

**Yakima Valley Libraries**  
**Board of Trustees**  
*Budget Study Session*  
Monday, October 28, 2024- 3:15 p.m.  
Yakima Central Library Boardroom

**I. OPENING OF MEETING:**

**Board Member Present:** President Darline Charbonneau, Vice-President Bradley Liebrecht, Secretary Mary MacKintosh, Trustee Jameson Watkins, Trustee Judith Panagakos

**Staff Present:** Executive Director-Candelaria Mendoza, Executive Assistant- Michael Huff, Business Services Director-John Slaughter, Public Library Services Director-Francisco Garcia-Ortiz, Public Services Manager- Rondi Downs, Community Engagement & Impact Manager- Sully Gama, Regional Library Manager Region 1- Kristine Tardiff, Regional Library Manager Region 2- Heather Campbell, Facilities Manager-Susan Miller, IT Manager-Melissa Vickers, Technical Services & NWRR Manager -Sherrie Prentice

**Absent:** Collection Development & Circulation Manager- LeNee Gatton

**Visitors:** No Visitors

Call to Order

President Charbonneau called the meeting to order at 3:15 pm.

- a. Determination of quorum  
President Charbonneau determined a quorum of the Trustees was present.
- b. Recognition of visitors  
No visitors were present.

Approval of the agenda

**MOTION:** Trustee Liebrecht moved to approve the agenda as presented. Trustee Watkins seconded the motion. Motion passed unanimously.

**II. Budget Study Session 2025 Overview**

Discussion/Action

Mendoza shared a PowerPoint presentation (attached). First, she shared that YVL collected more information on the budget impact relating to the classification and compensation study. Although the implementation is on hold until the union petition is resolved. she said the Public Employment Relations Commission (PERC), which is facilitating between the union and YVL, stated that YVL can't make any changes to the status quo, including the personnel policy, until it is resolved. As for a potential timeline, Mendoza said attempts are being made to agree on whom would be included in the bargaining unit, and a hearing is scheduled for the middle of December if a compromise can't be achieved. She communicated that a follow-up meeting occurred on October 25th, and another is coming up to discuss the job titles that are being contested. She said YVL has a learning curve as a lot of the resources provided assume the organization already has experience with a union. Another challenge is whether or not to place staff and supervisors under the same bargaining unit and if that could create conflicts of interest. Trustee Liebrecht wondered what the conflict would be and Mendoza said that it would appear to be a conflict of interest having a single bargaining unit comprised of staff and their supervisors. She said a practice for



smaller libraries has been to have a single unit. She wasn't sure of that context but said she would communicate with those libraries to see how it's going for them. She said she hoped there would be a compromise on who would be in the bargaining unit soon. At that point, it would move forward to an election, and staff within the bargaining unit would vote on whether they wanted to be represented or not. Given the work ahead, she said the new salary schedule isn't likely to be implemented in January as previously thought. Trustee Charbonneau asked if the County knew about the petition, and Mendoza replied that they didn't. Trustee Charbonneau then wondered if it would be okay to submit the 2025 budget to them without the salary schedule; Slaughter said the County only cares about the high-level budget, and Mendoza added that the Trustees could adopt the new salary schedule in 2025 and a budget amendment can help pull additional funds to align with it. Trustee Liebrecht asked why the salary schedule couldn't be implemented until the union resolution. Trustee Panagakos replied it was so that it didn't appear that YVL was influencing the vote for representation. Mendoza said the union could possibly okay the compensation and classification salary schedule. She mentioned they have a copy of the compensation and classification study and know the work done in the process. She reiterated that the union clarified that they don't want YVL moving forward until the petition is resolved. Trustee Watkins asked for clarification about when the salary schedule could be implemented. Slaughter replied that the budget amendment was historically done in April or May, but it could be done at any point during the year.

Next was an update on the classification and compensation study. Mendoza said YVL had received updated job descriptions from McGrath and recommendations for the personnel policy; YVL leadership is processing those changes, but implementation will happen after the petition resolution. She communicated that Slaughter had updated the budget numbers and had an estimate of the budget impact once the salary schedule was implemented. While a timeline hasn't been finalized, the leadership team feels confident they can absorb the increase with savings from the 2024 budget, mostly the salary and benefits budget line. Trustee Liebrecht asked if the plan was sustainable moving forward. Slaughter replied that it would be sustainable for 2025. Mendoza commented that the team would be working to create some additional cost savings through the revised contract city agreements and by possibly reducing hours in Toppenish (currently open 37 hours a week) and Wapato (presently open 39 hours a week).

