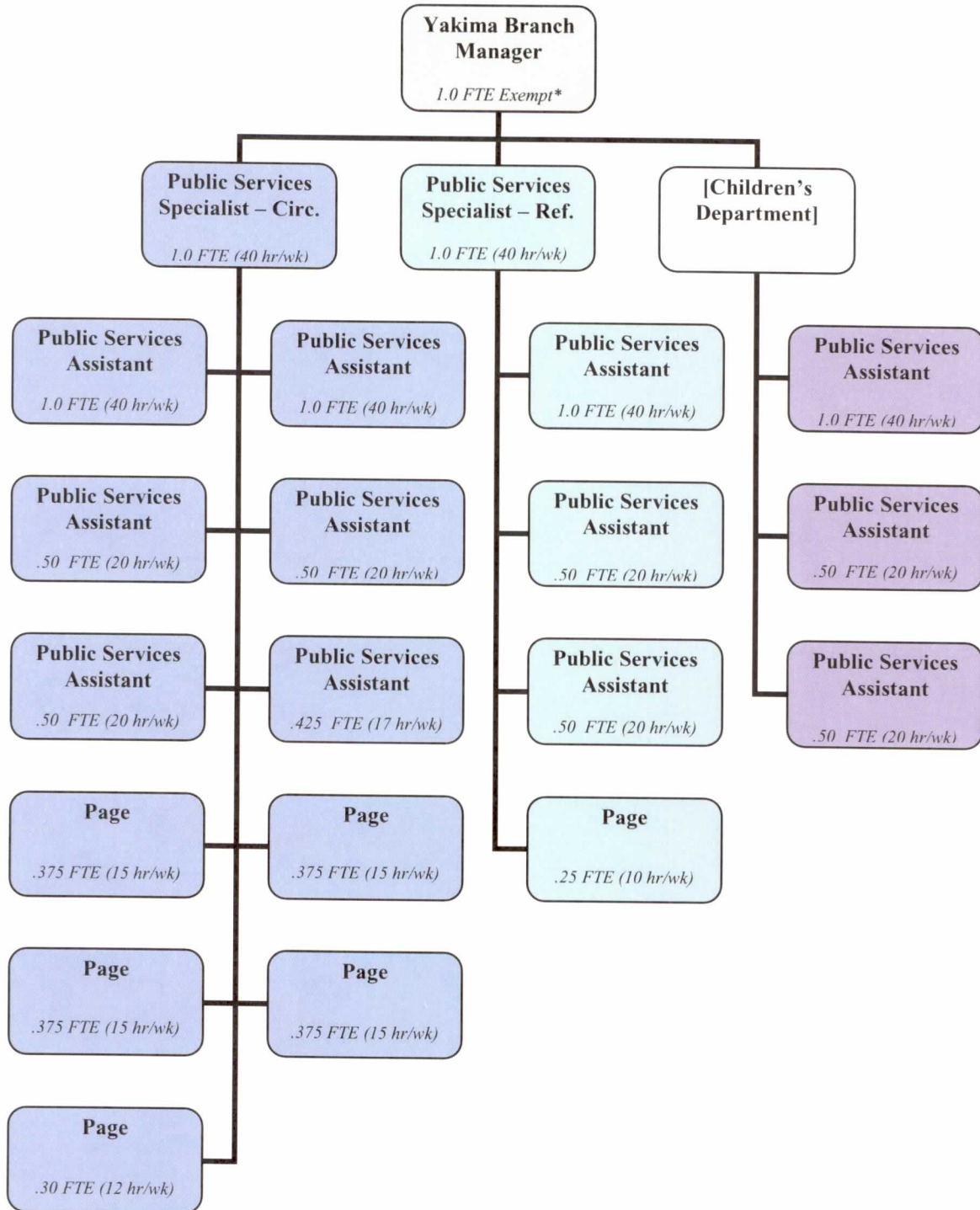


FTE Count: 4.675

Community Libraries Assistant Manager counted with Community Libraries (Overall) Chart.

*Exempt = FLSA Exempt, 40 or more hours per week

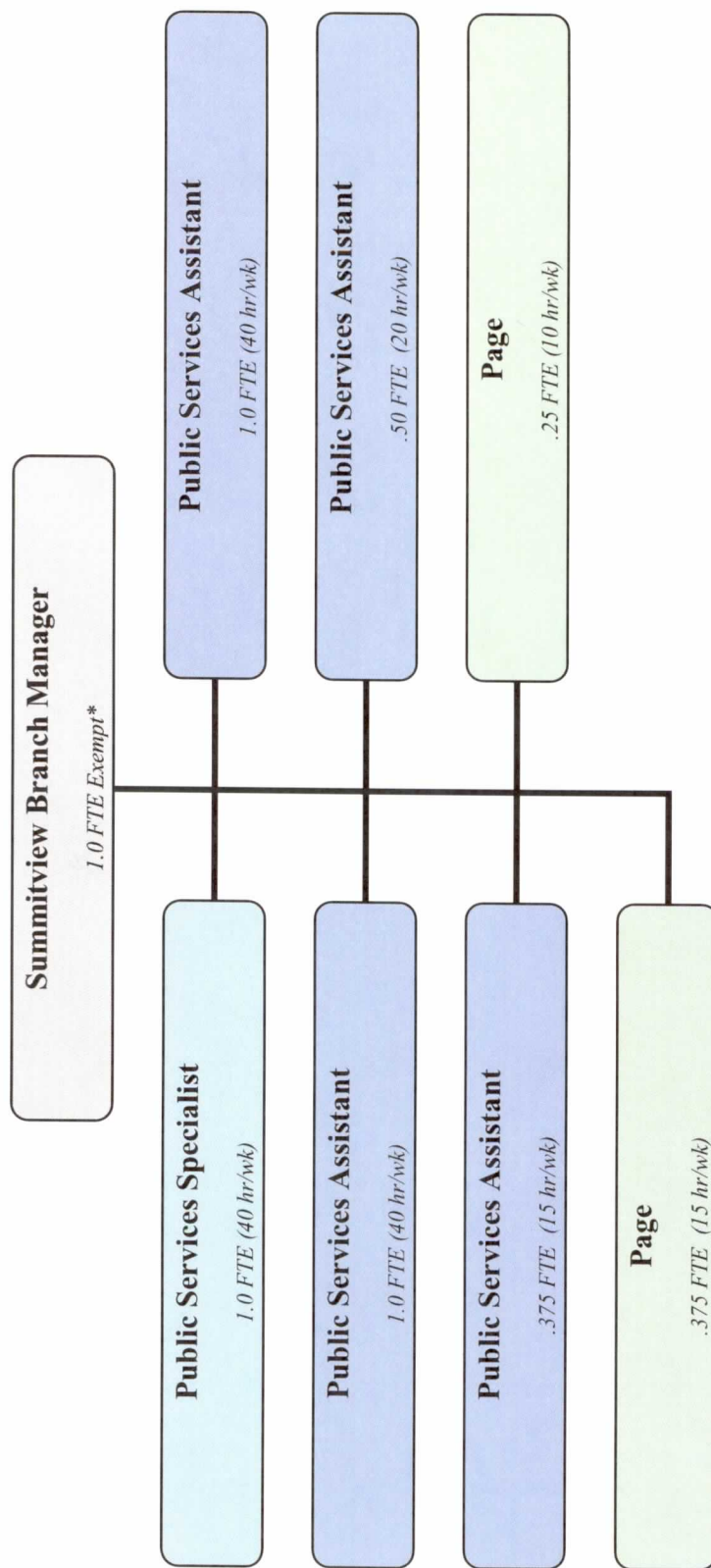
Yakima Valley Libraries
 2008 Organizational Structure
 Yakima Branch



