

Bookmobile Guidelines

Yakima Valley Libraries

Purpose

To provide services to community members in the district who are unserved or underserved due to physical, economic, social, geographic, or other barriers.

Goals

The primary functions of the Yakima Valley Libraries (YVL) bookmobile service are to:

- Provide resources to people of all ages and abilities for their recreation, education, and lifelong learning.
- Introduce non-library card holders to the collections and services.
- Present programs to encourage use of the bookmobile and the library.
- Increase visibility of the library by generating a positive image throughout the entire community.

Guidelines for Stops

Stops will last 30 to 90 minutes, depending on usage and need. The schedule will be arranged to provide service to the largest number of people as efficiently as possible.

- The location must be within the YVL district boundaries.
- The stop must provide ample room to maneuver and park the bookmobile on a level, solid parking area.
- The stop must provide maximum accessibility and safety for customers and staff and sufficient parking for patrons.
- Population density and proximity to the library and other stops will be considered in establishing or continuing bookmobile stops.

Schedule

- The bookmobile schedule will be adapted to respond to usages of service, including circulation, door count, and other library services.
- The bookmobile will not provide regularly scheduled service on library holidays but may provide service for special events.
- All efforts will be made to adhere to the published bookmobile schedule; however, schedule changes may be adjusted based on the discretion of the library director and YVL staff. All efforts will be made to notify the public about any bookmobile schedule changes.

Temporary Cancellation of Stops

The YVL bookmobile stops may be canceled for the following reasons:

- Along with following YVL's inclement weather procedure, there may be other weather conditions that affect the ability of staff to drive the vehicle safely (road conditions, high winds, dense fog or if roads are closed due to weather)

- Mechanical problems that need immediate attention

YVL bookmobile staff are empowered to make the decision to come off the road and return to the library. Affected stops will be notified and cancellations will be announced on our webpage.

Policies

The YVL bookmobile will follow the existing YVL library district policies. Information about YVL policies can be found at: [Policies - Yakima Valley Libraries \(yvl.org\)](https://www.yvl.org/policies)