From the following slide, "Class and Comp Continued," Mendoza shared numbers for 2025. On an annual basis, the new wage scale would have an estimated increase of \$410,165, and benefits would increase by \$73,151. She said these estimates do not consider any step increases. Trustee Watkins asked about changes to the staff's health insurance. Mendoza said YVL would continue to pay for staff insurance but will look into other options; it will take a while. She said YVL is in an agreement with the Washington County Insurance Funds (WCIF), but YVL would probably need to switch to a different group if they wanted to offer other Health Insurance Options. Slaughter added that the cost for YVL to increase its benefits in 2025 was just over 6%, which is much better than in previous years. Trustee Panagakos asked if the compensation changes were to be implemented in April, would the increase be prorated to the beginning of the year? Slaughter said no and clarified that staff would receive an increase to align with the new wage scale once it was approved by the Board and that their performance appraisal date would stay the same. He reiterated that the annual wage increase and benefits would be \$410,165 and \$73,151, respectively, and informed the Board that implementing it later in the year would save YVL some of that money. Trustee Liebrecht requested confirmation that the new wage scale would be sustainable so it wouldn't pull from reserves regularly. Slaughter said he believed so, and Mendoza added that 2026 and beyond will be based on other factors that include renegotiating contract city agreements and reducing hours at some library locations. She said forecasting at this time is a challenge because it's unknown which cities will agree to update their contracts with YVL. She said the only guaranteed funds to be accounted for is the annual 1% increase YVL receives from property taxes. Mendoza reiterated that further adjustments (reduced hours, renewed contracts, levy lid lift, etc.) needed to be made to provide a confident yes.

On the next slide, "Items Included in FY 2025 Budget," Mendoza shared seven pieces of information: YVL would keep its current salary schedule with only the minimum wage adjustment; there would be a one



percent of total revenue applied to deferred maintenance and half a percent for technology; twenty thousand dollars would go toward critical infrastructure; the library could receive the Library Capital Improvement Program (LCIP) grant for Yakima Central and Sunnyside; and lastly, the closure of the Southeast Library that would leave a small amount for one month of rent and moving out expenses.

The following slide, "2025 Tax Base," was shared by Slaughter. He said the current tax base for YVL takes into account the one percent increase given to the Library each year by Yakima County. He said the increase brings YVL to a resolution total of \$9,057,163.29. He then noted that last year's refund levy was about \$86,000, but it will be \$105,249.13 in 2025. He said this amount ties into the new budget amount of \$9,057,163.29. He said the tax amounts change only slightly but fluctuate in their ranges. He noted that the contracted libraries have increased by their 6% cap, and letters were sent to those four libraries informing them of what they will be paying. He noted that the cities can pay however they choose, and while most of them pay twice a year, Granger pays YVL four times a year, and Naches sometimes pays with a single check.

Moving to the 2025 budget worksheets, Slaughter touched on grants and donations, foundations, etc. He said Boaz and McAuley at \$9,000 are about the same every year, and from the LCIP grants of \$592,185 and \$48,500, This grant is a reimbursable grant with YVL paying up front for the costs, and then the State will reimburse YVL approximately fifty percent of the costs. Moving to investment interest, he said it had taken a half percent drop, and since the interest rates are coming down, he wants to be less aggressive with interest income, like in 2024. He expressed confidence that YVL will make the \$300,000 goal this year. Lastly, Slaughter communicated that YVL always budgets for miscellaneous items, and in 2025, that amount is \$6,000.

On the next slide, "2025 Contract City/Town Fees," Slaughter pointed out that YVL received \$74,893 in 2024, but that will increase to \$79,385.28 in 2025. He said the 2024 library rate was shown in red and shows how much YVL subsidizes the libraries in relation to their fees. He explained that the estimated numbers for 2025 were based on what was paid in 2024 and multiplied by the max cap of 106%.

