Yakima Valley Libraries
Board of Trustees
Regular Meeting
Monday, July 27, 2026– 3:30 p.m.
Yakima Central Library Boardroom

I. OPENING OF MEETING:

Board Member Present: Vice-President Jameson Watkins, Secretary Judith Panagakos, Trustee Noemi Yaneli Sanchez, Trustee Victor DeLong

Staff Present: Executive Director-Candelaria Mendoza, Library Services Director-Francisco Garcia-Ortiz, Regional Library Manager Region 1- Jason Stieber, Regional Library Manager Region 2- Heather Campbell, IT Manager-Melissa Vickers, Technical Services & NWRR Manager -Sherrie Prentice, Human Resources Manager – Maria Hernandez, Accounting Manager-Lucia Nesta-Espinoza, Community Engagement & Impact Manager- Sully Gama.

Absent: President-Bradley Liebrecht, Executive Assistant – Michael Huff, Collection Development & Circulation Manager-LeNee Gatton, and Facilities Manager-Susan Miller

Visitors: No Visitors

Call to Order

Vice-President Watkins called the meeting to order at 3:30 p.m.

a. Determination of quorum
Vice-President Watkins determined a quorum of the Trustees was present.

b. Recognition of visitors

c. Approval of the agenda

MOTION: Trustee DeLong moved to approve the agenda as presented. Trustee Panagakos seconded the motion. Motion passed unanimously.

II. Public Comment

None

III. Consent Agenda

The consent agenda is a grouping of ongoing regular items that are presented to the Trustees for approval. Any of the items can be broken out and questions may be asked at any time regarding any of the items:

a. Approval of minutes
b. Approval of financial statements
c. Approval of payroll and benefits
d. Approval of accounts payable vouchers
e. Unaudited Financials: Community Libraries and Department

MOTION: Trustee DeLong moved to adopt the Consent Agenda to include the June 22, 2026, regular minutes, June financial statements, June General Fund to include Payroll and Benefits warrants, June Accounts Payable warrants, and June Unaudited Financials. Trustee Panagakos seconded the motion. Motion passed unanimously.

YAKIMA VALLEY LIBRARIES
CONNECTING PEOPLE AND IDEAS

Summary of Warrants Disbursed

June 2026 Warrants for Trustee Approval

General Fund

Payroll Warrants				
322264			$	1,712.67
322265	to	322271	$	121,639.70
Direct Deposit ACH Transfer to Key Bank			$	138,302.23
Direct Deposit ACH Transfer to Key Bank			$	134,699.98
ACH Payments to Dept of Retirement 6/10/2026			$	20,945.73
ACH Payments to DSHS 6/10/2026			$	-
ACH Payments to AW Rehn FSA 6/10/2026			$	876.17
ACH Payments to IRS (PR Taxes) 6/10/2026			$	43,666.91
ACH Payments to Dept of Retirement 6/25/2026			$	21,608.03
ACH Payments to DSHS 6/25/2026			$	-
ACH Payments to IRS (PR Taxes) 6/25/2026			$	39,540.00
ACH Payments to AW Rehn FSA 6/25/2026			$	876.17
		Total Payroll and Benefits	$	**523,867.59**
Accounts Payable Warrants				
88450	to	88461	$	24,137.72
88462	to	88516	$	121,405.79
		Total AP Warrants	$	145,543.51
		Total Warrants Disbursed General Fund	$	669,411.10

IV. Director's Report Information

Executive Director Mendoza provided a few updates. The first was on Trustee Terms. She informed the Trustees that Trustee DeLong can serve the partial term he was selected for, along with two additional full terms, based on their current bylaws. It was recommended that the Board Bylaws be updated to reflect this more clearly. Mendoza informed the Board that she would bring that adjustment for Board consideration at a future meeting. The second item was to review Year-to-Date vs Key Indicators. Mendoza provided a refresher to the Trustees on the differences between the two and that 2026 numbers will be used to modify goals for 2027 and 2028. Lastly, Mendoza let the Trustees know that she would bring the non-resident policy to the Trustees at a future date and would include data on cardholders from Tieton.

V. New Business

a. **Resolution 26-010: In the Matter of Revising the Circulation Policy** Information/Action

MOTION: Trustee DeLong moved to approve resolution #26-010: In the Matter of Revising the Circulation Policy. Trustee Panagakos seconded. Motion passed unanimously.

Additional information can be found in the presentation slides located in the July Board Packet Binder in the Central Library Boardroom.

b. **IT Presentation** Information

IT Manager Melissa Vickers provided a presentation on the IT department, including an overview, accomplishments, future goals, how they align with the current strategic plan, and current and future projects.

Additional information can be found in the presentation slides located in the July Board Packet Binder in the Central Library Boardroom.

/I. Adjournment

MOTION: Trustee DeLong moved to adjourn the meeting. Trustee Panagakos seconded. Motion passed unanimously.

Vice-President Watkins adjourned the meeting at 4:06 p.m.

Next Meeting Will Be
Regular Meeting
Monday, August 24, 2026, at 3:30 p.m.
Yakima Central Library Boardroom

Respectfully submitted,

Judith Panagakos

Judith Panagakos
Secretary