FTE Count: 10.925
 Does not include page time

*Exempt = FLSA Exempt, 40 or more hours per week

Yakima Valley Libraries
 2008 Organizational Structure
 Summitview Branch

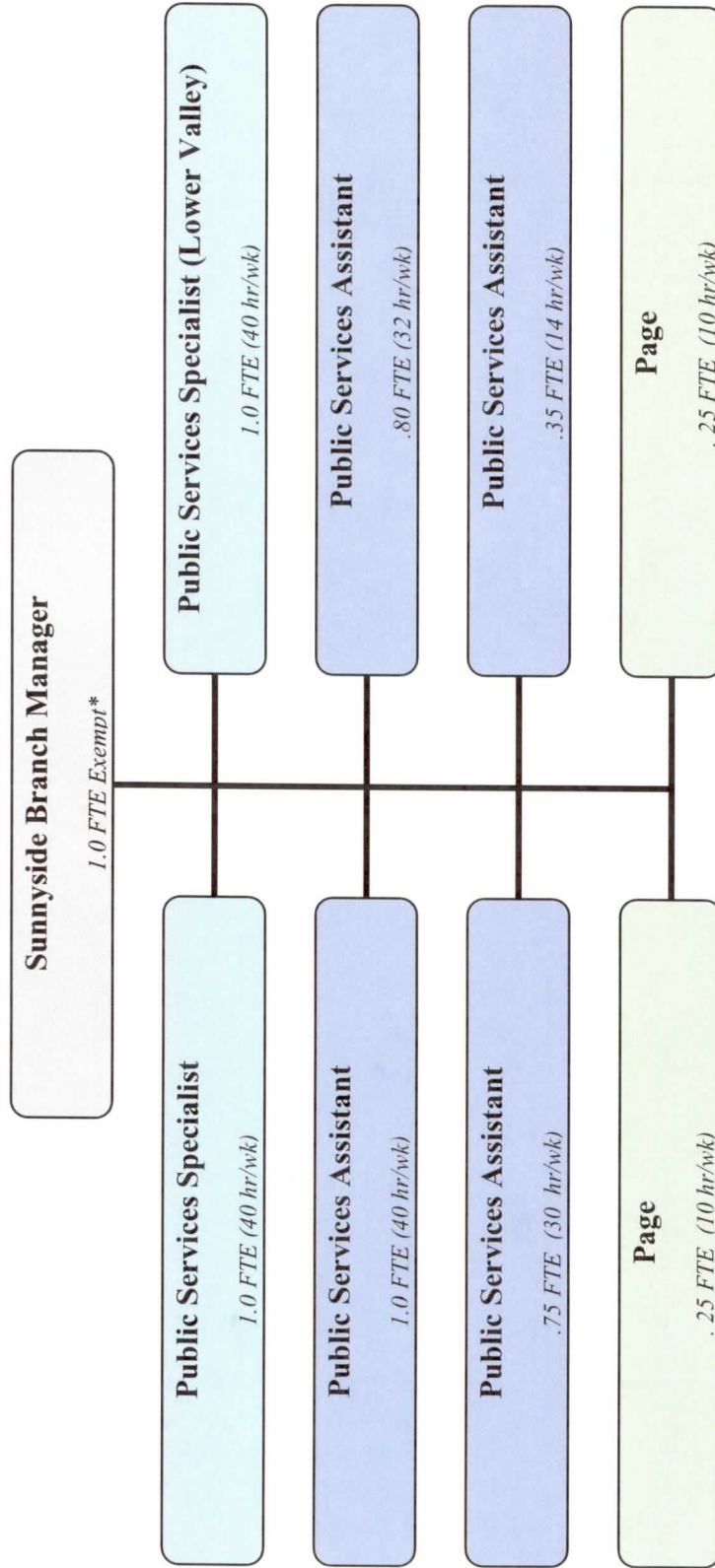


FTE Count: 4.875

Does not include .25 and .375 page time

*Exempt = FLSA Exempt, 40 or more hours per week

Yakima Valley Libraries
 2008 Organizational Structure
 Sunnyside Branch

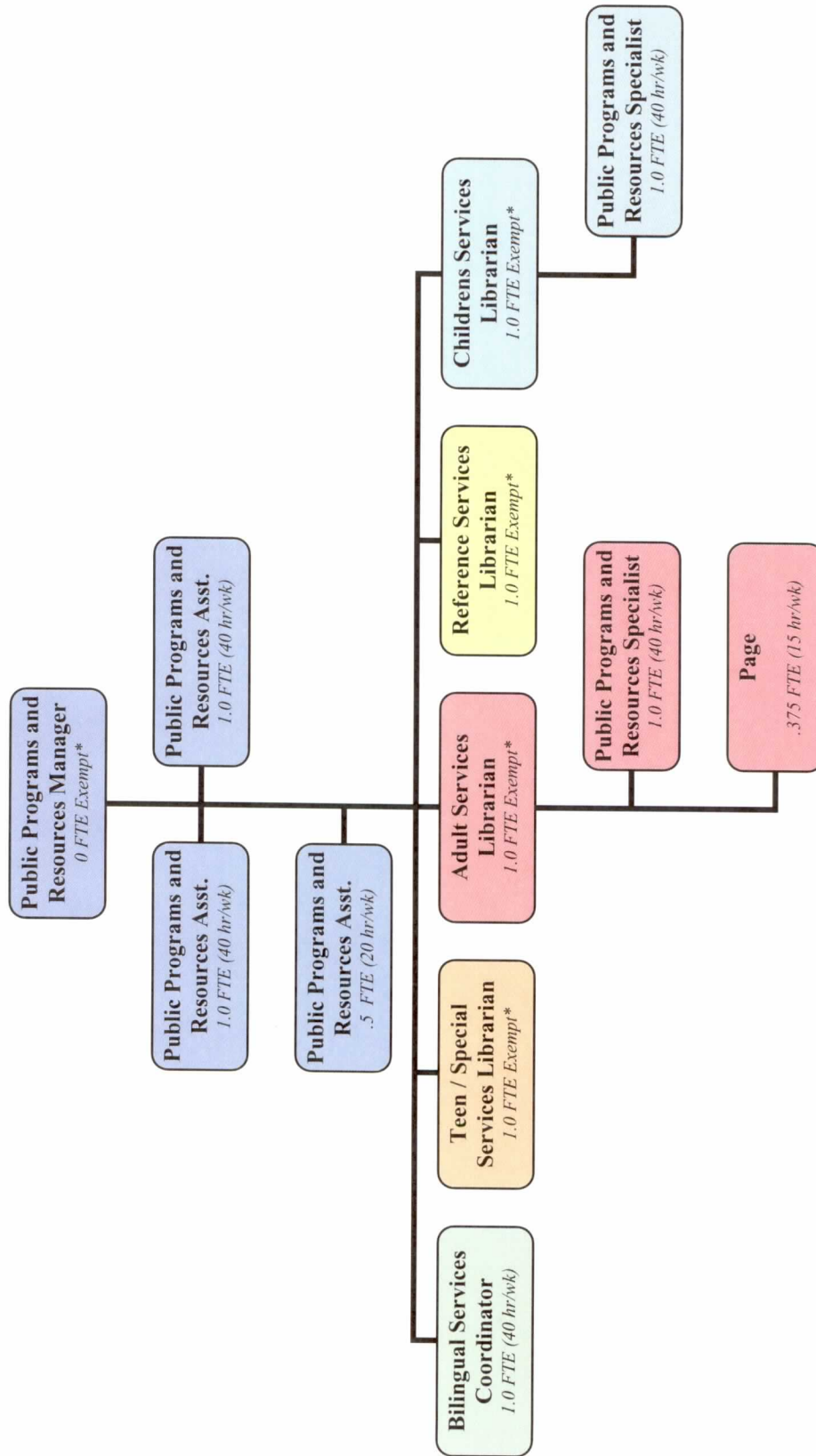


FTE Count: 5.9

Does not include .25 and .25 page time

*Exempt = FLSA Exempt, 40 or more hours per week

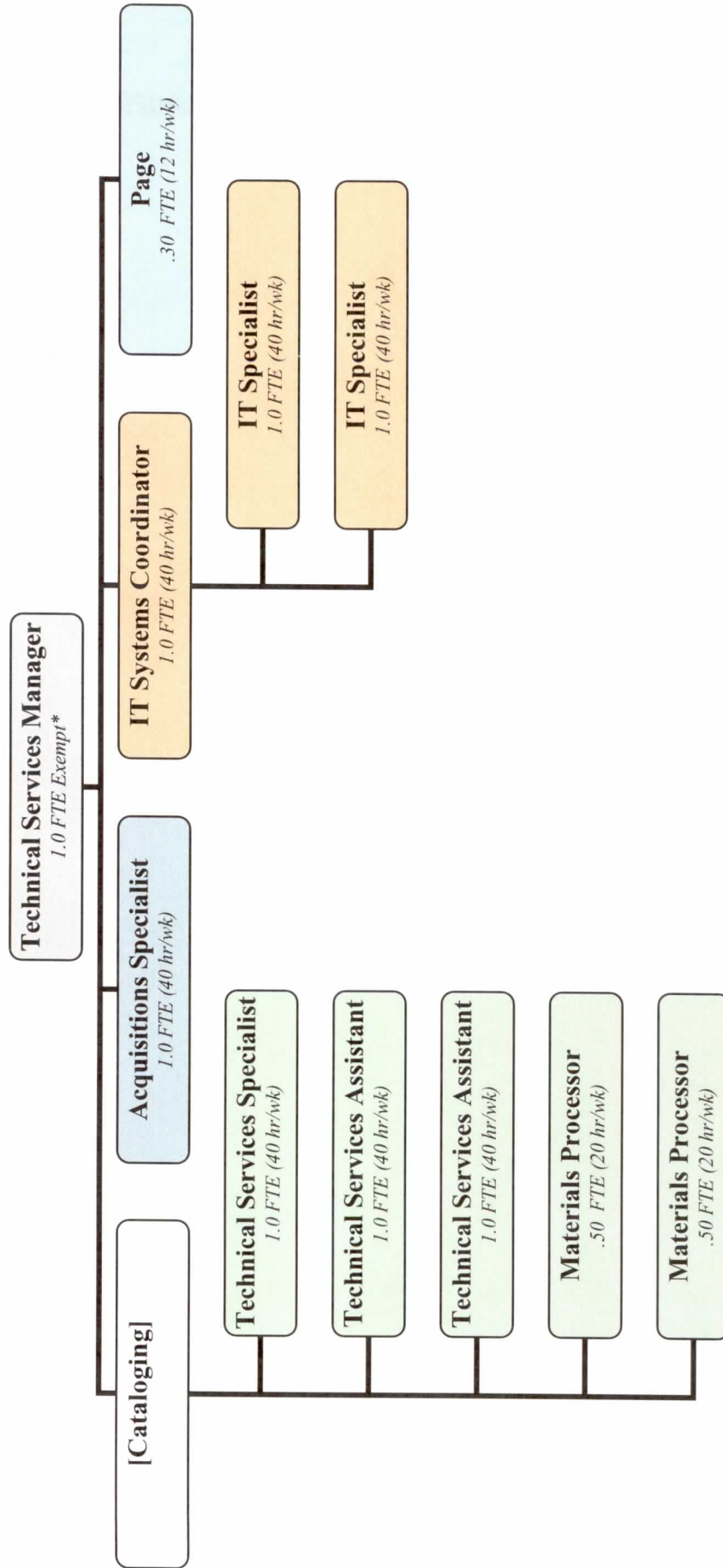
Yakima Valley Libraries 2008 Organizational Structure Public Programs and Resources



FTE Count: 9.5
 Does not include .375 page time

*Exempt = FLSA Exempt, 40 or more hours per week

Yakima Valley Libraries
 2008 Organizational Structure
 Technical Services



FTE Count: 9.0
 Does not include .30 page time

*Exempt = FLSA Exempt, 40 or more hours per week

Yakima Valley Libraries
2008 Wage and Benefit Projection

Departments	No Change	Cost of Living Adjustment	
<i>Administration</i>	2007 Base	2.80%	Increase over Base
Administration and Business Office			
Wages	312,598.61	321,907.66	9,309.05
Benefits	81,537.12	82,907.57	1,370.45
Human Resources and Training			
Wages	122,231.20	125,653.67	3,422.47
Benefits	35,818.02	36,324.88	506.87
Communications and Marketing			
Wages	43,680.00	44,903.04	1,223.04
Benefits	12,372.74	12,551.77	179.03
Facilities			
Wages	36,610.42	37,634.89	1,024.47
Benefits	17,931.29	18,086.12	154.83
<i>Public Services</i>			
Non Branch & Librarians			
Wages	523,917.26	538,583.49	14,666.23
Benefits	137,087.76	139,242.77	2,155.01
Branches - Including Roving On Call			
Wages	1,105,297.94	1,137,332.10	32,034.17
Benefits	356,646.07	361,413.10	4,767.03
Page Pool, Reserve, OT, LWOP			
Wages	136,659.88	140,486.36	3,826.48
Benefits	19,581.00	21,408.21	1,827.21
<i>Public Programming and Resources</i>			
Wages	251,033.18	258,060.57	7,027.39
Benefits	78,475.52	79,520.64	1,045.12
<i>Organization of Materials</i>			
Technical Services			
Wages	215,248.80	221,275.77	6,026.97
Benefits	69,089.38	69,981.17	891.79
Information Technology			
Wages	104,638.56	107,568.44	2,929.88
Benefits	33,256.58	33,684.77	428.19
Total Wages	2,851,915.84	2,933,406.00	81,490.16
Total Benefits	841,795.48	855,121.00	13,325.52
Total Wages and Benefits	3,693,711.32	3,788,527.00	94,815.68

COMMUNITY LIBRARIES MILEAGE CHART

	AWAY LIBRARIES																			
HOME LIBRARY																				
	Buena	0	10	13	24	12	33	52	22	18	25	18	20	38	4	15	9	25	19	4
