

**YAKIMA VALLEY LIBRARIES**  
*(Yakima Valley Regional Library - County Library District)*

**BOARD OF TRUSTEES**  
*Regular Meeting Minutes*  
Monday, October 1, 2007  
3:30 p.m. Yakima Library - Board Room

**I. OPENING OF MEETING**

**Board Members Present:** President, Victor Lara; Vice President, Carolyn Calhoon-Dillahunt, Melba Fujiura, Jerry Maggard, and Sue Rigdon

**Members Absent:** None

**Staff Members Present:** Director Monica Weyhe; Finance and Operations Manager Kim Hixson, District Circulation Manager Terry Walker, and Technical Services Manager Sue Lang

**Visitors Present:** Joe Ford and Mary Wilkinson of Joe Ford and Associates, and George Helton, Yakima County Information Technology Manager

1. Call to order  
President Lara called the meeting to order at 3:34 p.m.
2. Determination of quorum  
A quorum was present.
3. Recognition of visitors  
No visitors were present
4. Approval of agenda  
President Lara adopted the agenda as presented.

**II. OPEN FORUM**

This is an opportunity for any person to speak to the Board about any issue not on the agenda. There was no discussion.

**III. CONSENT AGENDA**

1. Approval of minutes - prior meeting
2. Approval of Financial Statements
3. Approval of Payroll and Benefits
4. Approval of Vouchers

**MOTION:** Sue Rigdon moved that the Consent Agenda be approved as a whole to include payroll and accounts payable vouchers, financial statements, and prior meeting minutes as presented. Melba Fujiura seconded the motion.

*Motion was unanimously passed.*

General Fund			
<b>Payroll Warrants</b>			
312792	To	312896	\$139,869.07
312897	To	312911	\$ 32,134.70
<i>Total August Payroll</i>			\$272,003.77
<b>Accounts Payable Warrants</b>			
62173	To	62342	\$216,398.15
<i>Total August AP Warrants</i>			\$216,398.15
<b>Total Warrants Disbursed</b>			\$488,401.92
<b>Voided Warrants</b>			
61943			(8.15)
312890			(0.00)
<b>Total Voided Warrants</b>			<b>(8.15)</b>

IV. **ACTIVE AGENDA**

1. *New District Circulation Coordinator, Terry Walker*  
 Director Weyhe introduced Ms. Walker to the Board of Trustees. Her new position will be responsible for coordination of patron records, overdues, fines and fees and other issues that impact the integrated library system and circulation items. Ms. Walker worked for the Yakima Library prior to receiving her Masters in Library Information Science. She was the former Terrace Heights Librarian. Ms. Walker said it was hard to leave, but it is wonderful to be back. The Board welcomed her in her new position.
  
2. *2008 Budget Assumptions*  
 Director Weyhe reported that the Implicit Price Indicator for the Yakima area Class B cities was at 2.8 percent at the end July. This is the figure that is used as a guideline to determine possible cost of living increase rates for the next budget year. Each year the Library's health insurance brokers go out to bid for insurance rates. They have just returned seven to eight proposals. The current plan with Regence is proposing a rate increase of approximately eight percent. One plan that offers similar coverage may be available at a significant savings over the current rates. Figures will be confirmed by the first week of October.
  
3. *Community Libraries Update*  
**Moxee** - The Library is working with the City to share an \$8500 multi-point radio. This will bring them on to the fiber making the Moxee Library the first high speed library in the County. Details are being worked out between the City of Moxee and the Library.  
**Summitview** - Lease options are still being evaluated. Trustee Jerry Maggard and Director Weyhe will review the proposed agreement from Whitetail Corporation and will bring recommendations to the Board.

V. **DIRECTOR'S REPORT**

- The September 11<sup>th</sup> *September Project* honoring 9/11 was highly successful. The Yakima Herald-Republic ran a front page article and very positive letters to the editor. There

were over 60 people in attendance and booklists were distributed to everyone. The program brought a wide variety of people and ages together to share their experiences.

- September was also Pirate Month. Events were held at each of the branches throughout the month.
- Friends and volunteers will completely oversee the Library booth at the Yakima County fair this year.
- Carolyn Calhoon-Dillahunt, Monica Weyhe, former Trustee Darlene Lust, and Kim Hixson attended the Workshop in Library Leadership held in Kennewick last month. Ms. Lust and Director Weyhe participated in the panel *Hearing from the Public*. Many of the workshops were helpful and information presenting topics such as facility planning, property taxes, technology, and performance audits.
- Staff will also be attending the Washington Association of Library Employee's (WALE) Conference in Spokane this week.
- The Big Read is in full swing. The book chosen was *The Grapes of Wrath*. Articles, calendar updates, and more than 42 events are in process. Book Discussions are being held November 4, 6, 8, 13. The Kick-Off Dinner will be Friday, October 5<sup>th</sup> at the Yakima Valley Museum. Rich Wandschneider, Director of Fishtrap.org will be the feature speaker for the evening. City Council member Norm Johnson will be the MC on Saturday, October 6<sup>th</sup>'s kick off event at the Museum from noon - 1 p.m... The City and the County have issued proclamations declaring October Big Read Month. The web is up to date on all activities and can be accessed at: <http://yakimabigread.org>.

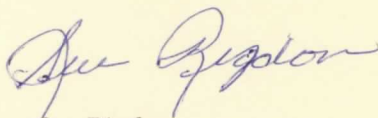
## VI. ADJOURNMENT

**MOTION:** Melba Fujiura moved that the meeting be adjourned to the Study Session regarding the IT assessment draft report.  
Carolyn Calhoon-Dillahunt seconded the motion.  
*Motion was unanimously passed.*

President Lara adjourned the Regular Meeting of the Yakima Valley Library Trustees at 4:01 p.m.

The next meeting is scheduled for **Tuesday, October 23, 2007 at 4:00 p.m.** at the Downtown Yakima Library boardroom.

Respectfully submitted,



Sue Rigdon  
Secretary