

YAKIMA VALLEY LIBRARIES

(Yakima Valley Regional Library – County Library District)

BOARD OF TRUSTEES

Regular Meeting Minutes

Tuesday, May 22, 2007

4:00 p.m. Yakima Library – Board Room

I. OPENING OF MEETING

Board Members Present: President, Victor Lara; Vice President, Carolyn Calhoon-Dillahunt, and Sue Rigdon

Absent: Melba Fujiura and Jerry Maggard

Staff Members Present: Director, Monica Weyhe; Business Manager, Kim Hixson; and Public Programs and Resources Manager, Linda McCracken

1. Call to order
President Lara called the meeting to order at 4:10 p.m.
2. Determination of quorum
A quorum was present.
3. Recognition of visitors
No visitors present.
4. Approval of agenda

MOTION: Sue Rigdon moved that the agenda be approved as presented.
Carolyn Calhoon-Dillahunt seconded the motion.
Motion was unanimously passed.

II. OPEN FORUM

This is an opportunity for any person to speak to the Board about any issue not on the agenda.

III. CONSENT AGENDA

1. Approval of minutes – prior meeting
2. Approval of Financial Statements
3. Approval of Payroll and Benefits
4. Approval of Vouchers

MOTION: Sue Rigdon moved that the Consent Agenda be approved as a whole to include payroll and accounts payable vouchers, financial statements, and prior meeting minutes. Carolyn Calhoon-Dillahunt seconded the motion.
Motion was unanimously passed.

General Fund			
Payroll Warrants			
312323	To	312423	144,692.47
312424	To	312438	126,969.31
<i>Total April Payroll</i>			<u>\$271,661.78</u>
Accounts Payable Warrants			
61573	To	61611	24,710.95
61475	To	61501	40,166.88
61502	To	61570	102,303.38
<i>Total April Warrants</i>			<u>\$167,181.21</u>
Total Warrants Disbursed			<u><u>\$438,842.99</u></u>
Voided Warrants			
311963			(3.10)
312088			(2.86)
312207			(2.86)
302208			(37.64)
312314			(573.96)
Total Voided Warrants			<u><u>(\$620.42)</u></u>

IV. ACTIVE AGENDA

1. Reschedule next meeting to June 19, 2007.

MOTION: Sue Rigdon moved that the next meeting of the Library Board of Trustees be moved from Tuesday, June 26th to Tuesday, June 19th at 4:00 p.m. in the Yakima Library Board Room. Carolyn Calhoon-Dillahunt seconded the motion.

Motion was unanimously passed.

2. **Resolution Number 07-07: Circulation Policy, technical revision.**

Director Weyhe explained that any references to rates were removed from the policy in order to allow rates to be set separately in the future from the policy.

MOTION: Carolyn Calhoon-Dillahunt moved that Resolution Number 07-07: Circulation Policy be approved as presented to the Board of Trustees. Sue Rigdon seconded the motion.

Motion was unanimously passed.

3. Library Services Enhance Quality of Life

Director Weyhe introduced Public Programming and Resources Manager, Linda McCracken. The Public Programming and Resources Department is a newly created department for the Library. This department is responsible for developing programming that is used throughout the Library District. It includes services for children, teens, and adults, special populations (outreach, jails, and nursing homes) as well as selecting materials for the collection. Mrs. McCracken presented a live demonstration of premium databases that are offered by the Library. She showed the Board how these databases could be accessed via the web from home as well as on a computer in the library.

4. Technology Assessment Update

A seven member selection committee comprised of Library staff and former Yakima County IT Manager, David Lantis, met and reviewed the responses to the request for proposal. After comparing the proposals and scores, six out of seven members of the committee scored Joe Ford and Associates as the highest candidate. Mr. Ford has over 30 years of experience in libraries and all of his reference checks provided glowing reports regarding his work. The deciding factor was the library specific experience. Director Weyhe reported that she will offer the contract to Joe Ford and Associates. She will have the Library attorney, Scott Beyer, review the contract before the final signatures are obtained.

5. Community Libraries Update

Buena

Buena has a newly installed book drop ready for use. The Library's Facility Worker, Don Sodergren, poured the cement and installed the book drop.

Naches

Longtime Naches librarian, Joan Laughery, is retiring at the end of May. Director Weyhe and Community Libraries Manager Karen Spence will be meeting with the Friends group to talk about future options for the Naches library.

Summitview

Summitview Branch participated in the Chalet Place's *Walkabout*. Librarian Cathy Rathbone is very active in the tenant association.

Union Gap

Union Gap's former Library Board has restructured to become the Union Gap Friends of the Library.

Wapato

Legends Casino awarded the Wapato Friends a \$2000 grant to purchase a literacy station for children ages 2 to 8. The Friends will contribute \$690 toward this purchase.

Yakima

The Greater Yakima Friends of the Library book sale netted \$2400 in approximately six hours.

The Downtown Rotary awarded \$2500 toward the Library's Baby Bag program.

Zillah

Zillah's open house was Saturday May 12th. Its updated look and Tuscan theme, accented with historical photographs, proved very inviting.

District Services

- The Library was given notice by the City of Yakima's head of public works that the sidewalk on the southeast side of the building is considered unfit and unsafe. They are estimating it will take approximately \$6000 to replace the sidewalk and it will be billed to the Library. The City says there are no matching funds. Director Weyhe and Business Manager Kim Hixson will meet with the City to discuss potential options.

- Yakima servers were moved to the County's Secure Data Center on May 13th. It was a successful move.

- Doug Ramsey donated an unbroken run of *Downbeat* and *Jazztimes* magazines from 1990 forward.

-The Yakima Bears have agreed to be involved again with this year's Summer Reading Program.

-Interviews for the Children's Services Librarian are underway. There have been approximately 15 applicants.

V. WHAT'S HAPPENING AT THE LIBRARY

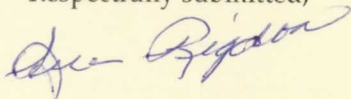
1. Director's Monthly Report
Director Weyhe will be on vacation from June 21 through 28th.
2. Summer Reading Programs begin June 4th.
Themes for this year's programs are "Get a Clue" and "You Never Know."

VI. ADJOURNMENT

Vice President adjourned the meeting at 5:38 p.m.

The next meeting will be **Tuesday, June 19, 2007 at 4:00 p.m.** at the Downtown Yakima Library Board Room.

Respectfully submitted,



Sue Rigdon
Secretary

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