

## Susan Miller

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**From:** Susan Miller  
**Sent:** Tuesday, February 25, 2020 4:32 PM  
**To:** Susan Miller  
**Subject:** RE: RFQ-094 - New QUESTION & ANSWER #12

**Importance:** High

Hello Vendors,

I have received an additional question about our RFQ-094 (lighting project for Yakima Valley Libraries):

12. How do you expect to meet code if emergency ballast are to be removed entirely  
The T8 lamps connected to the emergency ballasts will be replaced with emergency T8 LED tubes with built in battery back-up

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8. Is there a list of supplier/contractors that were at the walk thru?  
You will need to submit a public records request for the list. The public records request information can be found on our YVL.org website

9. Is a bid bond needed?  
No, we are not requiring a bid bond

10. Is a payment and performance bond needed?  
No, we are not requiring a payment or performance bond - **RFQ Item 6 - A:**  
**CERTIFICATIONS AND REQUIREMENTS**
- A. All contractors, subcontractors and vendors must be licensed and bonded  
*(When you say that you are **licensed & bonded**, that means that you have the required licensing for your business and have made payments for additional coverage with a bond – **for this project – a minimum of \$4,000** for electrical/ telecommunications contractors)*
  - B. Certificate of insurance; naming Yakima Valley Libraries as Additional Insured.
  - C. Vendor must have an active L & I Prevailing Wage Intent & Affidavit Account (PWIA)

11. Are the emergency ballasts to be removed entirely?  
Yes, per the **RFQ Item 11:**
- Remove off site all ballasts, lamps & garbage at the end of each work day/night, with legal disposal process for these items

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5. Is there an official bid sheet  
No there is not an official bid sheet

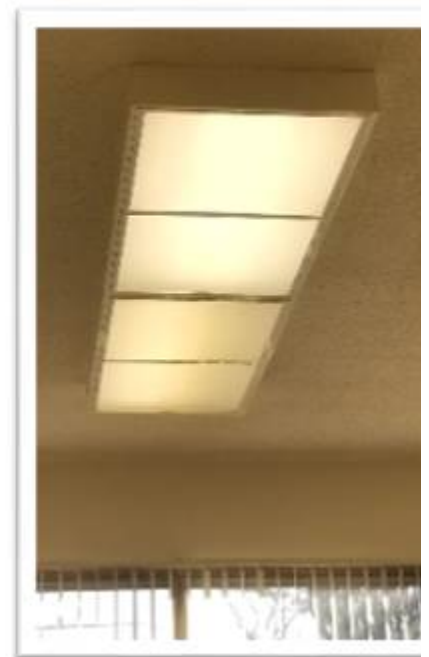
6. Since you need to work nights, when does the library close/open  
Library closes at: (Mon. - Wed. 7 pm); (Thur. – Sat. 6 pm); (Sun. at 5 pm) – You must be out of the building by 6:30 am each day

7. Please explain, Schedule the installation during closed hours, with no more than 3 days/nights off during a 7 day period of time, does this mean we can work 4/10 hours shifts at night  
We do not want a vendor to start the project and then leave for an extended period of time before finishing, dragging the project out to multiple weeks. If you wish you can work 10 hour shifts. You need to start after closing & have your equipment, supplies & crew out of the library prior to our cleaning crew starting at 6:30 am each morning.

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1. What is the existing wattage? 32W?  
Yes, 32W
2. How are the existing fixtures hung? Ceiling Surface Mount, Chain, Flush Mount, etc.  
All of our lights are: "Surface Mounted"
3. Does the existing fixture have a lens?  
Yes, per the scope of work: (Wipe down lens of each light fixture (inside & outside))
4. Is it possible to get pictures if we can't make it out there on 2/20?  
See below:



**HIGH CEILING AREA**



**SOUTH END AREA**

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**From:** Susan Miller  
**Sent:** Friday, February 14, 2020 3:44 PM  
**To:** Susan Miller <[smiller@yvl.org](mailto:smiller@yvl.org)>  
**Subject:** EMAIL TO VENDORS - RFQ-094 -Request for Quote for a lighting project  
**Importance:** High

**RFQ-094 - Request for Quote from Yakima Valley Libraries**

Hello,

Yakima Valley Libraries is currently requesting quotes for a prevailing wage job in Yakima County. This project is to retro-fit our light fixtures by by-passing the ballast and replacing the T8 lamps with LED tubes. The attached document has more information along with the scope of work, with complete details about this project.

When replying to the library about this RFQ (request for quote), you will need to list in the “subject line” the project number: **RFQ-094**.

Thank you in advance for your consideration of this project.

Regards,

Susan Miller  
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**Yakima Valley Libraries**  
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