

YAKIMA VALLEY LIBRARIES
(Yakima Valley Regional Library – County Library District)

BOARD OF TRUSTEES
Regular Meeting Minutes
Tuesday, April 24, 2007
4:00 p.m. Yakima Library – Board Room

I. OPENING OF MEETING

Board Members Present: President, Victor Lara; Vice President, Carolyn Calhoon-Dillahunt, Melba Fujiura, Jerry Maggard, and Sue Rigdon

Staff Members Present: Director, Monica Weyhe and Business Manager, Kim Hixson

1. Call to order
President Lara called the meeting to order at 4:04 p.m.
2. Determination of quorum
A quorum was present.
3. Recognition of visitors
No visitors present.
4. Approval of agenda
Director Weyhe requested that discussion regarding a letter to the Governor from the Board President be added to Section IV part 2 on the agenda. President Lara approved the agenda with the requested changes.

II. OPEN FORUM

This is an opportunity for any person to speak to the Board about any issue not on the agenda.

III. CONSENT AGENDA

1. Approval of minutes – prior meeting
2. Approval of Financial Statements
3. Approval of Payroll and Benefits
4. Approval of Vouchers

President Lara asked if any of the Trustees had questions regarding the Consent Agenda Items. Carolyn Calhoon-Dillahunt noted a correction to the March Minutes. The Library owns two buildings – Yakima and Sunnyside and not Summitview.

MOTION: Melba Fujiura moved that the March 27th meeting minutes be approved with the correction noted above. Carolyn Calhoon-Dillahunt seconded the motion.

Motion was unanimously passed.

MOTION: Sue Rigdon moved that the remaining Consent Agenda, including the March payroll, accounts payable, and voided warrants and vouchers as listed below from the General Fund, be approved. Melba Fujiura seconded the motion.

Motion was unanimously passed.

General Fund			
Payroll Warrants			
312206	To	312210	\$ 279.02
312211	To	312306	131,635.12
312307	To	312322	118,568.06
<i>Total March Payroll</i>			<u>\$250,482.20</u>
Accounts Payable Warrants			
61436	To	61474	\$ 18,046.83
61475	To	61501	51,527.90
61502	To	61570	56,828.12
61571	To	61572	2,613.83
<i>Total March Warrants</i>			<u>\$129,016.68</u>
Total Warrants Disbursed			<u><u>\$379,498.88</u></u>
Voided Warrants - March			
61523			(\$2,613.83)
Total Voided Warrants			<u><u>(\$2,613.83)</u></u>

IV. ACTIVE AGENDA

1. Community Libraries Update

Director Weyhe noted that a memorandum to the Board updating current activities was inadvertently left out of the Board packet this month. The memorandum contained information regarding the Request for Proposals for the Information Technology Needs Assessment, Staff Enrichment Day, the Washington Library Association conference in the Tri-Cities, the resignation of the Information Technology Coordinator, and a note regarding a personal emergency for the new Yakima Library Manager, Clara Eustis.

Director Weyhe recapped these events to include information on the move of the Library servers to the Secure Data Center at Yakima County. This transition will allow a controlled and secure environment for the IT equipment. Additionally, the RFP for the IT Assessment will enable the Library to review staffing, equipment, and software needs under the guidance of a professional. She pointed out that the increased software and Internet usage is making the speed to the branches very, very slow. Review of the system will help assess possible upgrades and revisions to improve computer configurations throughout the system.

Zillah – The Zillah Library is in the final phases of its updated look. The City of Zillah has voted on a Tuscan theme for the town. The Library doors and bookdrop were painted terra cotta red to build on this theme.

Buena – The Friend's new website is up. It can be accessed on the web at www.buenafriendsofthelibrary.org. The Buena Friends is one of the most active Friends groups. They continue to work closely with the Library District and the County on the viability of a Community Development Block Grant (CDBG) for a building in Buena. They also added a new bookdrop this past week.

Union Gap – Community Library Manager, Karen Spence, and Director Weyhe will meet with Dan Olson from the Union Gap, and the former Union Gap Library Board, to discuss the possible formation of a new Friend's group comprised of the former library board members.

Yakima – Clara Eustis, the new Yakima Branch Manager and former Children's Services Manager has been out of the office on emergency leave for several weeks. She does not yet have an estimated date for return to work. Director Weyhe reports that the Library is down two out of its eleven managers at this time.

Sue Rigdon asked for clarification, from the written Director's report, regarding the notation about the materials collection service information. Director Weyhe explained that Unique Management Services is a library specific collection agency that helps recover materials as well as fines and fees from people who have exceeded the Library's policies on returned materials and funds due to the Library. Unique provides monthly updates on the progress made on collection efforts.

2. Legislative Update

Director Weyhe reported that the session is over. Libraries did well. The Renton bill failed and the levy lid lift passed. Jim Clements was one of the original sponsors of this bill for the levy lid lift. Under the current law, libraries and other junior taxing districts could ask the voters to lift the lids on their levies,

but only for one year. Other senior districts can have a six year time frame. The cost of opening the polls yearly negates any increase in funding that might be received if limited to a yearly basis. The bill will extend this six year provision to libraries, thus allowing the polls to only be opened once with the impact lasting six years instead of one. Each Library District was asked to have its Board President sign a letter to the Governor supporting this bill.

Director Weyhe included a draft of this letter in the Board packet. The Board reviewed the letter and added minor revisions. The Board unanimously agreed on the revisions. The revised letter to the Governor will be mailed on Wednesday.

V. WHAT'S HAPPENING AT THE LIBRARY

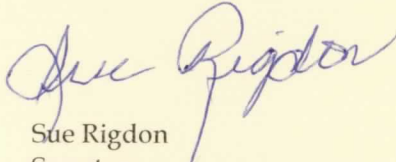
Director Weyhe distributed the April written report to the Board.

VI. ADJOURNMENT

President Lara adjourned the meeting at 4:42 p.m.

The next meeting will be **Tuesday, April 24, 2007 at 4:00 p.m.** at the Downtown Yakima Library Board Room.

Respectfully submitted,



Sue Rigdon
Secretary

SR:kh