

Yakima Valley Libraries

Board of Trustees

Regular Meeting

Monday, May 24, 2021– 1:00 p.m.

Virtual Zoom Meeting

Special Meeting - Study Session to follow

I OPENING OF MEETING:

Board Member Present: President Del Rankin, Vice-President Glenn Rice, Secretary Dan Seifert, Trustee Mary MacKintosh, Trustee Darline Charbonneau

Staff Present: Executive Assistant Terri Reeder, Public Library Services Director Francisco Garcia-Ortiz, Business Services Director John Slaughter, Facilities Manager Susan Miller, IT Manager Melissa Vickers, Managing Librarian Georgia Reitmire, Managing Librarian Heather VanTassell, Managing Librarian Rondi Downs, Tech Services & Outreach Manager Sherri Prentice, Special Projects Manager Deb Stilson, Collection Development Librarian LeNee Gatton, IT Systems Asst. Manager Shawn Rich

Absent: Executive Director Kim Hixson,

Visitors:

- a. Call to Order
President Rankin called the meeting to order at 1:00 p.m.
- b. Determination of quorum
President Rankin determined a quorum of the Trustees was present.
- c. Recognition of visitors
None attended
- d. Approval of the agenda
Trustee Seifert requested discussion of Book Donations be added to the agenda.
President Rankin added agenda item under New Business designated (b).
President Rankin approved the agenda as presented.

II Open Forum

This is an opportunity for any person to speak to the Trustees about any issue on the Agenda. Time per speaker may be limited.

III Consent Agenda

The consent agenda is a grouping of ongoing regular items that are presented to the Trustees for approval. Any of the items can be broken out and questions may be asked at any time regarding any of the items:

- a. *Approval of the April 26, 2021 minutes*
- b. *Approval of financial statements*
- c. *Approval of payroll and benefits*
- d. *Approval of expenditure vouchers*

President Rankin asked if there were any changes or modifications to the Consent Agenda. The Trustees reviewed the list of claim vouchers and asked questions regarding various vendors and expenditures.

VI Executive Director's Report

Public Library Services Director Garcia-Ortiz reported patron count is up at the Yakima Central Library. Some patrons continue using curbside services.

Managing Librarian Heather VanTassell remarked due to no in-house programming, West Valley Community Library is seeing about one-half of the patrons they normally have. Circulation is only about two-thirds than what is normal.

Trustee Rice asked about the list of staff vacancies noted in the Director's Report. Business Services Director Slaughter said personnel are doing well with what staff we have as long as operations continue to be slow due to the pandemic.

Public Library Services Director Garcia-Ortiz said many of our patrons would traditionally check out books after attending programs especially at Yakima Central Library and Sunnyside Community Library. Sunnyside Library previously had very engaging story times and programs. He said many people probably won't come back until programs start up again.

MacKintosh said she was visiting the Naches Community Library and found hula-hoops outside the building for patrons to use while waiting for their turn to enter the library. She thought it was great idea.

Trustee Rankin said West Valley is not anywhere near the fifty percent capacity. We have to be aggressive and pro-active to find a way to bring patrons back to the library. We need to push the envelope and think outside the box promoting outdoor programming and story times even if it means renting or buying those big outdoor tents.

Public Library Services Director Garcia-Ortiz responded that Programming and Marketing Librarian Corbray has some very well designed plans for Summer Reading Programs this year.

VII Adjournment

President Rankin adjourned the meeting at 1:50 p.m.

President requested a ten minute recess before the starting the Study Session. It will begin at 2:00 p.m.

Next meeting will be
Monday, June 28, 2021 at 1:00 p.m.
Virtual Zoom Meeting

Respectfully submitted,

Dan Seifert
Secretary