The following slide, "2025 Estimated Total Revenue (Income) Budget," provided information on the carry forward funds. He noted that \$10,000 would be taken from the Norman J Lee endowment for staff training and recognition, and \$20,000 from the deferred maintenance fund would be used in the case of facility-type emergencies. He noted the importance of this fund by sharing that this year YVL needed about \$15,000 expense to upgrade the software that runs the HVAC system. The following slide covered the estimated expenses for 2025. Slaughter said the only change to salaries and benefits was the minimum wage increase to \$16.66 an hour. He said that collection materials and professional services haven't changed since 2024. He explained that the grant expenses are for the Yakima Central building and, if approved, will reimburse YVL for the HVAC system installed at the Sunnyside Library and the upgrades to YCL. He commented on the debt services line item and said the State Auditor requires monies spent on multi-year leases, and now multi-year software contracts need to be budgeted and paid from the dept. services GL (postage machine and collection HQ), and in 2025, it was increased to also include the new payroll, HR, and time-keeping software with UKG. Then, on capital projects, he said the \$40,000 is for a new Polaris app and carrying forward funds for moving the microfilm machine to the NWRR and for the Sunnyside HVAC, which was figured not to have been paid in 2024. He noted that anything over \$30,000 requires a signed notice of completion by the Department of Revenue, Social Security, and L&I, so the decision was to roll the funds into 2025. Mendoza then informed the Board that some numbers may decrease by the November 13<sup>th</sup> meeting as she is having some additional budget conversations regarding Collection Development and IT.

Continuing, Slaughter shared a pie chart with the Board. He showed them that the few greatest expenses are salary and wages, benefits, and collection materials, followed by supplies. Then, he noted that grant expenses were near the bottom of the list and turned to the next slide.

The following slide was "2025 Estimated Reserve Funds." Slaughter said all the reserve cash funds, such as Boaz and Fund 04, have estimated ending balances based on what would be received in interest from



LCIP. Then, turning to the bottom of the slide, he commented on cash reconciliation and said it would fund 02 and Plath and reiterated that the 02 and 03, Capital Projects and Plath, had an estimated ending balance of \$947,000. Then, he noted that of the numbers being carried forward, \$5,000 was for the NWRR to relocate the microfilm, and \$135,150 for the HVAC system, and \$40,000 in new monies were designated for the Polaris app. He commented that this is the smallest capital project budget in a long time.

Turning to the final slide, "2025 Grant Revenue," Slaughter said YVL has never budgeted for the WCIF wellness grant, but because it's one that YVL applies for each year and is approved, it was decided to be included for 2025. The following two line items are the LCIP Library Capital Improvement Grant Programs that would be used for Yakima Central and Sunnyside. Slaughter communicated that the state grant would pay fifty percent of the cost to replace the elevator at Central, abatement, and paint, and the sump pump but would subtract a three percent admin fee for a total of \$592,185.00. For the HVAC unit, the state grant would pay fifty percent but would subtract a three percent admin fee for a total of \$48,500. He then brought attention to the 2025 grant expense at the bottom of the slide and said it's estimated that the Wellness Grant would be \$2,000. The LCIP Library Capital Improvement Grant Program for Yakima Central and Sunnyside would be \$1,221,000.00, for a total 2025 budget of \$1,223,000.00.

Trustee Watkins asked why the elevator cost was tied to the expenses and if YVL was paying for it now. Slaughter replied that if YVL isn't awarded the grant, then the Library would need to pay for it. He informed the Trustees that YVL had been moved forward in the selection process, which is why that amount was budgeted for 2025. Mendoza added that the state budget is taking shape now, and when it's approved in the spring, YVL can view it in the summer to see if the grant was awarded. She expressed optimism that it would go through and that the Library would be at the top of the list since YVL submitted the grant application for non-major projects. Trustee Watkins then sought further clarification on why it was considered an expense. Slaughter clarified that it would be regarded as a grant expense, so only if YVL isn't awarded with it would it become a capital expense. Slaughter further stated that YVL must replace the elevator regardless, which is why it is on the budget. Trustee Watkins expressed concern that the grant could take much longer than expected. Slaughter assured him and the Board that YVL would know one way or another next summer. Trustee Liebrecht asked more about maintaining the elevator if the funds weren't available. Mendoza said this was something to workshop because staff also use the elevator. She said the library could continue to be ADA compliant as staff could access materials for patrons, but that staff use the elevator to cart materials between floors. She iterated that it should be replaced sooner than 2026. Trustee Watkins said YVL will probably not save the needed funds by then with the 1% increase. Slaughter replied that the Library already has enough funds in the Deferred Maintenance fund. He said it has \$743,000, which covers the cost, and additional funds are in 02. Trustee Liebrecht asked if including this in the capital expense budget would make more sense since the grant isn't guaranteed. Slaughter said he isn't sure the state would reimburse the project if accepted. He gave the example of the HVAC work done in Sunnyside and said that reimbursement through the grant is TBD.

