PURPOSE
Click Relander, former Yakima editor and author, collected a voluminous personal library related to Pacific Northwest history and Central Washington Indians. This library consists of books, private papers, microfilm and photographs which Mr. Relander used in his work as a writer and sculptor.

POLICIES
The primary access for all library customers for the materials contained in the Relander Collection is through its indexes.

All library customers requesting to use materials from the Relander Collection are required to register with the Reference Department and provide their name, address, telephone number, picture identification, driver’s license number, and signature. Professional researchers are requested to provide evidence of their association with an institution or university.

Tours of the Relander Room may be available, provided there is available staff from the Reference Department.

A list of materials requested for use by a library customer will be written on a form supplied by the Reference Department. When materials are returned, they will be checked against that document to ensure that all Relander materials are properly returned.

Any books, papers or photographs in the Relander collection requested for use by a library customer will be brought to the Reference Department for their use there.

Use of multiple materials within the Relander Room may be available, provided there is available staff from Reference Department to be in the Relander Room with the library customer while they are using Relander materials.

Any defacement or damage of Relander materials that occur while in the possession of a library customer will be the responsibility of that library customer.

Materials from the Relander Collection may be loaned to libraries, museums or other institutions upon written receipt of such request and approval by the Director.

Adopted: April 2000
Reformatted: July 2010