	Granger	10	0	20	16	21	41	60	30	26	33	10	28	46	10	23	17	31	27	6
	Harrah	13	20	0	31	21	35	49	25	21	28	29	22	40	12	17	9	13	21	16
	Mabton	24	16	31	0	35	55	70	45	40	47	8	42	60	20	37	27	41	42	22
	Moxee	12	21	21	35	0	21	35	10	6	13	34	5	26	15	7	12	32	7	16
	Naches	33	41	35	55	21	0	14	12	18	13	49	17	5	34	19	28	47	15	35
	Nile	52	60	49	70	35	14	0	26	30	27	64	31	19	48	33	42	61	29	49
	Selah	22	30	25	45	10	12	26	0	6	7	39	6	17	24	8	18	36	4	24
	Southeast	18	26	21	40	6	18	30	6	0	6	34	4	23	19	3	13	31	2	20
	Summitview	25	33	28	47	13	13	27	7	6	0	41	9	13	27	11	20	39	4	27
	Sunnyside	18	10	29	8	34	49	64	39	34	41	0	36	54	21	31	25	38	35	15
	Terrace Heights	20	28	22	42	5	17	31	6	4	9	36	0	22	22	6	16	34	3	22
	Tieton	38	46	40	60	26	5	19	17	23	13	54	22	0	39	23	33	51	20	39
	Toppenish	4	10	12	20	15	34	48	24	19	27	21	22	39	0	16	8	21	20	4
	Union Gap	15	23	17	37	7	19	33	8	3	11	31	6	23	16	0	10	28	4	17
	Wapato	9	17	9	27	12	28	42	18	13	20	25	16	33	8	10	0	21	14	11
	White Swan	25	31	13	41	32	47	61	36	31	39	38	34	51	21	28	21	0	33	25
	Yakima	19	27	21	42	7	15	29	4	2	4	35	3	20	20	4	14	33	0	21
Zillah	4	6	16	22	16	35	49	24	20	27	15	22	39	4	17	11	25	21	0	

Yakima Valley Libraries - Community Libraries 2008 Estimate Mileage for Training

Note: Drivers only receive mileage; Mileage granted for travel to all libraries from home library.

Month	Training Event	Site	Approx # people earning mileage	Approx total miles between sites (total all drivers)	Round trip	Cost per miles	Total mileage cost	Notes
Jan	CLC	Yakima	18	321	642	\$0.485	\$311.37	
	ROC database & 3.3. training	Yakima	6	110	220	\$0.485	\$106.70	
Feb	CLC	Yakima	18	321	642	\$0.485	\$311.37	
	PSA Training	Yakima	20	356	712	\$0.485	\$345.32	
March	Staff Enrichment Day	Museum	40	716	1432	\$0.485	\$694.52	If 18 drivers=321 miles one way, 40 drivers=2.23 x 321
April	CLC	Yakima	18	321	642	\$0.485	\$311.37	
	OLA/WLA	Vancouver	8	190	380	\$0.485	\$184.30	2 library vehicles
May	Summer Reading Planning	Yakima	10	180	360	\$0.485	\$174.60	
	Videoconference (mgrs/superv/specialists)	Yakima	2	35	70	\$0.485	\$33.95	
	ROC SRP Training	Yakima	6	110	220	\$0.485	\$106.70	
	NW PUG--no location yet/use 2007	Everett?	3	164	328	\$0.485	\$159.08	2007 12 attendees/3 library vehicles (?)
June	usually no training							
July	CLC	Granger	18	457	914	\$0.485	\$443.29	
August	CLC	Moxee	18	330	660	\$0.485	\$320.10	
	PSA training	Yakima	20	356	712	\$0.485	\$345.32	

Yakima Valley Libraries - Community Libraries 2008 Estimate Mileage for Training

Note: Drivers only receive mileage; Mileage granted for travel to all libraries from home library.

