BEFORE THE BOARD OF TRUSTEES YAKIMA VALLEY LIBRARIES

In the Matter of Public Records Index Exemption

RESOLUTION #13-009

WHEREAS, the Yakima Valley Libraries' Board of Trustees adopt and set policy;

WHEREAS, Yakima Valley Libraries follows the requirements of the Revised Code of Washington (RCW) 42.56 commonly known as the Public Records Act and the Washington Administrative Code (WAC) Chapter 44-14;

WHEREAS RCW 42.56.070 section 1, *Documents and indexes to be made public*, and WAC 44-14-03003, *Index of records* outline the rules for making public records available; and

WHEREAS RCW 42.56.070 section 4 and WAC 44-14-03003 provides an option for a local agency to opt out of the indexing requirement by issuing a formal order specifying the reasons for doing so;

WHEREAS the act of maintaining a comprehensive index of all library documents would require additional personal costs and interfere with ongoing daily library operations; however, the library will make available any indexes it does maintain;

NOW THEREFORE BE IT RESOLVED, that the Yakima Valley Libraries' Board of Trustees determine that the maintenance of an index would unduly burden or interfere with agency operations and formally adopts this resolution exempting Yakima Valley Libraries from the indexing requirement.

ADOPTED by the Board of Trustees this 29th day of April, 2013.

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