Nothing else was shared, and Mendoza said no action was needed as a formal action would occur at the November 13<sup>th</sup> Public Budget hearing. She asked the Board to let her know if they want to see any changes. Slaughter added that tracked changes would be provided should there be any adjustments. Trustee Watkins asked about the pie chart and if the collections percentage of 9% was getting benched against other libraries. Mendoza said libraries track it differently, which is why YVL is resetting Collection Development in general. She said Gatton and her team have developed a Collection Development Plan. For the last couple of years, they have been assessing what is getting purchased and tracking what is and isn't working, and they are also looking at print vs digital and what that looks like for the Library. Trustee Watkins asked if this represents a flat budget. Mendoza said yes and mentioned that they might consider reducing while they work on implementing their new plan.

There were no other questions.

### III. Adjournment

**MOTION:** Trustee Liebrecht moved to adjourn the special meeting. Trustee MacKintosh seconded. Motion passed unanimously.

President Charbonneau adjourned the meeting at 4:05 p.m.

Respectfully submitted,



Mary MacKintosh

Secretary

# 2025 Draft Budget Presentation



# Union Petition Update

- Due to the ongoing process with the petition for union representation, we have to pause the implementation of any item that impacts the status quo of the employees in the potential bargaining unit.
- We can continue to workshop and prepare for potential budget impacts, but we can't implement a new salary schedule until the petition is resolved.
- There is a hearing set up for the middle of December.
- We will keep our current salary schedule until we have a better timetable.
- At that point, we can come back to the Board to request approval of the new salary schedule.

# Class and Comp

- McGrath has shared updated job descriptions and their recommendations for Personnel Policy we are processing the changes, but we will also wait to implement until after resolution of the petition.
- John has crunched the numbers and we now have a better estimate as to the budget impact of implementing the new salary schedule.
- Although we don't have the timeline, we feel confident that we can absorb the increase with savings from 2024 Budget mostly the Salary and Benefits budget line.



# Class and Comp Continued

Estimated cost to implement the new wage scale in 2025				
	2025 budget amounts w/ current wage scale	Estimated 2025 budget amounts with new wage scale *	Increase	% of Increase
Salary and Wages	4,301,758	4,711,923	410,165	8.70%
Benefits	1,814,785	1,887,936	73,151	3.87%
Total Estimated Increase for 2025			<b>483,316</b>	<b>12.58%</b>
* These estimates do not take into account any step increases between January 2025 & when the 2025 budget amendment is completed				

# Items included in FY 2025 Budget

- Keeping our Current Salary Schedule w/ only the minimum wage adjustment
- 1% of Total Revenue for Deferred Maintenance
- .5% of Total Revenue to Technology
- Successfully receiving the Library Capital Improvement Program (LCIP) Grant for Yakima Central and Sunnyside
- \$20,000 for Critical Infrastructure
- Redesign Community Project
- Closure of the Southeast Library (*leaving a small amount for 1 month of rent and moving out expenses*)



# 2025 Tax Base

Yakima Valley Regional Library

Current Tax Base\*    **\$31,686,774,860**

*\*This includes estimated state assessed and personal property amounts.*

Estimated 2025 Max Lawful \$8,973,346.83

Estimated 2025 State Maximum \$15,843,387.43

## ***Requesting the 1% Increase:***

Previous Amount Levied \$8,841,672.87

(New Construction) Allowed Increases \$127,073.69

1% (Dollar Amount) \$88,416.73

**Resolution Total \$9,057,163.29**

TO: Taxing Districts

FROM: Ilene Thomson, Yakima County Treasurer

Subject: Tax Year 2025 – Refund Levy – RCW 84.69.180

RCW 84.69.180 allows taxing districts other than the state to levy an annual refund levy to recover the tax dollars lost to the district for the purpose of:

- a. Funding refunds paid within the preceding twelve months, including interest, and
- b. Reimbursing the taxing district for taxes abated or cancelled, offset by any supplemental tax collected within the preceding twelve months.