Month	Training Event	Site	Approx # people	Approx total miles between sites (total all drivers)	Round trip	Cost per miles	Total mileage cost	Notes
Sept	CLC	Naches	18	493	986	\$0.485	\$478.21	
	ROC training	Yakima	6	110	220	\$0.485	\$106.70	
Oct	CLC	Yakima	18	321	642	\$0.485	\$311.37	
	Benefits meeting?	Yakima	29	513	1026	\$0.485	\$497.61	
Nov	CLC	Yakima	18	330	660	\$0.485	\$320.10	
Dec.	General Staff & CLC	Yakima	40	716	1432	\$0.485	\$694.52	If 18 drivers=321 miles one way, 40 drivers=2.23 x 321
Probable training with no dates yet scheduled:								
	New staff training; includes orientation, service center training, and shadowing	Various	6	1062	2124	\$0.485	\$1,030.14	Estimate: Use SS staff as model. 3 trips SS-Yak; 1 trip SS-SV; 1 trip SS-GR; 1 trip SS-TO=354 miles round trip for 1 staff. 354 x 6 staff=2,124 miles for 6 staff
	Customer Service Training	Yakima	10	180	360	\$0.485	\$174.60	
	Reference Database Training	Yakima	10	180	360	\$0.485	\$174.60	
	Polaris Webinars	Yakima	6	110	220	\$0.485	\$106.70	
	Webjunction Webinars	Yakima	12	215	430	\$0.485	\$208.55	

Yakima Valley Libraries - Community Libraries 2008 Estimate Mileage for Training

Note: Drivers only receive mileage; Mileage granted for travel to all libraries from home library.

Month	Training Event	Site	Approx # people earning mileage	Approx total miles between sites (total all drivers)	Round trip	Cost per miles	Total mileage cost	Notes
	Novelist Readers Advisory Workshop	Yakima	20	356	712	\$0.485	\$345.32	
								Estimate: Use TO, SS, YAK as sample training sites. TO=5 drivers from BU, GR, HH, WA, WH=53 miles/106 round trip. SS=1 driver from MA=8 miles/16 round. Yak=7 drivers from MX, NA, NI, SL, TH, TI, UG=82 miles/164 round. Total =143 miles/286 round for 13 drivers
	Polaris upgrade training	Various	13	143	286	\$0.485	\$138.71	
	WSL Training opportunities (unknown at this time)	Various	4	201	402	\$0.485	\$194.97	Estimate: One trip to Richland (150 round) for 2 cars; One trip to Issaquah (252 round) for 2 cars. Total=402 miles
	PROJECTED TRAINING MILEAGE COSTS		415	8897	17794	\$0.485	\$8,630.09	\$8,630.09
	ROUNDED PROJECTIONS		415	9000	18000	\$0.485	\$8,730.00	

YAKIMA COUNTY RURAL COUNTY LIBRARY DISTRICT

2008 Adopted Budget

As of November 14, 2007

	2007 Budget Adopted November 2006	2007 Budget Amended October 2007	2008 Adopted Budget		Change From 2007 Amended
Transfers Out					
Capital Projects Carry Forward	0	100,000	0	19	0.0%
Facility Maintenance Fund	38,611	100,000	0	20	0.0%
Technology Fund	200,000	582,565	0	21	0.0%
Total Transfers Out	<u>238,611</u>	<u>782,565</u>	<u>0</u>		<u>0.0%</u>
Total Expenses and Transfer Out	<u>6,222,398</u>	<u>6,261,115</u>	<u>7,740,006</u>		<u>19.1%</u>
Fund Balance - General Fund					
Estimated Balance 1/1/06 (1/1/07)	1,697,140	1,697,140	1,368,901	22	0.0%
Estimated Revenues Minus Expenditures	(89,628)	454,326	1	23	0.0%
Less transfers out	(238,611)	(782,565)	(0)	24	0.0%
Estimated Ending FB for GF	<u>1,368,901</u>	<u>1,368,901</u>	<u>1,368,902</u>	25	<u>0.0%</u>
Less Designated Funds from General Fund					
For Boaz Fund	48,026	48,026	48,026	26	0.0%
Restricted donations	8,000	8,000	8,000	27	0.0%
Operating Cash-Revolving Funds	<u>1,312,875</u>	<u>1,312,875</u>	<u>1,312,875</u>	28	<u>0.0%</u>
Total Designated Funds for General Fund	<u>1,368,901</u>	<u>1,368,901</u>	<u>1,368,901</u>	29	<u>0.0%</u>
Estimated Ending Undesignated, Unrestricted Fund Balance for General Fund	<u>(0)</u>	<u>(0)</u>	<u>1</u>	30	<u>101.7%</u>
Revenues Plus Beginning Cash	<u>7,591,299</u>	<u>7,630,016</u>	<u>9,108,908</u>	31	<u>16.2%</u>
Expenditures Plus Ending FB	<u>7,591,299</u>	<u>7,630,016</u>	<u>9,108,908</u>		<u>16.2%</u>
NOTATIONS					
19. Projects not completed prior year					
20. Funds for deferred and current districe wide facility needs including large building repairs (owned buildings-Yakima and Sunnyside.)					
21. Technology improvements - 2007 Technology Assessment					
22. Estimated beginning Fund Balance - adjustment for actual					
23. Estimated revenues less expenditures					
24. Transfers to designated funds per Board resolution					
25. Estimated ending Fund Balance for General Fund on December 31					
26. Funds restricted from Estimated Ending Fund Balance - Boaz is restricted for purchase of collection materials					
27. Funds restricted by donor from the Estimated Ending Fund Balance - maintenance, collection, and building					
28. Funds designated by Board of Trustees for operating cash between tax roll collections					
29. Total of General Fund with specific designations					
30. Estimated endng fund balance that is undesignated at December 31					
31. Total resources available for General Fund					
32. Total Designated Funds: Plath and Cumulative, after transfers out					
Designated Funds	<u>1,711,380</u>	<u>2,310,202</u>	<u>749,860</u>	32	<u>-208.1%</u>
Total All Funds - General and Designated	<u>3,080,281</u>	<u>3,679,103</u>	<u>2,118,762</u>		<u>-73.6%</u>

