

# Yakima Valley Libraries Board of Trustees

*Budget Study Session - Virtual Zoom Meeting*  
Monday, October 26, 2020 – 1:00 p.m.

**Meeting begins:** 1:00 p.m.

**Board Members Present:** President Del Rankin, Vice-President Glenn Rice, Secretary Dan Seifert, Trustee Mary MacKintosh, Trustee Darline Charbonneau

**Staff Present:** Executive Director Kim Hixson, Executive Assistant Terri Reeder, Public Library Services Director Francisco Garcia-Ortiz, Business Services Director John Slaughter, Facilities Manager Susan Miller, IT Manager Melissa Vickers, Managing Librarian Heather VanTassell, Special Projects Manager Deb Stilson, Archives & Special Collections Manager Terry Walker, Collection Development Librarian LeNee Gatton, Managing Librarian Georgia Reitmire, Managing Librarian Rondi Downs

**Visitors:** none

## I. Opening of Meeting

- a. Call to order
- b. Determination of quorum
- c. Recognition of visitors
- d. Approval of the agenda

## Action

President May Adopt

## II. Budget

### a. Overview

Executive Director Hixson deferred to Business Services Director John Slaughter for the presentation of the 2021 Budget draft. Slaughter itemized YVL Revenues, Expenditures, 2021 Capital Summary and Contract City/Town Fees listed on pages 2-7 of the Board packet.

Slaughter reported he recently received new information from the County Auditor's office regarding Union Gap's 2021 property taxes. Revenue was estimated to be \$370,000, however, allocation is now anticipated at \$319,589.34. This altered some calculations to Budget's draft. Slaughter conveyed that overall the property tax request is an estimated increase of \$76,728 over the previous year plus \$108,229.33 in new construction and a rebate of \$16,098.80. Trustee Rankin recommended monies allocated from Union Gap's property taxes be titled, *Union Gap Start-up Operational Costs* investment account. Trustee Rice said he agreed, but no longer than a year.

Slaughter announced that although medical premiums increased to 13%, YVL was grandfathered in with only an increase of 9.65% similar to last year's rate. Due to the pandemic, the WCIF Board determined YVL employees may have found it difficult to participate this year in the Health Care Biometric Screening program which has previously helped YVL reduce premiums to a lower rate.

Slaughter relayed much of the proposed budget is primarily the same as the previous year. Decreases in costs reflect changes and disruptions due to COVID-19 such as expenditures in programming, travel and training.

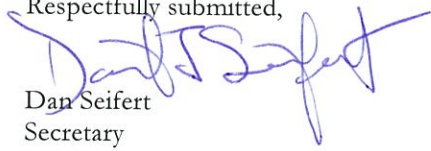
He proposed his ideas to the Board for prioritizing projects in the coming year and "getting it dialed down by 2022." Trustees were in favor of his proposals.

He asked Board members if there were any additional information he could provide during the Budget Study Session. No further questions were asked by the Trustees.

**III. Adjournment**

Budget Study Session adjourned at 1:48 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Dan Seifert", written in a cursive style.

Dan Seifert  
Secretary