RCW 84.69.180 also gives a taxing district the authority to recover that portion of their levy which was reduced within the preceding twelve months due to tax record adjustments such as senior exemptions, DOR exemptions, government exemptions and others.

We calculate the information from October 1<sup>st</sup> through September 30<sup>th</sup> of each year. By establishing this earlier date, each district will have the opportunity to discuss this levy with your Board of Directors prior to submitting your levy requests. We will be providing this information to the County Assessor who you would work with, as you do with all levies. In addition, we will continue to submit the calculation to the Board of County Commissioners.

Listed below are the refund levy amounts calculated in accordance with RCW 84.69.180 for the period of 10/01/2023 through 09/30/2024, including interest paid.

<u>District Name</u>	<u>Fund Name</u>	<u>Amount</u>
Yakima Valley Libraries	Yakima Valley Libraries	\$105,249.13



WORKSHEETS FOR BUDGET - 2025						
Estimated Revenue 2025						
Revenues						
Property Tax	9,057,163		Rebate	105,249		(1) Property tax - Amount set by Assessor's Office
Remittance	-1,000					
Timber Tax	4,500					
Leasehold	15,000					
Federal In Lieu - Wildlife	4,300					
PUD Privilege Tax	12,000					
DNR PILT Nap	4,100					
State In Lieu -Gamelands	5,200			44,100	(2)	
Granger	24,199					
Mabton	11,408					Letters mailed to Cities in Oct./Info received from County
Naches	20,272					
Tieton	23,507					
				79,385	(4)	
Donations/Grants	20,000				(5)	
Wellness Grant	2,000					
State LCIP Grant - YCL	592,185					
State LCIP Grant - SS	48,500					
Boaz	9,000				(5) Boaz	
McAuley	9,000			680,685	(5) McAuley-Foundation	
Copies	20,000			20,000	(6) copies all including internet	
Fees	10,000			10,000	(7) Fees, Lost Books	
Investment Interest	150,000					Interest rates are coming down so we are not going to be as aggressive with interest income as we were in 2024
Miscellaneous	6,000			156,000	(8) all miscellaneous	
	10,152,583			0		



## 2025 Contract City/Town Fees

City/Town	September 2023 - Assessed value per Assessor	Actual Fee for 2024 Paid	September 2024 - Assessed value per Assessor	Percent Increase in Assessed Value	2024 Fee before Maint	Less maint Fee @ 1.50 Sq. ft	Proposed Contract Fee Based on 2024 Paid	Based on Max 100% Cap 2025	(Contract Fee only) Cost Per \$1000	2024 Library Rate	2024 Fee Library rate Amount subsidized by YVL includes maint	Notes
GRANGER	183,914,351	22,829.00	218,840,397	18.99	27,518.02	3,319.50	24,198.52	0.1257	0.1257	64,165.96	39,967.44	Capped at 6% increase per contract.
MARTON	103,343,045	10,762.00	110,262,917	6.70	13,291.54	1,884.00	11,407.54	0.1105	0.1105	32,330.07	20,922.53	Capped at 6% increase per contract.
WACHES	170,950,044	19,125.00	188,979,746	10.55	21,611.42	1,339.50	20,271.92	0.1144	0.1144	55,410.55	35,138.63	Capped at 6% increase per contract.
TIETON	175,166,845	22,177.00	189,322,440	8.08	24,092.30	585.00	23,507.30	0.1273	0.1273	55,511.03	32,003.73	Capped at 6% increase per contract.
<b>TOTAL</b>	633,374,285	0.00	707,405,500	11.08	86,513.28	7,128.00	79,385.28			207,417.62	128,032.34	