**Yakima Valley Libraries
Capital Projects List, 2008 Budget**

Funds: Capital Carry Forward (CF), Facilities (FAC), Technology (TECH)						
Department	Fund	Proj Start	Qty	Item Cost	Total	Description
1 Yakima	CF	2007	1	11,000	11,000	Digital microfilm reader/ scanner
2 Sunnyside	CF	2007	1	10,000	10,000	Reader/Scanner
3 District	CF	2007	1	50,000	50,000	Signage, outdoor, replace with new name & logo
4 District	CF	2007	1	34,500	34,500	Signage, indoor, new
5 Yakima	CF	2007	1	7,000	7,000	Information desk
6 Sunnyside	CF	2007	1	1,500	1,500	CD/DVD player; projector
7 Branches	CF	2007	3	10,000	30,000	Coffee machine for lobby: YV, SV, SS
8 Branches	CF	2007	6	3,400	20,400	Early Literacy Stations: SV,GR,SS,TO,MA,MX
9 Selah	CF	2007	1	23,500	23,500	Public service desk, shelving
CF Total					187,900	
10 Facilities	FAC	2008	1	25,000	25,000	District passenger vehicle replacement (L-4)
11 Sunnyside	FAC	2008	1	50,000	50,000	Circ Desk/ other Equipment
12 Yakima	FAC	2008	1	102,000	102,000	Security System to include cameras and new key codes
13 District	FAC	2008	1	100,000	100,000	Facility assessment and planning
14 Summitview	FAC	2008	1	11,500	11,500	Shelving and outdoor signage
15 Various branches	FAC	2008	1	10,000	10,000	Shelving improvements & additions
16 Sunnyside	FAC	2008	1	12,000	12,000	Facility assessment and planning
17 Yakima	FAC	2008	1	182,250	182,250	Create 6 new work areas w/ power, tel/data, lighting
18 Yakima	FAC	Ongoing	1	44,000	44,000	HVAC reserve
19 Sunnyside	FAC	Ongoing	1	15,000	15,000	HVAC Repair/Reserve
20 Sunnyside	FAC	Ongoing	1	1,417,500	1,417,500	Estimated upgrades for 7500 sf facility
21 Yakima	FAC	Ongoing	1	1,701,000	1,701,000	Upgrade all non-public space, all project costs estimated for 9000 sf
22 Facilities	FAC	Ongoing	5	37,200	186,000	other vehicles to replace (2009-2014; cost averaged at 2006 prices)
FAC Total					3,856,250	
23 IT upgrade, Ph I	TECH	2008	1	219,780	219,780	Wide Area Network: Install & Operate Countyn FORN
24 IT upgrade, Ph I	TECH	2008	1	162,965	162,965	Local area Network Upgrades
25 IT upgrade, Ph I	TECH	2008	1	114,125	114,125	Workstation Upgrades & Replacements, phase 1
26 IT upgrade, Ph I	TECH	2008	1	21,870	21,870	Peripherals
27 IT upgrade, Ph I	TECH	2008	1	9,020	9,020	Network Control & Security Replacements
28 IT upgrade, Ph I	TECH	2008	1	70,180	70,180	Server Upgrades & Replacement
29 IT upgrade, Ph I	TECH	2008	1	33,781	33,781	Voice Switch & Services
30 IT upgrade, Ph I	TECH	2008	1	3,740	3,740	Tools to creat Technology documentation
31 IT upgrade, pre-1	TECH	2008	1	37,000	37,000	Switches, cables, adapters, USB to connect Brances to county fiber
32 IT upgrade, Ph 2	TECH	2008	1	81,483	81,483	Workstation Upgrades & Repl., phase 2 (50% each in '08 &'09 for budgting)
33 IT upgrade, Ph 2	TECH	2008	12	4,950	59,400	Replace Linux-based and Polaris servers
34 IT upgrade, Ph 2	TECH	2008	19	7,425	141,075	Polaris Self-Check machines
35 IT upgrade, Ph 2	TECH	2008	19	1,050	19,950	New electrical & network connections

**Yakima Valley Libraries
Capital Projects List, 2008 Budget**

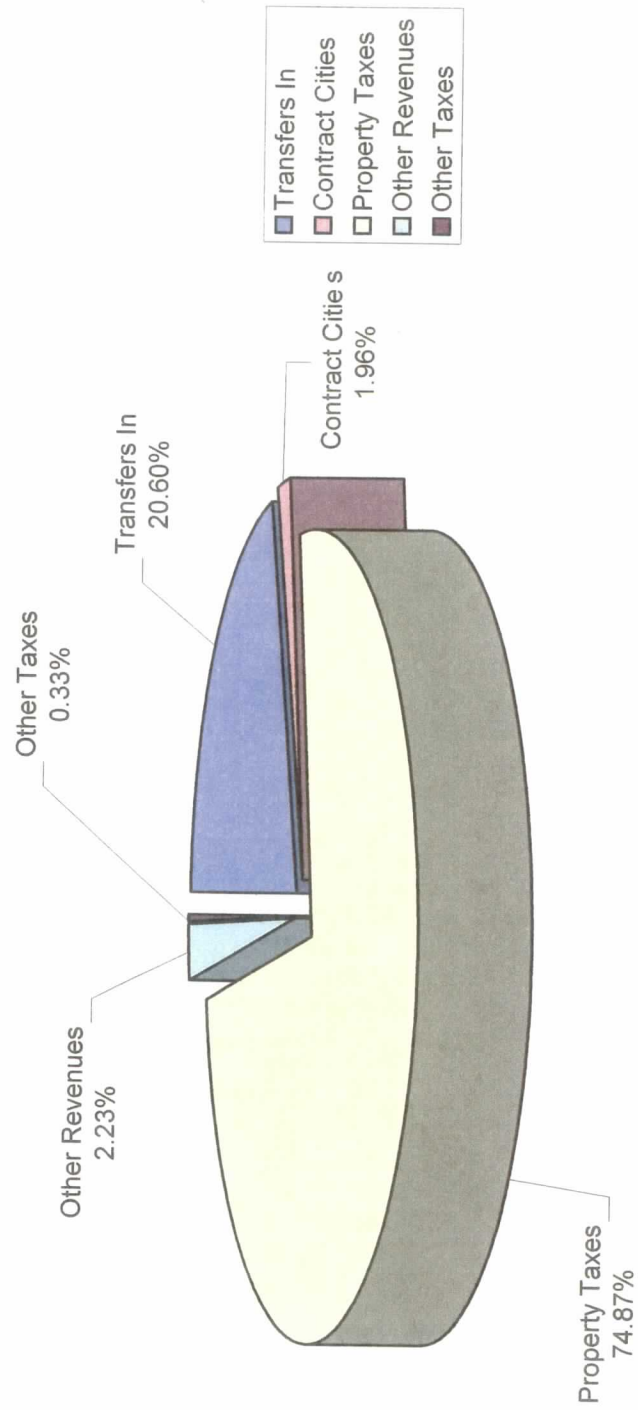
	Department	Fund	Proj Start	Qty	Item Cost	Total	Description
36	IT upgrade, Ph 3	TECH	2008	1	36,850	36,850	Polaris Upgrades
37	IT upgrade, Ph 3	TECH	2008	1	7,150	7,150	Filtering replacement
38	IT upgrade, Ph 2	TECH	2009	1	81,483	81,483	Workstation Upgrades & Repl., phase 2 (50% each in '08 & '09 for budgeting)
39	IT upgrade, Ph 3	TECH	2009-10	1	245,575	245,575	RFID Linked to ExpressCheck
40	IT upgrade, Ph 3	TECH	2009-10	1	165,000	165,000	Workstation Upgrades & Reservation system
41	IT upgrade, Ph 3	TECH	2009-10	1	64,900	64,900	Voice Services & VOIP
42	IT upgrade, Ph 3	TECH	2009-10	1	26,400	26,400	Expand Streaming Digital
43	IT upgrade, Ph 3	TECH	2009-10	1	231,385	231,385	Workstation Upgrades & Replacements, phase 3
		TECH Total				1,833,111	
		Grand Total				5,877,261	
*Other Projects are Needed but NOT yet Estimated--some Examples:							
1	Facilities	FAC					Fleet vehicle(s) for Lower Valley (vs. paying mileage)
2	Yakima	FAC					Yakima facility Public Space Renovation
3	Sunnyside	FAC					Sunnyside facility Landscaping Plan & Implementation
4	Summitview	FAC					Summitview Library Lease vs. Ownership
5	Facilities	FAC					Facility Enhancements at non-owned Branch libraries
6	District	multi					Strategic Long-Range Plan continuation
7	Yakima	multi					East Yakima Early Learning Initiative (EYELI) resources
8	District	TECH					Custom Programming (e.g. inventory, purchasing, etc.)

