

Yakima Valley Libraries

Board of Trustees

Special Meeting City of Union Gap Proposed Annexation
Wednesday, July 10, 2019 – 10:00 a.m.
Yakima Central Library Boardroom

Board Members Present: President Del Rankin, Vice-President Glenn Rice, Secretary Jim Davenport, Trustee Dan Seifert, Trustee Mary MacKintosh

Visitors: Union Gap City Manager Arlene Fisher, Scott Beyer (attorney representing Library District)

Staff Present: Executive Assistant Terri Reeder, Public Library Services Director Francisco-Garcia, Human Resources Director Darline Charbonneau, Accounting Manager John Slaughter, IT Manager Melissa Vickers, Facilities Manager Susan Miller, Managing Librarian Jared Fair

Absent: Executive Director Kim Hixson

I. Opening of Meeting

Action

a. Call to Order

President Rankin called the meeting to order at 10:00 a.m.

b. Determination of quorum

A quorum of the Trustees was present.

c. Recognition of visitors

Attendees introduced themselves.

d. Approval of the agenda

President Rankin began the meeting by reading the Open Public Meeting Act (OPMA) criteria for Special Meetings referencing the Open Government Resource Manual, page 59 which states: *At a special meeting, final disposition by the agency is limited to the matters identified as the business to be conducted in the notice. The statutory language suggest that the governing body could discuss, but not finally dispose of, matters not included in the notice of the special meeting.*

City of Union Gap Proposed Annexation

Discussion

President Rankin asked Accounting Manager John Slaughter to present his work with the Budget forecast to the group. Handouts were provided containing four spreadsheets: YVL with Union Gap beginning in 2021 (5-year budget); YVL without Union Gap (5-year budget); YVL – Union Gap (6 year budget); Union Gap 10 year property value calculation. Mr. Slaughter explained how he derived the numbers on each spreadsheet and methods he used. Ms. Fisher confirmed Mr. Slaughter's projections similarly matched her own calculations. Both Trustee Rankin and Mr. Slaughter asked Ms. Fisher for a copy of her financial spreadsheet developed for the power point she recently presented during a Union Gap public meeting.

Ms. Fisher affirmed the award Union Gap received for \$2,000,000 in support of the 6,000 square foot Library and Community Center – the Library 4,200 sq. ft.; and an additional \$16,000 from another source to aid the project. The awarded monies is tied to a two-year commitment and bi-annual budget. She said adamantly the facility will be completed in 2021. Board members asked when the library should anticipate allocating resources, Ms. Fisher said she plans to begin “tapping into your staff” in 2020.

After reviewing further details of the budget worksheet and a brief discussion with Board members, Ms. Fisher asked, "it is advantageous to the library district for us to join?" Several Board members voiced a resounding "yes" to her question.

Approval of Resolution #19-003: Proposed Annexation of the City of Union Gap to the Library District:

Motion: Trustee Davenport moved that Yakima Valley Libraries Resolution #19-003 be approved without prejudice to the negotiation of an agreement with the City of Union Gap regarding the terms and conditions of the operation, finance, budget and facilities of a branch of the Yakima Valley Libraries within the city limits of the City of Union Gap. Trustee Rice seconded. *Motion unanimously passed.*


Attorney Beyer spoke up recommending the motion's verbiage be added to the last paragraph in the Resolution before the document is signed by the Trustees. The Resolution was immediately revised by the Executive Assistant; and then presented, reviewed and approved as a final document by Mr. Beyer and Board of Trustees. The modified paragraph states: *NOW THEREFORE, be it resolved, that the Library District and hereby directs that a copy of this resolution be forwarded to the Yakima County Commissioners and thereby notify them of this resolution. Adoption of this Resolution is approved without prejudice to the negotiation of an agreement with the City of Union Gap regarding the terms and conditions of the operation, finance, budget and facilities of a branch of the Yakima Valley Libraries within the city limits of the City of Union Gap.*

Board members then proceeded with signing Resolution #19-003 in the presence of City Manager Arlene Fisher and Scott Beyer, Attorney at Law.

II. Adjournment

The meeting adjourned at 10:35 a.m.

Respectfully submitted,


Jim Davenport
Secretary