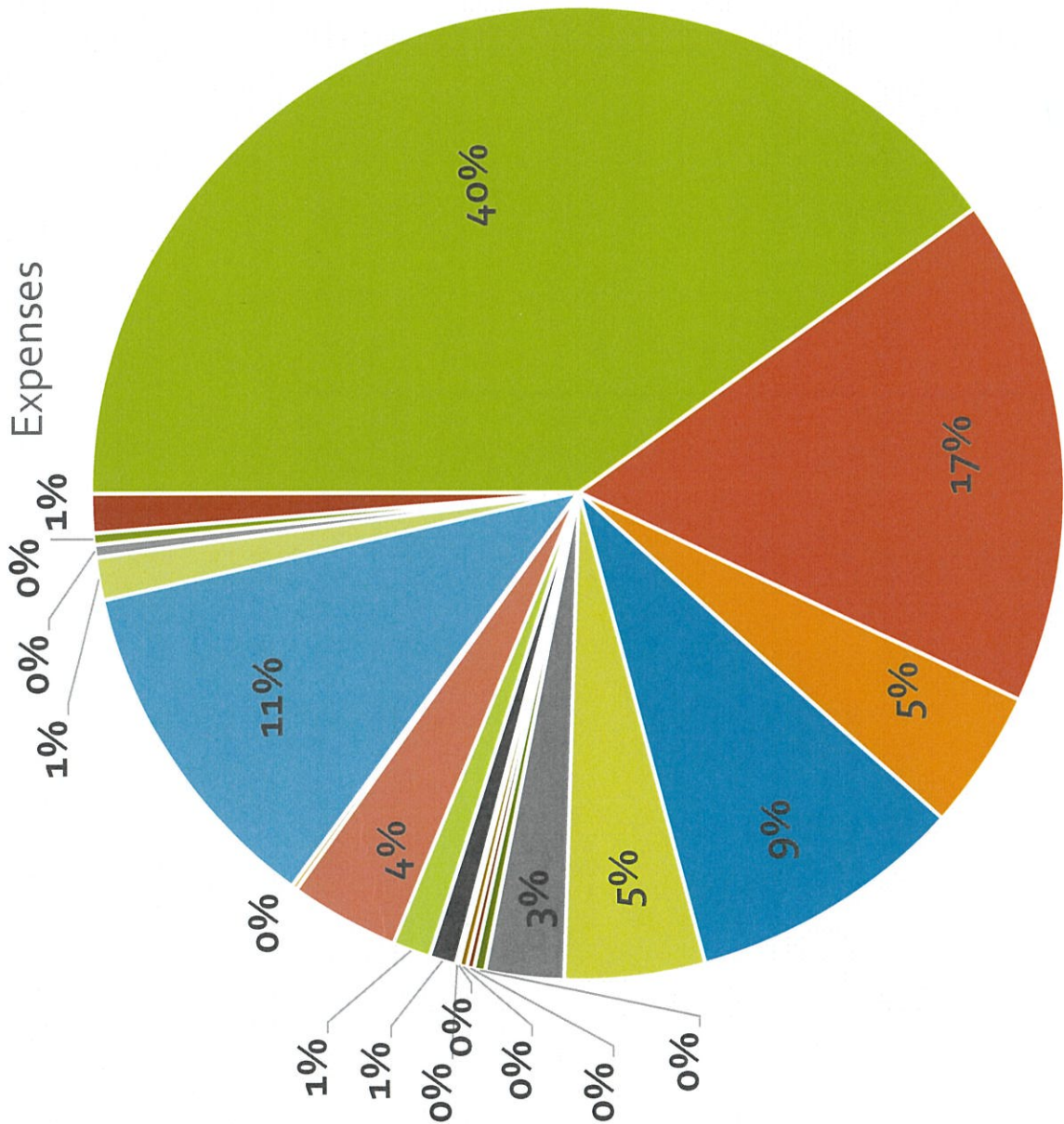
<b>2025 Estimated Total Revenue (Income) Budget</b>		
	Amount	% of Total
Real Estate Taxes	9,162,412	85.46%
Misc. Taxes Timber, Leasehold, Gamelands E	44,100	0.41%
Contract Cities	79,385	0.74%
Grants & Donations	680,685	6.35%
Copies	20,000	0.19%
Fees	10,000	0.09%
All other revenues - Interest on Investments, etc.	156,000	1.46%
Total Revenue	10,152,582	94.70%
<b>Reserve &amp; Carry Forward Funds - Must have Board Approval</b>		
Use of fund 04 this is a poertion of the monies in 04	498,493	4.65%
Use of Technology fund 06 this is a portion of fund 06	40,000	0.37%
Juser of Norman J Lee endowment - To be used for Staff training & recognition	10,000	0.09%
Use of Deferred Maintenance fund - To be used for facilities emergencies	20,000	0.19%
	568,493	5.30%
Total Revenue (Income) Budget	10,721,075	100.00%

