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Yakima Valley Libraries
Board of Trustees
Regular Meeting
Monday, September 28, 2026– 4:00 p.m.
Yakima Central Library Boardroom

I. OPENING OF MEETING:

Board Member Present: President-Bradley Liebrecht, Vice-President Jameson Watkins, Secretary Judith Panagakos, Trustee Noemi Yaneli Sanchez, Trustee Victor DeLong

Staff Present: Executive Director-Candelaria Mendoza, Executive Assistant – Michael Huff, Library Services Director-Francisco Garcia-Ortiz, Regional Library Manager Region 1- Jason Stieber, Regional Library Manager Region 2- Heather Campbell**,** Collection Development & Circulation Manager- LeNee Gatton, IT Manager-Melissa Vickers, Technical Services & NWRR Manager -Sherrie Prentice, Human Resources Manager – Maria Hernandez, Accounting Manager-Lucia Nesta-Espinoza, Community Engagement & Impact Manager- Sully Gama, Facilities Manager-Susan Miller

Absent:

Visitors: One community member and the team at Cordelia Anderson (Zoom)

Call to Order

a. President Liebrecht called the meeting to order at 4:00 p.m.

b. Determination of quorum
President Liebrecht determined a quorum of the Trustees was present.

c. Recognition of visitors: visitors were recognized.

d. Approval of the Agenda
Mendoza requested that an agenda item be added under new business for the Board to consider Relocation Reimbursement as part of the recruitment package for the new Director position. Second, she asked that the YVL logo presentation be moved to the top of the agenda to accommodate the presenter's time zone difference. President Liebrecht approved the requested changes.

e. **YVL Logo** Information
Community Engagement & Impact Manager Sully Gama and the team at Cordelia Anderson presented the new logo and explained its context and significance.

No action was needed.

Additional information can be found in the presentation slides located in the September Board Packet Binder in the Central Library Boardroom.

II. Public Comment
The community member expressed his opinion about the logo.

III. Consent Agenda
The consent agenda is a grouping of ongoing regular items that are presented to the Trustees for approval. Any of the items can be broken out and questions may be asked at any time regarding any of the items:

a. Approval of minutes
b. Approval of financial statements
c. Approval of payroll and benefits
d. Approval of accounts payable vouchers
e. Unaudited Financials: Community Libraries and Department

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MOTION: Trustee Watkins moved to adopt the Consent Agenda to include the August 24, 2026, regular minutes, August financial statements, August General Fund to include Payroll and Benefits warrants, August Accounts Payable warrants, and August Unaudited Financials. Trustee Delong seconded the motion. Motion passed unanimously.

YAKIMA VALLEY LIBRARIES
CONNECTING PEOPLE AND IDEAS

Summary of Warrants Disbursed

August 2026 Warrants for Trustee Approval

General Fund

Payroll Warrants				
322276			$	1,834.22
322277	to	322279	$	86,041.73
Direct Deposit ACH Transfer to Key Bank			$	148,932.65
Direct Deposit ACH Transfer to Key Bank			$	128,576.79
ACH Payments to Dept of Retirement 8/10/2026			$	22,829.72
ACH Payments to DSHS 8/10/2026			$	-
ACH Payments to AW Rehn FSA 8/10/2026			$	785.27
ACH Payments to IRS (PR Taxes) 8/10/2026			$	46,752.12
ACH Payments to Dept of Retirement 8/25/2026			$	20,690.57
ACH Payments to DSHS 8/25/2026			$	-
ACH Payments to IRS (PR Taxes) 8/25/2026			$	37,386.69
ACH Payments to AW Rehn FSA 8/25/2026			$	977.18
		Total Payroll and Benefits	$	**494,806.94**
Accounts Payable Warrants				
88621	to	88663	$	80,937.77
88664	to	88694	$	241,887.86
		Total AP Warrants	$	322,825.63
		Total Warrants Disbursed General Fund	$	**817,632.57**
Voided Warrants - A/P				
88654		Warrant voided - no longer needed	$	11.24
		Total Voided Warrants	$	**11.24**

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IV. Director's Report Information

Mendoza had nothing else to report, and there were no questions.

V. Old Business

a. Non-Resident Policy Recommendation and Resolution 26-011 Information/Action

Library Services Director Francisco Garcia-Ortiz presented YVL's recommendation. The presentation included a history of the current policy, his research findings from other libraries, potential options for the Board to consider, and the staff recommendation to keep the policy as it is. The Board agreed to keep the policy content unchanged but allow exceptions as they may arise in the future, such was the case for the Town of Tieton. The Board also agreed to the grammatical changes as presented.

MOTION: Trustee Watkins moved to approve Resolution #26-011: In the Matter of Revising the Non-Resident Policy. Trustee DeLong seconded. Motion passed unanimously.

Additional information can be found in the presentation slides located in the September Board Packet Binder in the Central Library Boardroom.

VI. New Business

a. Deferred Maintenance Resolution 26-012 Information/Action

Accounting Manager Lucia Nesta-Espinoza spoke about the resolution and explained why an increase of the emergency fund was necessary.

MOTION: Trustee DeLong moved to approve Resolution #26-012: In the Matter of Amending the 2026 YVL Budget. Trustee Watkins seconded. Motion passed unanimously.

b. State Audit Information

Mendoza reiterated that YVL has an audit every couple of years, and this year's audit covers the 2024 and 2025 financials. The auditors will need to meet with one of the board members to go over the risk assessment sometime during the week of October 19th. Mendoza asked the trustees who would like to attend, and it was decided that President Liebrecht would be the first choice and Trustee Panagakos would be the second, depending on schedules.

c. Public Services Presentation Information

Regional Library Managers Jason Stieber and Heather Campbell gave a presentation on the Yakima Valley Community Libraries. It covered YVL's footprint, its services and programs, an analysis of the patrons served daily, and the Library's overall impact on the Yakima Valley.

Additional information can be found in the presentation slides located in the September Board Packet Binder in the Central Library Boardroom.

d. Relocation Reimbursement

Mendoza introduced the new topic by informing the Board that it does not require a budget amendment, but only the reallocation of funds from one budget line to another. She said there are two viable out-of-state candidates and would like to provide this option to improve success of recruitment. The amount is up to $6,000, based on receipts.

MOTION: Trustee Watkins moved to approve the transfer of $6,000 for Relocation Reimbursement. Trustee DeLong seconded. Motion passed unanimously.

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VII. Adjournment

MOTION: Trustee DeLong moved to adjourn the meeting. Trustee Watkins seconded. Motion passed unanimously.

President Liebrecht adjourned the meeting at 5:08 p.m.

Next Meeting will be
Budget Study Session
Monday, October 26, 2026, at 3:30 p.m.
Yakima Central Library Boardroom
Regular Meeting to Immediately Follow at 4:00 p.m.

Respectfully submitted,

Judy Lannin Panagakos
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Judith Panagakos
Secretary