

Yakima Valley Libraries
Board of Trustees

Special Meeting - Board Zoom Meeting
Monday, December 23, 2021 – 11:00 a.m.

I. OPENING OF MEETING:

Board Member Present: President Del Rankin, Vice-President Glenn Rice, Secretary Dan Seifert, Trustee Mary MacKintosh, Trustee Darline Charbonneau

Staff Present: Executive Director Kim Hixson, Executive Assistant Terri Reeder, IT Manager Melissa Vickers

Visitors:

- a. Call to Order
President Rankin called the meeting to order at 1:00 p.m.
- b. Determination of quorum
President Rankin determined a quorum of the Trustees was present.
- c. Recognition of visitors
None attended
- d. Approval of the agenda
President Rankin approved the agenda as presented

II. Executive Session

President Rankin requested a motion for approval of an Executive Session to review the performance of a public employee per RCW 42.30.110(g). Meeting to conclude at 11:40 a.m.

Motion: Trustee Rice moved for approval of an Executive Session.
Trustee Charbonneau seconded. *Motion unanimously passed.*

III. Adjournment

Action

Motion: Trustee MacKintosh moved to accept Executive Director Hixson's resignation to end her position March 31, 2022 on the condition she'll work 10 hours a month on site of the library's premises and commit the remaining working hours to be conducted remotely due to health and physical limitations. Trustee Rice seconded. *Motion unanimously passed.*

Executive Director Hixson agreed to write and sign a letter of resignation to be presented to Board President Rankin. He will sign the letter on behalf of the Board's acceptance of her retirement.

Next Meeting
Regular Board Zoom meeting
Monday, January 24, 2022 – 1:00 p.m.

Respectfully,


Dan Seifert
Secretary