YAKIMA VALLEY LIBRARIES

VEHICLE REPLACEMENT SCHEDULE

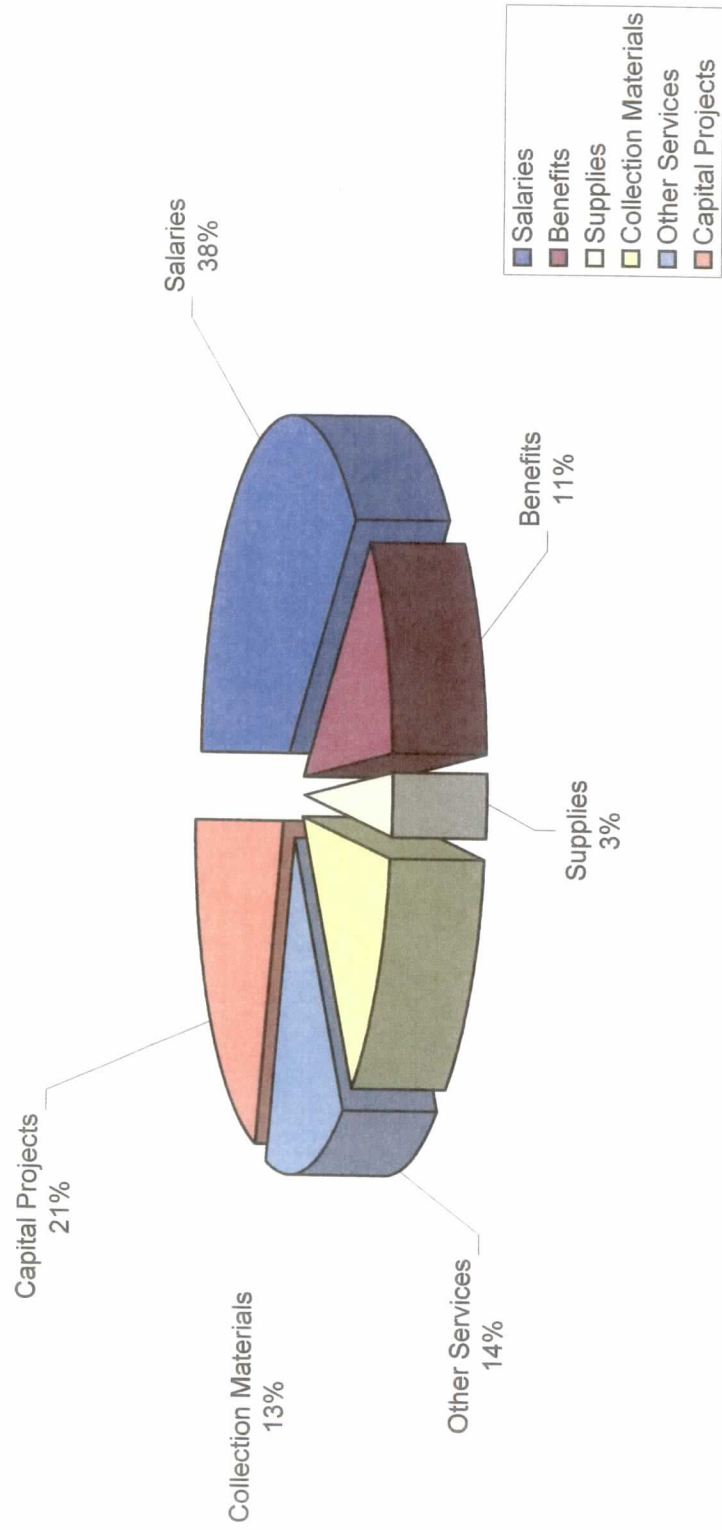
Vehicle	YVRL Code	Purchase Year	Condition	Purpose	Useful Life in Miles	Replace Year	Estimated Cost
Ford Focus Station Wagon - 2001	L-4	2001	Fair	Staff transportation	120,000	2008	\$25,000
GMC Safari Van - 1999	L-5	1999	Good	Staff transportation	150,000	2009	\$30,000
Chevrolet Express Van - 2000	L-10	1999	Good	Outreach Services	175,000	2010	\$31,000
Ford Taurus Station Wagon - 2001	L-6	2001	Good	Staff transportation	150,000	2011	\$26,000
Chevrolet Express Van - 2001	L-7	2001	Good	Maintenance	175,000	2013	\$34,000
Workhorse Step Van - 2006	L-12	2006	Excellent	Deliveries to Branches	200,000	2014	\$65,000

Yakima Valley Libraries 2008 Revenue Sources



Yakima Valley Libraries

2008 Projected Expenditures



Yakima Valley Libraries - Designated Funds

Designated Funds

Capital Carry Forward Fund	Transactions	Year to Date	NOTES
Revenues & Resources			
Beginning Cash and Investments		466,362.00	Estimated Beginning Balance 2008 Fund will be zero - no 2008 interest
Interest	0.00	0.00	
Total Resources	0.00	466,362.00	
Expenditures			
Projects-2007 non IT	187,900.00	187,900.00	Carry Forward Projects
2007 Projects- Other copiers, etc	140,721.00	140,721.00	
Collection Materials not received 2007	137,741.00	137,741.00	
Total Expenditures	466,362.00	466,362.00	Estimated Ending Cash Balance-Collection
Ending Cash - Capital Carry Forward		0.00	

Facility Fund	2008 Projections	Year to Date	NOTES
Revenues & Resources			
Beginning Cash and Investments		234,749.39	Restricted for District facility projects Fund will be zero - no 2008 interest
Interest	0.00	0.00	
Total Resources	0.00	234,749.39	
Expenditures			
Capital: 2008 Expenditures	234,749.39	234,749.39	2008 Projects
Ongoing Projects past 2008	3,621,500.61	3,621,500.61	Facility capital projects- Yak, SS - see CP List
Total Expenditures	3,856,250.00	3,856,250.00	
Ending Cash - Facility Fund		0.00	Estimated Ending Cash Balance
Ending Cash - Facility Maintenance		(3,621,500.61)	Unfunded projects

Technology Fund	Transactions	Year to Date	NOTES
Revenues & Resources			
Beginning Cash and Investments		893,679.82	Restricted for future technology needs Fund will be zero - no 2008 interest
Interest	0.00	0.00	
Total Resources		893,679.82	
Expenditures			
Capital - Technology 2008	893,679.82	893,679.82	2008 IT Assessment New - (\$278,462 CF) Phases 2 and 3 for IT Assessment-Partial
Ongoing projects beyond 2008	939,431.18	939,431.18	
Total Expenditures	1,833,111.00	1,833,111.00	
Ending Cash - Technology Fund		0.00	Unfunded projects
Ending Cash - Technology Fund		(939,431.18)	

Recap - Designated Funds			
Total 2008 Projects all Funds	1,316,329.21		
Total Future Non-funded Projects	4,560,931.79		
Total Capital Projects	<u>5,877,261.00</u>	Total Capital Projects	
Plus 2008 projected	140,721.00		
Plus 2007 Collection Materials not received	137,741.00		
Totals Carry Fwd & future projects	<u>6,155,723.00</u>		
Current Estimated Funds Available 2008	<u>1,594,791.21</u>	Transfer in 2008 - all cash available	
Unfunded Projects	<u>(4,560,931.79)</u>		
	<u>(4,560,931.79)</u>		

Yakima Valley Libraries - Designated Funds

Restricted Funds

Plath Fund	Transactions	Year to Date	NOTES
<i>Revenues & Resources</i>			
Beginning Cash and Investments		38,280.00	Restricted from Plath Endowment
Endowment	14,000.00	14,000.00	
Interest	300.00	300.00	
Total Resources	<u>14,300.00</u>	<u>52,580.00</u>	
<i>Expenditures</i>			
Restricted Expenditures per Endowment	0.00	0.00	
Total Expenditures	<u>0.00</u>	<u>0.00</u>	
Ending Cash		<u>52,580.00</u>	
Cumulative Reserve Fund			
	Transactions	Year to Date	NOTES
<i>Revenues & Resources</i>			
Beginning Cash and Investments		687,280.00	Restricted for integrated library system: patron checkout, acquisitions, catalog, book and collection inventory
Interest	10,000.00	10,000.00	
Transfer from General Fund	0.00	0.00	
Total Resources	<u>10,000.00</u>	<u>697,280.00</u>	
<i>Expenditures</i>			
Capital - Equipment, Services, Structure	0.00	0.00	
Total Expenditures	<u>0.00</u>	<u>0.00</u>	
Ending Cash		<u>697,280.00</u>	
Total Restricted Funds		<u>749,860.00</u>	

YAKIMA COUNTY RURAL COUNTY LIBRARY DISTRICT

2008 Adopted Budget

As of November 14, 2007

	2007 Budget Adopted November 2006	2007 Budget Amended October 2007	2008 Adopted Budget		Change From 2007 Amended
REVENUES					
Tax Revenues					
Property Tax Revenue	5,578,263	5,578,138	5,794,834	1	3.9%
Other Taxes	16,900	25,751	25,841	2	0.3%
Total Tax Revenues	<u>5,595,163</u>	<u>5,603,889</u>	<u>5,820,675</u>		<u>3.9%</u>
Contract Cities					
Other Contract Cities	156,096	143,322	151,552	3	5.7%
Total Contract Cities	<u>156,096</u>	<u>143,322</u>	<u>151,552</u>		<u>5.7%</u>
Other Revenue					
Grants and Donations	10,000	29,500	20,000	4	-32.2%
Copies	16,900	16,900	17,000	5	0.6%
Fines, Fees, Overdues	71,000	77,000	77,000	6	0.0%
All Other Revenues	45,000	62,265	58,989	7	-5.3%
Total Other Revenue	<u>142,900</u>	<u>185,665</u>	<u>172,989</u>		<u>-6.8%</u>
Total All Revenues	<u>5,894,159</u>	<u>5,932,876</u>	<u>6,145,216</u>		<u>3.6%</u>
Other Resources					
Transfers in	0	0	1,594,791	8	0%
Total Other Resources	<u>0</u>	<u>0</u>	<u>1,594,791</u>		<u>0%</u>
Total All Revenues and Resources	<u>5,894,159</u>	<u>5,932,876</u>	<u>7,740,007</u>		<u>23.3%</u>

