

## **Yakima Valley Libraries**

### **Convenience Services Policy**

#### **PURPOSE**

Yakima Valley Libraries (YVL) strives to provide library patrons free access to essential library services. To support additional needs, YVL charges a nominal fee for convenience services to ensure equitable access for individuals who may not have access elsewhere.

#### **POLICY**

Yakima Valley Libraries charges fees for convenience services, including printing, copying, and faxing. This practice helps conserve resources, offset operational costs, and support broader access to these services for all patrons. Service fees are established by the Executive Director and are subject to change.

Convenience services are available during regular Library hours but may not be available at all locations. Patrons are responsible for reviewing and confirming their documents before printing or faxing, as refunds are only issued in cases of equipment malfunction. All copyright laws apply when using convenience services at the library.

#### **RELATED LAWS AND ATTORNEY GENERAL OPINIONS**

Revised Code of Washington (RCW) 27.12.270, Rules and regulations - Free use of libraries.

Attorney General Opinion (AGO) 1992 No. 31 – Dec 30 1992 – LIBRARY—FEES—Ability of a Library to Charge for Library Services

#### ***Resolution #25-009***

*This policy replaces the Public Printing Policy and Library Faxing Policy.*

*Adopted: August 25, 2025*