### 2025 Estimated Total Expense Budget

	Amount	% of Total
Salary and Wages	4,301,758	40.12%
Benefits	1,814,785	16.93%
Supplies	496,604	4.63%
Collection Materials	982,960	9.17%
Professional Services	500,444	4.67%
Communications	278,805	2.60%
Travel & Training	39,300	0.37%
Mileage	26,410	0.25%
Advertising	27,500	0.26%
Rentals - Building Leases	700	0.01%
Rentals - Equipment	10,875	0.10%
Insurance	96,000	0.90%
Utilities	134,315	1.25%
Repair & Manitenance	390,710	3.64%
Misc. - Dues & Fees	19,075	0.18%
Grant Expenses - Wellness Grant / LCIP Grant (Library Capital Improvement)	1,223,000	11.41%
Deferred Maint - Board approved 1.5% from Revenue for Owned Buildings & Technology	152,289	1.42%
Debt Services - Per State Auditors multi year leases and software contracts	45,396	0.42%
Capital Projects - These monies come out of reserve funds approved by the Board	40,000	0.37%
Capital Projects Carryforward - Same as above	140,150	1.31%
Total Expense Budget	10,721,076	100.00%
Difference	0	



# Expenses



Salary and Wages

Benefits

Supplies

Collection Materials

Professional Services

Communications

Travel & Training

Mileage

Advertising

Rentals - Building Leases

Rentals - Equipment

Insurance

Utilities

Repair & Manintenance

Misc. - Dues & Fees

Grant Expenses

Deferred Maint

Debt Svices

2025 Estimated Reserve Funds

<b>Transfers Out - General Fund</b>	
<b>Future Designated Funds</b>	
<b>Total Transfers Out</b>	10,721,076
<b>Total Expenses &amp; Transfer Out</b>	
<b>Cash Reconciliation - General Fund (GF)</b>	
Estimated Balance January	11,317,640
Estimated Carry Forward funds	140,150
Estimated Operating Revenues Minus Expenditures	180,150
Carry Forward Capital Projects	140,150
Capital Projects	40,000
<b>Estimated Ending Cash for GF</b>	11,457,790
<b>Reserved Cash - General Fund</b>	
Boaz Endowment for Books	154,508
Fund 04 - Now for use for owned YVL Capital Expenses	1,040,658
Use for Capital projects from Fnd (04)	498,493
Use for reserve for collection	517,765
Fund 05 - This is now the fund for Nonowned YVL capital exp	226,130
Use of Fund 05	0
Technology Fund (06)	407,990
Use for technology replacement schedule from Tech Fnd (06)	40,000
Norman J Lee Donation received 02/22/23	249,040
Use of Norman J Lee Donation	10,000
Deferred Maintenance Owned Buildings	743,335
Use of Deferred Maintenance - Fac Emergency Fund	20,000
Deferred Maintenance Technology	135,748
D Galloway Rst Donation	85,451
<b>Total Reserved Cash - GF</b>	2,992,132
<b>Unreserved Cash - GF</b>	
Wage, Benefits, Comp Absence Liability	283,510
Operating Cash - Working capital	7,712,881
<b>Unreserved Cash - GF</b>	7,996,391
<b>Total Reserved and Unreserved Cash - General Fund</b>	10,988,522
<b>Budget Totals</b>	
Revenues Plus Beginning Cash	22,178,865
Expenditures Plus Ending FB	22,178,865
<b>Cash Reconciliation</b>	
General Fund Estimated Cash	11,457,790
Designated Funds - All	947,189
<b>Total All Funds</b>	12,404,979