Notations

1. Based on lawful max per Yakima County - 1 percent over 2007
2. Includes other taxes levied by County and State
3. Cities contracting for Library Services: Granger, Mabton, Naches, Tieton, Union Gap
4. Miscellaneous donations including Boaz
5. Estimate of photo and Internet copies
6. Overdue fees, late fees, lost books, collection fees
7. Includes investment income, prior year refunds, sale of assets
8. Transfers in by Board Resolution from designated funds

YAKIMA COUNTY RURAL COUNTY LIBRARY DISTRICT

2008 Adopted Budget

As of November 14, 2007

	2007 Budget Adopted November 2006	2007 Budget Amended October 2007	2008 Adopted Budget		Change From 2007 Amended
EXPENDITURES					
Salary and Wages	2,815,823	2,490,000	2,933,406	1	17.8%
Benefits	795,333	682,000	855,121	2	25.4%
Supplies	276,500	300,000	231,147	3	-23.0%
Collection Materials - all	1,020,000	1,020,000	1,020,000	4	0.0%
Professional Services	280,000	230,000	312,800	5	36.0%
Communications	172,626	182,000	195,040	6	7.2%
Travel & Training	23,152	35,000	64,500	7	84.3%
Vehicle Expenses	28,350	22,000	21,000	8	-4.5%
Advertising	12,000	13,000	19,500	9	50.0%
Rentals - Building Leases	124,320	123,000	123,401	10	0.3%
Rentals - Equipment	22,050	22,050	4,700	11	-78.7%
Insurance	48,000	48,000	42,000	12	-12.5%
Utilities	177,633	101,500	101,500	13	0.0%
Repairs & Maintenance - all	150,000	150,000	166,500	14	11.0%
Miscellaneous - dues and other	18,000	18,000	25,900	15	43.9%
Intergovernmental Services	20,000	20,000	28,700	16	43.5%
Capital - Grant Expenditures	0	22,000	1,594,791	17	7149.1%
Total Expenditures	5,983,787	5,478,550	7,740,006		41.3%
Total Exp and Carry Forward	5,983,787	5,478,550	7,740,006		41.3%

NOTATIONS

1. All Board approved positions budgeted wages includes 2.8 percent COLA
2. All Board approved positions budgeted payroll benefits
3. General supplies and small equipment - computer equipment to IT Assessment 2008
4. Collection materials and databases
5. Includes new department with increased public programming as well as audit and other prof service costs
6. All postage, phone, Internet, LAN, WAN, and Secure Data Costs
7. Additional training for new staff and departments and bi-annual professional training
8. Sale of former courier vehicle, decrease in vehicle repairs
9. Reflects increase in advertising and marketing
10. Includes building lease for Summitview, Southeast, and Zillah
11. Reduction in monthly copier leases - purchase machines instead
12. Includes building, boiler, directors, and liability - reduced rates in 2008
13. Moved budgeted janitorial contracts to professional services
14. Includes integrated library system and 3M security gates maintenance
15. As per BARS category all expenses not covered above - includes Board approved dues
16. Maintenance payments for designated library buildings
17. One time, large purchases and grant expenses

YAKIMA COUNTY RURAL COUNTY LIBRARY DISTRICT

2008 Adopted Budget

As of November 14, 2007

	2007 Budget Adopted November 2006	2007 Budget Amended October 2007	2008 Adopted Budget		Change From 2007 Amended
Transfers Out					
Capital Projects Carry Forward	0	100,000	0	19	0.0%
Facility Maintenance Fund	38,611	100,000	0	20	0.0%
Technology Fund	200,000	582,565	0	21	0.0%
Total Transfers Out	<u>238,611</u>	<u>782,565</u>	<u>0</u>		<u>0.0%</u>
Total Expenses and Transfer Out	<u>6,222,398</u>	<u>6,261,115</u>	<u>7,740,006</u>		<u>19.1%</u>
Fund Balance - General Fund					
Estimated Balance 1/1/06 (1/1/07)	1,697,140	1,697,140	1,368,901	22	0.0%
Estimated Revenues Minus Expenditures	(89,628)	454,326	1	23	0.0%
Less transfers out	(238,611)	(782,565)	(0)	24	0.0%
Estimated Ending FB for GF	<u>1,368,901</u>	<u>1,368,901</u>	<u>1,368,902</u>	<u>25</u>	<u>0.0%</u>
Less Designated Funds from General Fund					
For Boaz Fund	48,026	48,026	48,026	26	0.0%
Restricted donations	8,000	8,000	8,000	27	0.0%
Operating Cash-Revolving Funds	<u>1,312,875</u>	<u>1,312,875</u>	<u>1,312,875</u>	<u>28</u>	<u>0.0%</u>
Total Designated Funds for General Fund	<u>1,368,901</u>	<u>1,368,901</u>	<u>1,368,901</u>	<u>29</u>	<u>0.0%</u>
Estimated Ending Undesignated, Unrestricted Fund Balance for General Fund	<u>(0)</u>	<u>(0)</u>	<u>1</u>	<u>30</u>	<u>101.7%</u>
Revenues Plus Beginning Cash	<u>7,591,299</u>	<u>7,630,016</u>	<u>9,108,908</u>	<u>31</u>	<u>16.2%</u>
Expenditures Plus Ending FB	<u>7,591,299</u>	<u>7,630,016</u>	<u>9,108,908</u>		<u>16.2%</u>

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32. Total Designated Funds: Plath and Cumulative, after transfers out

Designated Funds	<u>1,711,380</u>	<u>2,310,202</u>	<u>749,860</u>	<u>32</u>	<u>-208.1%</u>
Total All Funds - General and Designated	<u>3,080,281</u>	<u>3,679,103</u>	<u>2,118,762</u>		<u>-73.6%</u>

Yakima Valley Libraries - Designated Funds

Designated Funds

Capital Carry Forward Fund	2008 Projections	Year to Date	NOTES
Revenues & Resources			
Beginning Cash and Investments		466,362.00	Estimated Beginning Balance 2008 Fund will be zero - no 2008 interest
Interest	0.00	0.00	
Total Resources	0.00	466,362.00	
Expenditures			
Projects-2007 non IT	187,900.00	187,900.00	Carry Forward Projects
2007 Projects- Other copiers, etc	140,721.00	140,721.00	
Collection Materials not received 2007	137,741.00	137,741.00	
Total Expenditures	466,362.00	466,362.00	
Ending Cash - Capital Carry Forward		0.00	Estimated Ending Cash Balance-Collection
Facility Fund	2008 Projections	Year to Date	NOTES
Revenues & Resources			
Beginning Cash and Investments		234,749.39	Restricted for District facility projects Fund will be zero - no 2008 interest
Interest	0.00	0.00	
Total Resources	0.00	234,749.39	
Expenditures			
Capital: 2008 Expenditures	234,749.39	234,749.39	2008 Projects Facility capital projects- Yak, SS - see CP List
Ongoing Projects past 2008	3,621,500.61	3,621,500.61	
Total Expenditures	3,856,250.00	3,856,250.00	
Ending Cash - Facility Fund		0.00	Estimated Ending Cash Balance
Ending Cash - Facility Maintenance		(3,621,500.61)	Unfunded projects
Technology Fund	2008 Projections	Year to Date	NOTES
Revenues & Resources			
Beginning Cash and Investments		893,679.82	Restricted for future technology needs Fund will be zero - no 2008 interest
Interest	0.00	0.00	
Total Resources		893,679.82	
Expenditures			
Capital - Technology 2008	893,679.82	893,679.82	2008 IT Assessment New - (\$278,462 CF) Phases 2 and 3 for IT Assessment-Partial
Ongoing projects beyond 2008	939,431.18	939,431.18	
Total Expenditures	1,833,111.00	1,833,111.00	
Ending Cash - Technology Fund		0.00	Estimated Ending Cash Balance
Ending Cash - Technology Fund		(939,431.18)	Unfunded projects
Recap - Designated Funds			
Total 2008 Projects all Funds	1,316,329.21		Total Capital Projects
Total Future Non-funded Projects	4,560,931.79		
Total Capital Projects	5,877,261.00		
Plus 2008 projected	140,721.00		
Plus 2007 CollectionMaterials not received	137,741.00		
Totals Carry Fwd & future projects	6,155,723.00		
Current Estimated Funds Available 2008	1,594,791.21		Transfer in 2008 - all cash available to General Fund
Unfunded Projects	(4,560,931.79)		

