

RFQ-127

Request for Quote

for

Yakima Central Library Upgrade HVAC Jace Network Manager



Susan Miller
Facilities Manager

Yakima Valley Libraries

06/06/2025

RFQ NAME: Yakima Central Library Upgrade HVAC Jace Network Manager

ISSUING AGENCY: Yakima Valley Libraries
102 North 3rd Street
Yakima, WA 98901

Yakima Valley Libraries is seeking quotes from qualified vendors for a Public Works project to replace our current HVAC Jace AX Niagara Network Manager with the newer Jace Niagara 4 Network Manager.

1. RFQ SCHEDULE

Issue Request for Quote (RFQ)	06/06/2025
Pre-Quote Question Period	06/06/2025 – 06/20/2025
Deadline for Receipt of Quotes	06/24/2025
Evaluation of Quotes	06/27/2025
Name Apparent Successful Vendor	07/02/2025

Upon release of this RFQ, all responding Vendors' communications must be directed to the RFQ Coordinator's email address listed below:

Susan Miller, RFQ Coordinator
102 North 3rd Street
Yakima, WA 98901
Email: smiller@yvl.org

2. PRE-QUOTE QUESTION PERIOD

Respondents who wish to submit a quote are invited to forward any questions about the Scope of Work to the RFQ Coordinator. Questions will be accepted through 06/20/2025. Respondents are requested to submit their questions to the RFQ Coordinator in writing via email.

3. CONTRACT PERIOD AND PAYMENT TERMS

The contract term will conclude at the project's completion. The start date will be determined during contract negotiation. The quoted price provided will be valid for a 90-day period. Once an agreement has been executed, either party may cancel this agreement with 30 days written notice.

Billing for this contract is to be done after services are complete. Invoices will be emailed to: Accounting@yvl.org or mailed to:

Yakima Valley Libraries
Attn: Accounts Payable
102 North 3rd Street
Yakima, WA 98901

Terms of payment will be Net 30 days after receipt of invoice and L&I approved Affidavit of Wages Paid.

4. ADDITIONAL SERVICES

Written approval must be obtained from YVL prior to performing any additional services not included in this RFQ.

5. PROJECT LOCATION

Yakima Central Library (YCL)
102 North 3rd Street
Yakima, WA 98901
Yakima County

6. CERTIFICATIONS AND REQUIREMENTS

- A. Technician(s) must have certification from Mitsubishi to work on Mitsubishi City Multi HVAC systems.
- B. All contractors, subcontractors and vendors must be licensed and bonded.
- C. Certificate of insurance; naming Yakima Valley Libraries is required.
- D. Vendor must have an active L & I Prevailing Wage Intent & Affidavit Account (PWIA).
- E. Valid Unified Business Identifier (UBI)

7. REFERENCES

Quotes submitted will include 3 commercial references for comparable work / projects. Page 7 of this RFQ has the reference form that is to be returned with your quote.

8. APPARENT SUCCESSFUL VENDOR

An Evaluation Committee will select the Apparent Successful Vendor who most closely meets the requirements of this RFQ. Quotes received by our deadline of 06/24/2025 will be evaluated based on price and references. After successful contract negotiations have been completed, the Apparent Successful Vendor will be awarded the project to replace the existing Jace AX Niagara Network Manager with 1 - Jace Niagara 4 Network Manager as listed in the Scope of Work. The vendor will need to work with our IT department to gain access to our library network.

The Contract will incorporate all requirements, terms, and conditions of this RFQ and the Apparent Successful Vendor's proposal as negotiated. If Yakima Valley Libraries fails to negotiate a contract with the Apparent Successful Vendor, the Library District reserves the right to negotiate a contract with the next most qualified Vendor. The award of a contract pursuant to this RFQ is expressly conditional upon the execution of a contract document deemed acceptable by Yakima Valley Libraries.

All proposals are considered confidential in nature. However, upon submission of a Public Records Request Form, in accordance with Yakima Valley Libraries' Inspection of Public Records Request Policy and Procedure, they will be made available.

9. PREVAILING WAGE REQUIREMENTS

Prevailing Wage Laws are applicable to the maintenance services outlined in this RFQ. As such, the requirements listed below apply.

