

Yakima Valley Libraries
Board of Trustees
Public Hearing – 2024 Budget
Wednesday, November 15, 2023– 3:00 p.m.
Yakima Central Library Boardroom

Meeting begins: 3:03p.m.

Board Members Present: President Glenn Rice, Secretary Mary MacKintosh, Trustee Bradley Liebrecht

Staff Present: Executive Director-Candelaria Mendoza, Public Library Services Director-Francisco Garcia-Ortiz, Business Services Director-John Slaughter, Administrative Assistant-Michael Huff, IT Manager-Melissa Vickers, Strategic Partnerships & Community Engagement Manager- Georgia Reitmire, Regional Library Manager Region 1- Heather VanTassell, Regional Library Manager Region 2- Madison Gailus, Technical Services & NWRR Manager -Sherrie Prentice, Facilities Manager-Susan Miller, Programming Librarian-Krystal Corbray, and Managing Librarian- Rondi Downs

Absent: Trustee Jameson Watkins, Vice-President Darline Charbonneau, Collection Development & Circulation Manager- LeNee Gatton, and Regional Library Manager Zone 3- Heather Campbell

Visitors: No visitors

2024 Proposed Budget

I. Open Special Session

1. Call to order
2. Determination of quorum
3. Recognition of visitors
4. Approval of the agenda

Action
President May Adopt

MOTION: Trustee Liebrecht moved to approve the agenda as presented. Trustee MacKintosh seconded the motion. Motion passed unanimously.

II. Review 2024 Budget

Mendoza commented that minimal changes were made to the 2024 Budget since the October 23rd Budget Study Session. She shared that all of the staff-recommended initiatives were included in the Budget and it also reflects the following updates that were discussed at the October Budget Study Session: an additional \$10,000.00 for staff training was added from the Norman J Lee donation fund and \$20,000.00 was added for unexpected capital expenses that were pulled from the deferred maintenance fund. Lastly, the split between differed maintenance and technology was completed and are now listed as separate accounts.

Mendoza updated Trustee Liebrecht on his question from the October 23rd meeting about the decrease in the communication budget from 2023 to 2024. She said YVL anticipated a budget increase in 2023, but that didn't happen. She also noted that E-Rate was also considered in setting the amount for 2024.

Mendoza confirmed that the Classification and Compensation Study and the Services and Facilities Assessment amounts stayed the same and were included in Professional Services. Mendoza reminded the Trustees that she would provide a Board report once the Services Assessment was complete to see if that would impact the amount for the Facilities Assessment.

She also added that a 3% Cost of Living Adjustment (COLA) across the organization was also included and she assured the Trustees that there were funds to cover the increase. Mendoza did share that staff made a change to the 2024 YVL Wage Scale and removed the 4% merit increase to accommodate for the COLA increase in 2024.

Slaughter brought the attention of the Board to lines 13 and 15 on page 4 of the Public Hearing packet to highlight the use of cash from the Norman J Lee Fund (13) and the use of the Deferred Maintenance Fund (15). Then, Slaughter brought attention to lines 26 and 33 of the expenses on page 5 to show the \$10,000.00 to be used from the Norman J. Lee Fund for training purposes (26) and the \$20,000.00 designated for Deferred Maintenance (33). Then, Slaughter moved to lines 69-72 on page 7 to show the Norman J. Lee 10K deduction (69), Deferred Maintenance (70,71), and line 72 to highlight the split of technology.

Slaughter also confirmed that on page 5 line 24 Professional Services included the Class and Comp as well as the Services and Facilities Assessment. Mendoza also added that YVL didn't have the capacity to complete the rebranding project and it's also included in Professional Services for 2024.

III. Public Input

There weren't any visitors to provide input.

IV. Closing Comments

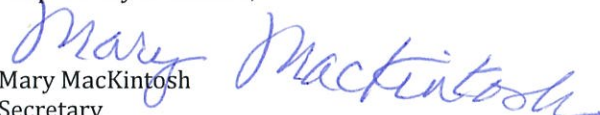
Nothing was discussed.

V. Adjournment

Action

Public Hearing adjourned at 3:11 p.m.

Respectfully submitted,


Mary MacKintosh
Secretary