Yakima Valley Libraries - Designated Funds

Restricted Funds

Plath Fund	2008 Projections	Year to Date	NOTES
<i>Revenues & Resources</i>			
Beginning Cash and Investments		38,280.00	Restricted from Plath Endowment
Endowment	14,000.00	14,000.00	
Interest	300.00	300.00	
Total Resources	<u>14,300.00</u>	<u>52,580.00</u>	
<i>Expenditures</i>			
Restricted Expenditures per Endowment	0.00	0.00	
Total Expenditures	<u>0.00</u>	<u>0.00</u>	
Ending Cash - Plath Fund		<u>52,580.00</u>	
Cumulative Reserve Fund	2008 Projections	Year to Date	NOTES
<i>Revenues & Resources</i>			
Beginning Cash and Investments		687,280.00	Restricted for integrated library system: patron checkout, acquisitions, catalog, book and collection inventory
Interest	10,000.00	10,000.00	
Transfer from General Fund	0.00	0.00	
Total Resources	<u>10,000.00</u>	<u>697,280.00</u>	
<i>Expenditures</i>			
Capital - Equipment, Services, Structure	0.00	0.00	
Total Expenditures	<u>0.00</u>	<u>0.00</u>	
Ending Cash - Cumulative Reserve Fund		<u>697,280.00</u>	
Total Restricted Funds		<u>749,860.00</u>	

YAKIMA COUNTY RURAL COUNTY LIBRARY DISTRICT

2008 Adopted Budget

As of November 14, 2007

	2007 Budget Adopted November 2006	2007 Budget Amended October 2007	2008 Adopted Budget		Change From 2007 Amended
REVENUES					
Tax Revenues					
Property Tax Revenue	5,578,263	5,578,138	5,794,834	1	3.9%
Other Taxes	16,900	25,751	25,841	2	0.3%
Total Tax Revenues	5,595,163	5,603,889	5,820,675		3.9%
Contract Cities					
Other Contract Cities	156,096	143,322	151,552	3	5.7%
Total Contract Cities	156,096	143,322	151,552		5.7%
Other Revenue					
Grants and Donations	10,000	29,500	20,000	4	-32.2%
Copies	16,900	16,900	17,000	5	0.6%
Fines, Fees, Overdues	71,000	77,000	77,000	6	0.0%
All Other Revenues	45,000	62,265	58,989	7	-5.3%
Total Other Revenue	142,900	185,665	172,989		-6.8%
Total All Revenues	5,894,159	5,932,876	6,145,216		3.6%
Other Resources					
Transfers in	0	0	1,594,791	8	0%
Total Other Resources	0	0	1,594,791		0%
Total All Revenues and Resources	5,894,159	5,932,876	7,740,007		23.3%

Notations

1. Based on lawful max per Yakima County - 1 percent over 2007
2. Includes other taxes levied by County and State
3. Cities contracting for Library Services: Granger, Mabton, Naches, Tieton, Union Gap
4. Miscellaneous donations including Boaz
5. Estimate of photo and Internet copies
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YAKIMA COUNTY RURAL COUNTY LIBRARY DISTRICT

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As of November 14, 2007

	2007 Budget Adopted November 2006	2007 Budget Amended October 2007	2008 Adopted Budget		Change From 2007 Amended
EXPENDITURES					
Salary and Wages	2,815,823	2,490,000	2,933,406	1	17.8%
Benefits	795,333	682,000	855,121	2	25.4%
Supplies	276,500	300,000	231,148	3	-23.0%
Collection Materials - all	1,020,000	1,020,000	1,020,000	4	0.0%
Professional Services	280,000	230,000	312,800	5	36.0%
Communications	172,626	182,000	195,040	6	7.2%
Travel & Training	23,152	35,000	64,500	7	84.3%
Vehicle Expenses	28,350	22,000	21,000	8	-4.5%
Advertising	12,000	13,000	19,500	9	50.0%
Rentals - Building Leases	124,320	123,000	123,401	10	0.3%
Rentals - Equipment	22,050	22,050	4,700	11	-78.7%
Insurance	48,000	48,000	42,000	12	-12.5%
Utilities	177,633	101,500	101,500	13	0.0%
Repairs & Maintenance - all	150,000	150,000	166,500	14	11.0%
Miscellaneous - dues and other	18,000	18,000	25,900	15	43.9%
Intergovernmental Services	20,000	20,000	28,700	16	43.5%
Capital - Grant Expenditures	0	22,000	1,594,791	17	7149.1%
Total Expenditures	<u>5,983,787</u>	<u>5,478,550</u>	<u>7,740,007</u>		<u>41.3%</u>
Total Exp and Carry Forward	<u>5,983,787</u>	<u>5,478,550</u>	<u>7,740,007</u>		<u>41.3%</u>

NOTATIONS

1. All Board approved positions budgeted wages includes 2.8 percent COLA
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6. All postage, phone, Internet, LAN, WAN, and Secure Data Costs
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9. Reflects increase in advertising and marketing
10. Includes building lease for Summitview, Southeast, and Zillah
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12. Includes building, boiler, directors, and liability - reduced rates in 2008
13. Moved budgeted janitorial contracts to professional services
14. Includes integrated library system and 3M security gates maintenance
15. As per BARS category all expenses not covered above - includes Board approved dues
16. Maintenance payments for designated library buildings
17. One time, large purchases and grant expenses

YAKIMA COUNTY RURAL COUNTY LIBRARY DISTRICT

2008 Adopted Budget

As of November 14, 2007

	2007 Budget Adopted November 2006	2007 Budget Amended October 2007	2008 Adopted Budget		Change From 2007 Amended
Transfers Out					
Capital Projects Carry Forward	0	100,000	0	19	0.0%
Facility Maintenance Fund	38,611	100,000	0	20	0.0%
Technology Fund	200,000	582,565	0	21	0.0%
Total Transfers Out	<u>238,611</u>	<u>782,565</u>	<u>0</u>		<u>0.0%</u>
Total Expenses and Transfer Out	<u>6,222,398</u>	<u>6,261,115</u>	<u>7,740,007</u>		<u>19.1%</u>
Fund Balance - General Fund					
Estimated Balance 1/1/06 (1/1/07)	1,697,140	1,697,140	1,368,901	22	0.0%
Estimated Revenues Minus Expenditures	(89,628)	454,326	(0)	23	0.0%
Less transfers out	(238,611)	(782,565)	(0)	24	0.0%
Estimated Ending FB for GF	<u>1,368,901</u>	<u>1,368,901</u>	<u>1,368,901</u>	<u>25</u>	<u>0.0%</u>
Less Designated Funds from General Fund					
For Boaz Fund	48,026	48,026	48,026	26	0.0%
Restricted donations	8,000	8,000	8,000	27	0.0%
Operating Cash-Revolving Funds	<u>1,312,875</u>	<u>1,312,875</u>	<u>1,312,875</u>	<u>28</u>	<u>0.0%</u>
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Estimated Ending Undesignated, Unrestricted Fund Balance for General Fund	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>30</u>	<u>97.6%</u>
Revenues Plus Beginning Cash	<u>7,591,299</u>	<u>7,630,016</u>	<u>9,108,908</u>	<u>31</u>	<u>16.2%</u>
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YAKIMA VALLEY REGIONAL LIBRARY
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ACKNOWLEDGEMENTS

YVRL Board of Trustees

Victor Lara, President
Carolyn Calhoon-Dillahunt, Vice President
Melba Fujiura, Secretary
Sue Rigdon
Jerry Maggard

Budget prepared by:

Monica Weyhe, Executive Director
Kim Hixson, Business Manager

With assistance from:

Clara Eustis, Children's Services Manager
Cynthia Garrick, References Services Manager
Sue Lang, Technical Services Manager
Linda McCracken, Public Programs & Resources Manager
Cathy Rathbone, Summitview Librarian
Amy Ravenholt, Sunnyside Librarian
Karen Spence, Community Libraries Manager
Deb Stilson, Young Adult Services Manager
Diane Tufts, Yakima Reference Librarian
Carrie Wallbaum, Human Resources Manager
and YVRL Staff

YAKIMA
Connecting
VALLEY
people
REGIONAL
and
LIBRARY
ideas.



2008
PROPOSED
BUDGET

November 14, 2007