A. Contractor Responsibilities:

- a. Pay the prevailing rates of pay to laborers, workers, and mechanics as published on the Labor and Industries website as of the bid due date of this RFQ. Your quote to include the applicable categories and prevailing wage rates for the work to be performed per your quote. Prevailing Wage Rates for Yakima County apply.
- b. Annual updates to prevailing rates of pay are required for building service maintenance contracts and will be adjusted annually per the prevailing wage rates available at the following URL:

<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp>
- c. Upon prior approval from YVL for projects under \$2,500; provided that there will be a single billing for all services performed the vendor may complete the online Combined Intent and Affidavit Form. Payment shall not be released until L&I approves the prevailing wage forms and YVL has been provided with the vendor's current W-9 and contractor registration # (when applicable).
- d. Ensure all subcontractors file their Intent and Affidavit forms, if applicable.
- e. Keep accurate work and pay records and submit a certified copy upon request.
- f. Notify Awarding Agency when a subcontractor is going to be starting work and to provide an Intent form before they commence work on the project.
- g. For a contract in excess of \$10,000, a contractor shall post in a location readily visible to workers at the job site a copy of the Statement of Intent to Pay Prevailing Wages form approved by the industrial statistician of the Department of Labor and Industries; and the address and telephone number of the industrial statistician of L&I where a complaint or inquiry concerning prevailing wages may be made.
- h. As provided by Prevailing Wage Laws, for contracts over \$35,000, retainage in the amount of 5% will be withheld.

10. LIST OF EQUIPMENT SUPPLIED BY YAKIMA VALLEY LIBRARIES

- A. None

11. SCOPE OF WORK

Yakima Valley Libraries (YVL) would like to upgrade our Mitsubishi City Multi System with 1 new Jace Network Manager. Our current HVAC system was updated in 2011 with a Mitsubishi City Multi System. Our Mitsubishi GB-50 Network Manager was updated to a Mitsubishi AE200A Network Manager in 2024.

The Vendor selected is to replace the existing Jace AX Niagara Network Manager with 1 - Jace Niagara 4 Network Manager. You will need to work with our IT department for access to our network.

- Remove existing Jace AX Niagara Network Manager
- Furnish & install 1 - Jace Niagara 4 Network Manager, replacing existing. This includes:
 - Migration & integration of field controller points, updating groups, points and programming
 - Upgrade graphics and update remote access connection & user profiles
 - Furnish & install 1 - Mitsubishi BACnet Software License to allow Mitsubishi AE200A points to be integrated into the Jace 4 Network Manager. This includes integrating the Mitsubishi points into the Jace & upgrading graphics, scheduling & setpoints. This will allow remote access and control of both the Mitsubishi equipment and the control of fans & other equipment directly controlled by the Jace through field controllers
- Training for 2 YVL staff at completion of installation, during the same trip to minimize cost
- The Vendor is to provide all additional parts, equipment, miscellaneous supplies, licenses & permits needed to complete this project
- Prevailing wage applies (for Yakima County)

HVAC Equipment information – **Attachment A**

Attachment A

Mitsubishi City-Multi HVAC System @ YCL Installed in 2011

VRF **Variable Refrigerant Flow**

BC **Branch Controller**

Qty.

1

2

Models:

CMB-P1010NU-GA

CMB-108NU-GA

Renew Air - Energy Recovery Ventilation

Location:

Roof mechanical room

Model:

PA9XIN

Ceiling Concealed Built-in

Qty.

1

2

1

1

5

1

1

5

Models:

PDFY-P08NMU-E

PEFY-P15NMHU-E

PEFY-P18NMHU-E

PEFY-P24NMHU-E

PEFY-P48NMAU-E

PEFY-P48NMHU-E

PEFY-P72NMHU-E

PEFY-P96NMHU-E

Wall Mount HVAC unit

1

1

Model:

PKFY-P06NBMU-E

PCFY-P24NKMU-E

VENDOR NAME:		UBI #:
LIST REFERENCES below:		Date:
List the names, addresses, telephone numbers and email addresses of the three (3) references for which BIDDER has performed similar work within the past three years. Public Agencies are preferred.		
1).		
Company & Address (above): (please print)		Phone number (above):
Name of Contact (above):		Email address (above):
Type of work provided (above):		
2).		
Company & Address (above): (please print)		Phone number (above):
Name of Contact (above):		Email address (above):
3).		
Company & Address (above): (please print)		Phone number (above):
Name of Contact (above):		Email address (above):
Type of work provided (above):		