## 2025 Capital Budget

Account Number	Description	2025 New S	2024 Carry Forward	2025 Total	Notes	Director's Notes
01-60-594-65-62-01	Capital-Facility nonowned bldg		\$ -			
01-60-594-65-62-02	Capital - Yakima Building		\$ 5,000.00	\$ 5,000.00	Second Network Port to be installed in the OPAC section of the NWRR to move the Microfilm reader from YCL to NWRR	Carry Forward from 2024
01-60-594-65-62-03	Capital - Facility - Sunny side		\$ 135,149.73	\$ 135,149.73	Carry forward from 2024 - Install will happen in 2024, but payment must be approved by L&I, SS, & Dept of Revenue so probably won't be paid until 2025	Carry forward from 2024
01-60-594-65-62-04	Capital - West Valley		\$ -	\$ -		
01-60-594-65-62-05	Capital - Selah Building	\$ -	\$ -	\$ -		
01-60-594-65-62-06	Capital - Service Center	\$ -	\$ -	\$ -		
01-60-594-65-62-07	Capital - Granger - Nonowned	\$ -	\$ -	\$ -		
01-60-594-65-62-08	Capital - Special Projects	\$ -	\$ -	\$ -		
01-60-594-65-62-09	Capital-Yakima Central Library	\$ -	\$ -	\$ -		
01-60-594-65-62-10	Capital - Union Gap	\$ -	\$ -	\$ -		
01-60-594-66-65-01	Capital - Facilities-Vehicles		\$ -	\$ -		
01-60-594-66-66-01	Capital - Technology	\$ 40,000.00	\$ -	\$ 40,000.00	Polaris App for patrons to access Polaris on their phone	
01-60-594-66-66-02	Capital Technology-Springbrook	\$ -	\$ -	\$ -		
01-60-594-66-66-03	Capital-Facility Inv.Asst&Impr	\$ -	\$ -	\$ -		
01-60-594-66-66-10	Capital-Deferred Maint Owned	\$ -	\$ -	\$ -		2024 was increased to 1.5% with .5% going to IT reserves in the amount of \$48,288.89. An additional \$100,000 was added as part of the budget amendment due to an increase in interest income
		\$ 152,288.74	\$ -	\$ 152,288.74	Board approved at the September study session to continue the same amounts and splits as in 2024. This amount doesn't include the monies from the LCP Grant, as it may not come to fruition.	
		\$ 192,288.74	\$ 140,149.73	\$ 332,438.47		
	Total Capital less Deferred Revenue		\$ 180,149.73			
	<b>Capital Fund Allocations</b>					
	Fund 04 - Owned	\$ 140,149.73				
	Fund 05 - Nonowned	\$ -				
	YVL Fleet	\$ -				
	Technology	\$ 40,000.00				
	Union Gap	\$ -				
	General Fund Inv	\$ 152,288.74	Deferred Maintenance			
		\$ 332,438.47				

### 2025 Grant Revenue

Description	2025 Request	2025 Proposed	2025 Adopted	Notes	Director's Notes
Wellness Grant	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	We apply and are approved for this grant from WCF every year, so for 2025 I want to budget for it. This is a reimbursement Grant	
LCIP Library Cap Imp Program YCL	\$ 592,185.00	\$ 592,185.00	\$ 592,185.00	State Grant to pay for 50% of new Elevator, Abatement & Paint, and Sump Pumps less 3% admin fee for a total of \$592,185.00. This is a reimbursement Grant	
LCIP Library Cap Imp Program SS	\$ 48,500.00	\$ 48,500.00	\$ 48,500.00	State Grant to pay for 50% of new HVAC less 3% admin fee for a total of \$48,500.00. This is a reimbursement Grant	\$48,500.00 will be reimbursed by the LCIP Grant This was originally submitted to the state for a total of \$100,000. The budget was increased due to additional engineering
	\$ 642,685.00	\$ 642,685.00	\$ 642,685.00		

### 2025 Grant Expense

Description	2025 Budget Amount	Notes	Director's Notes
Wellness Grant	\$ 2,000.00	We apply and are approved for this grant from WCF every year, so for 2025 I want to budget for it. This is a reimbursement Grant	
LCIP Library Cap Imp Program - State Department of Commerce YCL	\$ 1,221,000.00	State Grant to pay for 50% of new Elevator, Abatement & Paint, and Sump Pumps less 3% admin fee for a total of \$592,185.00. This is a reimbursement Grant	
LCIP Library Cap Imp Program - State Department of Commerce SS	\$ 1,223,000.00	State Grant to pay for 50% of new HVAC less 3% admin fee for a total of \$48,500.00. This is a reimbursement Grant	This will be paid out of Capital and if allowed \$48,500.00 will be reimbursed by the LCIP Grant



Questions??