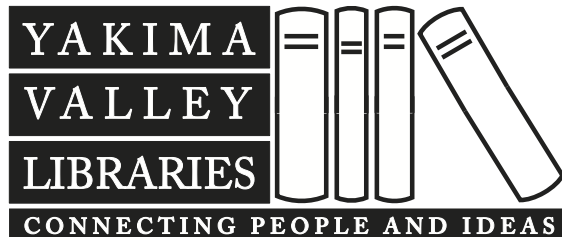

Damaged and Lost Materials



PURPOSE

Library customers are responsible and accountable for costs, fees, and fines for materials that are lost or damaged.

POLICIES

These fees will be assessed to the library customer to whom the materials were loaned for materials that have been lost or damaged.

Type of Damage	Fee
Damage of material requiring withdrawal	Price of item as found in library database, on item, or list price in a standard bibliographic sources(s)
Loss of material requiring withdrawal	Price of item as found in library databases, on item, or list price in a standard bibliographic sources(s)

There will be no charge for damage that is a result of normal usage.

Adopted: December 1999

Revised: January 2002

Reformatted: July 2010